

FORWARD PLAN FOR THE PERIOD ENDING 31 JUNE 2021

This Plan sets out the key decisions which the Executive expects to take over the period indicated above. The Plan is rolled forward every month. A key decision is defined in the Council's Constitution as:

“an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising one or more wards or electoral divisions in the area of the local authority.

For the purpose of the above, savings or expenditure are “significant” if they are equal to or greater than £1M.”

Reports relevant to key decisions, and any listed background documents, may be viewed at any of the Council's Offices/Information Centres 5 days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Democratic Services Team
Cheshire East Council
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ
Telephone: 01270 686472

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained.

A record of each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, at Council Information Centres and at Council Offices.

This Forward Plan also provides notice that the Cabinet, or a Portfolio Holder, may decide to take a decision in private, that is, with the public and press excluded from the meeting. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, 28 clear days' notice must be given of any decision to be taken in private by the Cabinet or a Portfolio Holder, with provision for the public to make representations as to why the decision should be taken in public. In such cases, Members of the Council and the public may make representations in writing to the Democratic Services Team Manager using the contact details below. A further notice of intention to hold the meeting in private must then be published 5 clear days before the

meeting, setting out any representations received about why the meeting should be held in public, together with a response from the Leader and the Cabinet.

The list of decisions in this Forward Plan indicates whether a decision is to be taken in private, with the reason category for the decision being taken in private being drawn from the list overleaf:

1. Information relating to an individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including to authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal and professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

If you would like to make representations about any decision to be conducted in private at a meeting, please email:

Paul Mountford, Executive Democratic Services Officer
paul.mountford@cheshireeast.gov.uk

Such representations must be received at least 10 clear working days before the date of the Cabinet or Portfolio Holder meeting concerned.

Where it has not been possible to meet the 28 clear day rule for publication of notice of a key decision or intention to meet in private, the relevant notices will be published as soon as possible in accordance with the requirements of the Constitution.

The law and the Council's Constitution provide for urgent key decisions to be made. Any decision made in this way will be published in the same way.

Forward Plan

Key Decision and Private Non-Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
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Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-3 Flowerpot Junction Improvement Scheme	To approve procurement of works to improve Flowerpot Junction, utilising the NPIF allocation from DfT and local funding contributions from s106 contributions and council match funding. Authorise the preparation and making of a CPO relating to land required for the junction improvements where this cannot be acquired through negotiation, and delegate authority to the Director of Infrastructure and Highways, in consultation with the Portfolio Holder for Strategic Transport to finalise the scheme details and enter into an agreement with the Council's appointed Highways Term Services to deliver the scheme.	Cabinet	9 Mar 2021			N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
<p>CE 20/21-7 Covid-19 - Update on Response and Recovery</p>	<p>To receive an update report on the Council's response to Covid-19 and the Recovery Plan.</p> <p>To note the financial effects of Covid-19 on the Council, as regards additional expenditure and loss of income, and to consider the potential options for managing residual financial implications within the Council's Medium-Term Financial Strategy.</p> <p>An update report will be presented to each successive Cabinet meeting up to and including 4th May 2021.</p>	<p>Cabinet</p>	<p>9 Mar 2021</p>		<p>Jane Burns, Executive Director of Corporate Services</p>	<p>N/A</p>

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-22 Housing Repairs and Adaptations for Vulnerable People Financial Assistance Policy	To approve the Housing Repairs and Adaptations for Vulnerable People Financial Assistance Policy 2021-2026, and to authorise Officers to take all necessary actions to implement the proposal.	Cabinet	9 Mar 2021		Karen Whitehead	N/A
CE 20/21-32 Dedicated Schools Grant Management Plan 2021/22 to 2024/25	To approve the Council's Dedicated Schools Grant Management Plan 2021/22 to 2024/25.	Cabinet	9 Mar 2021		Jacky Forster, Director of Education and 14-19 Skills	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-35 Shareholder Committee Review of Council Owned Company Business Plans	The report provides endorsement from the ASDV Shareholder Committee for the 2021 Business Plans for Orbitas Bereavement Services Ltd, Transport Service Solutions Ltd and ANSA Environmental Services Ltd, and provides recommendation for the Portfolio Holder to consider alongside approving these business plans.	Deputy Leader of the Council	Not before 19th Mar 2021		Frank Jordan, Deputy Chief Executive and Executive Director of Place	

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-34 Article 4 Directions for Small Houses in Multiple Occupation	Decision to confirm three non-immediate Article 4 Directions, to come into effect on 1 November 2021, for the areas in Crewe around Nantwich Road, West Street and Hungerford Road, having considered the feedback from public consultation carried out between 19 October 2020 and 11 January 2021.	Portfolio Holder for Planning	Not before 31st Mar 2021		Claire Coombs	
CE 20/21-33 Houses in Multiple Occupation Supplementary Planning Document	Approval is sought to publish the Houses in Multiple Occupation Supplementary Planning Document and Consultation Statement for the purpose of seeking representations.	Portfolio Holder for Planning	Not before 31st Mar 2021		Claire Coombs	

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-36 Draft Housing Supplementary Planning Document	To approve the draft Housing Supplementary Planning Document for 4 weeks consultation, alongside publishing supporting information including the Strategic Environmental Assessment, Habitat Regulations Assessment screening report and Equalities Impact Assessment screening report.	Portfolio Holder for Planning	Not before 2nd Apr 2021		Tom Evans	
CE 20/21-26 Site Allocations and Development Policies Document (SADPD) Submission	To approve the submission of the Site Allocations and Development Policies Document to the Secretary of State for independent examination by an appointed Planning Inspector.	Cabinet	13 Apr 2021		Jeremy Owens	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-28 Homelessness and Rough Sleeping Strategy 2021-25	To authorise Officers to consult formally on the draft Homelessness and Rough Sleeping Strategy 2021-2025; and to delegate authority to the Director of Growth and Enterprise in consultation with the Portfolio Holder for Environment and Regeneration to consider the results of the consultation and to approve the final version of the strategy.	Cabinet	13 Apr 2021		Karen Carsberg, Strategic Housing and Intelligence Manager	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-29 Household Waste Recycling Centre New Contract Service Provision	The household waste recycling centre contract is due for renewal in 2023 and the open procurement process will start in 2021. This report will present the results of the public consultation carried out Nov 2020 – Jan 2021 to inform the procurement and will seek to authorise officers to take all necessary actions to implement the proposal.	Cabinet	13 Apr 2021		Ralph Kemp, Corporate Manager for Commissioning	N/A
CE 20/21-31 Updated Asset Transfer Policy	To approve a new Asset Transfer Policy and authorise the Portfolio Holder for Environment and Regeneration to vary the policy from time to time.	Cabinet	13 Apr 2021		Peter Skates	N/A
CE 18/19-60 The Minerals and Waste Development Plan	To seek approval to consult on the first draft of the Minerals and Waste Development Plan.	Cabinet	4 May 2021		David Malcolm	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-23 ASDV Review	To approve the recommendations within the report and authorise Officers to take all necessary actions to implement them.	Cabinet	4 May 2021		Richard Hibbert	Fully exempt - paras 3 and 4
CE 20/21-30 Update on the Beechmere Recovery Programme	To update Cabinet on progress relating to the reinstatement of Beechmere Extra Care Housing and the proposed remedial works for the remaining four 'Meres' and the impact this will have for the Council.	Cabinet	4 May 2021		Nichola Thompson, Director of Commissioning	Fully exempt - paras 3 & 5

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-27 Crewe HS2 Hub Update	To approve preferred concept designs for the Crewe HS2 Hub Station scheme and supporting funding and financing strategy; and to authorise the progression of the work towards a planning application and to conclude funding and financing discussions with Government.	Highways and Transport Committee	July 2021		Hayley Kirkham	N/A