

Meeting Actions from the virtual meeting held on 13 November 2020

#	Action	Owner	Status
1	In respect of the TIP Sub-Group updated it was agreed several lists be circulated after the meeting: - (i)CEC List of Schemes-Short project list out of date by then so the Chair took the decision not to circulate. (ii)List of examples of smaller projects IRO of £1 million once available publicly; (iii)List of project examples for £25 million bids and £50 million bids once Heads of Terms have been agreed. As yet this information had not been published	KC	Ongoing
2	Board Membership LL and PC to pull together a list of potential nominations to vacant positions on the Town Board, focussing on the retail area. A number of retailers had been contacted. Planning to do a meeting in the town centre and had been engaging with a support worker who ran the Youth Parliament and discussions were ongoing at those people who may want to represent the youth section on the Board.	LL/PC	Ongoing
3	LL to continue to explore long term options for website creation. Update later on in the agenda.	LL	Ongoing
4	The Board to put forward a list of key stakeholders to engage with for interviews, which could be given to the consultants once appointed. Really good presentation on the Place branding had taken place. In that meeting another stakeholder came forward. Anyone on the Board who had not seen the brand to contact LL so she could arrange for them to see the presentation.	ALL	Ongoing
5	It was requested if a paper could be provided on other funding opportunities available to help members understand the alternative options. PS agreed to provide this information.	PS	Ongoing
6	Communication Update.	CY	Ongoing
7	Any items for the Forward Plan to be circulated after the meeting. Northern Growth corridor was a potential item.	DK	Ongoing
8	Photographs of Board Members to be sent to CY. CY to contact Board Members.	CY	Closed

Meeting Action from the virtual meeting held on 27 November 2020

#	Action	Owner	Status
1	A final discussion on the shortlisted projects would take place at a meeting of the TIP Sub-Group on Tuesday 1 December 2020 and a paper to be circulated to Board Members via email for final endorsement of the shortlist.	DK	Report to be emailed out to Board Members for final endorsement.