

Health and Adult Social Care and Communities Overview and Scrutiny Committee

Date of Meeting: 12 September 2019

Report Title: Work Programme

Senior Officer: Director of Governance and Compliance Services

1. Report Summary

- 1.1. To review items in the work programme listed in the schedule attached, together with any other items suggested by committee members.

2. Recommendation

- 2.1. To approve the work programme, subject to reviewing the proposed revisions (as at Section 6) since its last approval on 13 June 2019, and agreement to add new items or delete items that no longer require any scrutiny activity.
- 2.2. To review the recently suggested items, as set out in Section 7, and determine which items will be added to the work programme and when.

3. Reason for Recommendation

- 3.1. It is good practice to regularly review the work programme and update it as required.

4. Background

- 4.1. The committee has responsibility for updating and approving its own work programme. Scrutiny liaison meetings – held between the Chairman and Vice-Chairman of the committee, alongside the portfolio holders and key senior officers – ensure that there is continued awareness and discussion of upcoming policies, strategies and decisions within the committee's remit area.

5. Determining Which Items Should be Added to the Work Programme

- 5.1. When selecting potential topics, members should have regard to the Council's three year plan and to the criteria listed below, which should be considered to determine whether scrutiny activity is appropriate.
- 5.2. The following questions should be considered by the committee when determining whether to add new work programme items, or delete existing items:
 - Does the issue fall within a corporate priority?
 - Is the issue of key interest to the public?
 - Does the matter relate to a poor or declining performing service for which there is no obvious explanation?
 - Is there a pattern of budgetary overspends or underspends?
 - Is it a matter raised by external audit management letters and or audit reports?
 - Is there a high level of dissatisfaction with the service?
- 5.3. The committee should not add any items to its work programme (and should delete any existing items) that fall under any one of the following:
 - The topic is already being addressed elsewhere by another body (i.e. this committee would be duplicating work)
 - The matter is sub-judice
 - Scrutiny would not add value to the matter
 - The committee is unlikely to be able to conclude an investigation within a specified or required timescale

6. Updates to the work programme since the last meeting

- 6.1. Since the last meeting on 13 June 2019, the following changes were made to items listed on the work programme.
 - 6.1.1. 'Congleton Minor Injuries Unit' was put back from 1 August 2019 to 10 October 2019, following advice from John Wilbraham (Chief Executive at East Cheshire NHS Trust) on when an update would be both appropriate and ready.
 - 6.1.2. 'CCG Operational Plans' was removed from the work programme and instead circulated as a report for information via email on 24 July 2019.

This was actioned following advice from Matthew Cunningham (Director of Governance at Eastern Cheshire CCG) that the report would have been received by the committee for information only; thereby meaning it is not something the committee would have been able to add value to. The report was circulated to the committee for information on 24 July 2019.

6.1.3. 'Performance Scorecard (Quarter 3 – 2018/19)' was put back from the cancelled meeting on 1 August 2019 to the following meeting on 12 September 2019.

6.1.4. 'The Impact of 2018 Winter Pressures on Delayed Transfers of Care' had initially been put back to the meeting on 12 September 2019 to allow sufficient time for it to be signed off at the relevant internal meetings. This was moved back again to the meeting on 10 October 2019 to manage the size of the meeting agenda in September.

6.1.5. 'Connected Communities' had initially been set for the meeting on 12 September 2019. This was moved back to the meeting on 10 October 2019 for the same reason as listed above in paragraph 7.1.4.

6.1.6. 'Performance Scorecard (Quarter 1 – 2019/20)' was put back from the meeting on 12 September 2019 to the following meeting on 10 October 2019 for the same reason as in paragraph 7.1.4.

6.1.7. 'Recommissioning of Assistive Technology' had previously been listed as "TBD – Autumn" but has now been set in the work programme for 7 November 2019.

7. New Suggested Items

7.1. Since the last meeting on 13 June 2019, the following reports and matters have been suggested for the committee to determine whether to add them to its work programme and if so, when. For reference, these were highlighted in orange boxes on the appended work programme document.

7.1.1. 'Local Safeguarding Adults Board Annual Report 2018/19' – the committee would be asked to retrospectively consider the activity, performance and achievements of the Local Safeguarding Adults Board from 2018/19.

7.1.2. 'Carers Hub – Living Well Fund' – the committee would be asked to consider a decision to be taken by Cabinet around November/December on changing the way in which the Living Well Fund is administered.

7.1.3. 'Pre-Budget 2020/21 Consultation' – the committee would be asked to consider the 2020/21 budget proposals for the services that fall within the

committee's remit, and provide feedback to Cabinet via the Corporate Overview and Scrutiny Committee.

8. Implications of the Recommendations

- 8.1. There are no implications to legal or financial matters, equality, human resources, risk management, or for rural communities, children and young people or public health.

9. Ward Members Affected

- 9.1. All.

10. Access to Information

- 10.1. The background papers can be inspected by contacting the report author.

11. Contact Information

- 11.1. Any questions relating to this report should be directed to the following officer:

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