

## **FORWARD PLAN FOR THE PERIOD ENDING 31<sup>ST</sup> JULY 2018**

This Plan sets out the key decisions which the Executive expects to take over the period indicated above. The Plan is rolled forward every month. A key decision is defined in the Council's Constitution as:

“an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising one or more wards or electoral divisions in the area of the local authority.

*For the purpose of the above, savings or expenditure are “significant” if they are equal to or greater than £1M.”*

Reports relevant to key decisions, and any listed background documents, may be viewed at any of the Council's Offices/Information Centres 5 days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Democratic Services Team  
Cheshire East Council  
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ  
Telephone: 01270 686472

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained.

A record of each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, at Council Information Centres and at Council Offices.

This Forward Plan also provides notice that the Cabinet, or a Portfolio Holder, may decide to take a decision in private, that is, with the public and press excluded from the meeting. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, 28 clear days' notice must be given of any decision to be taken in private by the Cabinet or a Portfolio Holder, with provision for the public to make representations as to why the decision should be taken in public. In such cases, Members of the Council and the public may make representations in writing to the Democratic Services Team Manager using the contact details below. A further notice of intention to hold the meeting in private must then be published 5 clear days before the

meeting, setting out any representations received about why the meeting should be held in public, together with a response from the Leader and the Cabinet.

The list of decisions in this Forward Plan indicates whether a decision is to be taken in private, with the reason category for the decision being taken in private being drawn from the list overleaf:

1. Information relating to an individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including to authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal and professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

If you would like to make representations about any decision to be conducted in private at a meeting, please email:

Paul Mountford, Executive Democratic Services Officer  
[paul.mountford@cheshireeast.gov.uk](mailto:paul.mountford@cheshireeast.gov.uk)

Such representations must be received at least 10 clear working days before the date of the Cabinet or Portfolio Holder meeting concerned.

Where it has not been possible to meet the 28 clear day rule for publication of notice of a key decision or intention to meet in private, the relevant notices will be published as soon as possible in accordance with the requirements of the Constitution.

The law and the Council's Constitution provide for urgent key decisions to be made. Any decision made in this way will be published in the same way.

Forward Plan

<b>Key Decision and Private Non-Key Decision</b>	<b>Decisions to be Taken</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>How to make representation to the decision made</b>	<b>Private/ Confidential and paragraph number</b>
CE 17/18-5 Cheshire East Council Housing Strategy 2018-2023	To consider and adopt the Cheshire East Council Housing Strategy.	Cabinet	10 Apr 2018		Karen Carsberg	N/A
CE 17/18-15 Implementation of the Homelessness Strategy 2018-2021	To approve and adopt the Homelessness Strategy, commit to the resources detailed within the Strategy for the lifetime of the Strategy, and authorise officers to deliver the actions contained within the Strategy.	Cabinet	10 Apr 2018		Lynn Glendenning	N/A

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CE 17/18-46 Energy Procurement	To authorise the Executive Director Place to take all necessary actions to implement the proposal and endorse the continued use of the flexible procurement method recommended with a fully managed service. The provision of a fully managed flexible energy procurement contract will provide significant benefits to the Council, including value for money and protection against increases in energy market prices whilst enabling the Council to benefit if prices fall.	Cabinet	10 Apr 2018		Colin Farrelly	N/A

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CE 17/18-47 3-Year Microsoft Desktop Licence Agreement 2018	To undertake the procurement, and agree terms of the necessary contractual arrangements, to deliver the required licences for Cheshire East Council and Cheshire West and Chester Council, desktop estate via a licence service provider, at an estimated total cost of £4M over a 3-year period, to be jointly funded by both councils.	Cabinet	10 Apr 2018		Gareth Pawlett, ICT Manager	N/A
CE 17/18-48 Accommodation with Care: Partnership and Care Fees Review	To consider the findings of the review of accommodation with care services. The report will present an outline of the review, its findings and the impact of those findings both in terms of financial considerations for the Council and on the sustainability of the market.	Cabinet	10 Apr 2018		Nichola Glover-Edge	N/A

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CE 17/18-49 Care at Home: Care Fees Review	To consider the findings of the review of care at home services. The report will present an outline of the review, its findings and the impact of those findings both in terms of financial considerations for the Council and on the sustainability of the market.	Cabinet	10 Apr 2018		Nichola Glover-Edge	N/A
CE 17/18-31 Recycling Bank Review	To seek authority for officers to implement the Council's recycling bank strategy.	Cabinet Member for Environment	April 2018		Ralph Kemp	N/A
CE 17/18-50 Post 16 Travel Policy Statement	To note the outcome of the consultation in respect of the updated Travel Policy Statement and approve that the revised statement be published and implemented with effect from 31 <sup>st</sup> May 2018.	Cabinet	8 May 2018		Jacky Forster	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-52 Alliance Environmental Services Ltd - Phase 2	In June 2017, Cabinet approved, subject to satisfactory due diligence, the formation of a joint venture company between ANSA, High Peak Borough Council and Staffordshire Moorlands District Council. The company is known as Alliance Environmental Services Ltd and its development was agreed in distinct phases. Phase 1 included the formation of the joint venture company along with the commencement of waste collection activities within High Peak. Cabinet is now asked to approve Phase 2 which will see an expansion of the business to include waste collection services within Staffordshire Moorlands.	Cabinet	8 May 2018		Natalie Robinson	Fully exempt - para 3

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CE 17/18-53 South Macclesfield Development Area: Acquisition, Disposal and Housing Infrastructure Funding	Cabinet approval is required to take all necessary actions to expedite the delivery of the development scheme at Macclesfield South in support of a number of key Council policies and objectives.	Cabinet	8 May 2018		Kathryn Carr	N/A
CE 17/18-16 CERF Alternative Pension Scheme	To approve the appointment of an alternative pension scheme provider for the CERF group of companies; and to approve the closure of the LGPS to all new starters in the CERF group of companies from 1 <sup>st</sup> December 2017.	Cabinet	12 Jun 2018		Paul Goodwin	Fully exempt - paras 3, 4 & 5
CE 17/18-39 Highway Service Contract Procurement	To authorise the Executive Director Place to award the Highway Service Contract to the preferred bidder.	Cabinet	12 Jun 2018		Paul Traynor	Partly exempt - para 3

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CE 17/18-43 North West Crewe Package - Funding and Delivery Strategy Update	To update Cabinet following determination of bids for central government funding; and to authorise the Executive Director Place in consultation with the Portfolio Holder for Environment to consider a report on the funding and delivery strategy for the package and, subject to capital finance group, to progress with the full delivery of the scheme.	Cabinet	12 Jun 2018		Chris Hindle	N/A
CE 17/18-44 Congleton Link Road - Final Approval to Underwrite Funding Gap, Appoint Winning Contractor and Submit Final Business Case	To seek approval to confirm the scale and formal underwriting of the funding gap for the Congleton Link Road, approve the final business case for submission to the Department of Transport, confirm the selectin of the winning contractor and undertake limited advance ecological works at risk.	Cabinet	12 Jun 2018		Paul Griffiths	N/A

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CE 17/18-45 Re-procurement of Fresh Produce	To approve the re-tendering process to award the Fresh Produce contract. A robust EU tender procedure will be undertaken and the successful provider will be identified for each lot.	Cabinet	12 Jun 2018		Mark Bayley	N/A
CE 17/18-54 Disposal of Shares in Manchester Science Partnerships	To authorise the Interim Director of Corporate Services to dispose of the Council's shareholding in Manchester Science Partnerships.	Cabinet	12 Jun 2018		Paul Goodwin	Fully exempt - para 3
CE 17/18-56 Middlewich Eastern Bypass	To authorise officers to take all necessary actions to progress the scheme to final business case submission prior to the investment decision and contract award.	Cabinet	12 Jun 2018		Chris Hindle	N/A

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CE 17/18-57 A500 Dualling	To approve the submission of the outline business case for the scheme to the Department for Transport, and to authorise officers to take all necessary actions to progress the scheme to the point of a decision from the Department for Transport on the business case.	Cabinet	12 Jun 2018		Chris Hindle	N/A
CE 17/18-58 Improved Better Care Fund 2018-2020	The report will describe the areas of activity and the proposed expenditure for the additional grant money being received direct by the Council in 2018/19 through the Improved Better Care Fund monies for 2018-2020.	Cabinet	12 Jun 2018		Alex Jones	N/A
CE 17/18-30 Cemeteries Strategy	That Cabinet be asked to consider the draft Cheshire East Cemeteries Strategy and approve it for consultation; and to agree that, subject to consideration of the outcome of the consultation, the Strategy be adopted as Council policy by delegated officer decision.	Cabinet	10 Jul 2018		Ralph Kemp	N/A

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CE 17/18-55 Cheshire East Common Allocations Policy Review	To seek approval to adopt the revised Cheshire East Common Allocations Policy following consultation; and to delegate authority to the Executive Director Place, in consultation with the Portfolio Holder, to make further minor amendments to the Policy as a result of changes in legislation or further consultation.	Cabinet	10 Jul 2018		Karen Carsberg	N/A
CE 17/18-59 New Domestic Abuse Commission 2019-22	The Council commissioned a 'whole family' domestic abuse service in 2016-19, providing interventions for children. The service now needs to be re-commissioned for the three year period 2019-22. The budget for the new provision over the course of the contract is likely to exceed £1M. A decision is required to proceed with the procurement and to authorise officers to take all necessary actions to implement the proposal.	Cabinet	10 Jul 2018		Kate Rose	N/A

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CE 17/18-51 Medium Term Financial Strategy 2019-2022	To approve the Medium Term Financial Strategy for 2019-2022, incorporating the Council's priorities, budget, policy proposals and capital programme.	Council	21 Feb 2019		Alex Thompson	N/A

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