

## **FORWARD PLAN FOR THE PERIOD ENDING 31<sup>ST</sup> OCTOBER 2017**

This Plan sets out the key decisions which the Executive expects to take over the period indicated above. The Plan is rolled forward every month. A key decision is defined in the Council's Constitution as:

“an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising one or more wards or electoral divisions in the area of the local authority.

*For the purpose of the above, savings or expenditure are “significant” if they are equal to or greater than £1M.”*

Reports relevant to key decisions, and any listed background documents, may be viewed at any of the Council's Offices/Information Centres 5 days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Democratic Services Team  
Cheshire East Council  
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ  
Telephone: 01270 686472

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained.

A record of each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, at Council Information Centres and at Council Offices.

This Forward Plan also provides notice that the Cabinet, or a Portfolio Holder, may decide to take a decision in private, that is, with the public and press excluded from the meeting. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, 28 clear days' notice must be given of any decision to be taken in private by the Cabinet or a Portfolio Holder, with provision for the public to make representations as to why the decision should be taken in public. In such cases, Members of the Council and the public may make representations in writing to the Democratic Services Team Manager using the contact details below. A further notice of intention to hold the meeting in private must then be published 5 clear days before the

meeting, setting out any representations received about why the meeting should be held in public, together with a response from the Leader and the Cabinet.

The list of decisions in this Forward Plan indicates whether a decision is to be taken in private, with the reason category for the decision being taken in private being drawn from the list overleaf:

1. Information relating to an individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including to authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal and professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

If you would like to make representations about any decision to be conducted in private at a meeting, please email:

Paul Mountford, Executive Democratic Services Officer  
[paul.mountford@cheshireeast.gov.uk](mailto:paul.mountford@cheshireeast.gov.uk)

Such representations must be received at least 10 clear working days before the date of the Cabinet or Portfolio Holder meeting concerned.

Where it has not been possible to meet the 28 clear day rule for publication of notice of a key decision or intention to meet in private, the relevant notices will be published as soon as possible in accordance with the requirements of the Constitution.

The law and the Council's Constitution provide for urgent key decisions to be made. Any decision made in this way will be published in the same way.

## Forward Plan

| <b>Key Decision and Private Non-Key Decision</b>                         | <b>Decisions to be Taken</b>   | <b>Decision Maker</b>                          | <b>Expected Date of Decision</b> | <b>Proposed Consultation</b> | <b>How to make representation to the decision made</b> | <b>Private/ Confidential and paragraph number</b> |
|--|--|--|----------------------------------|------------------------------|--|---|
| CE 17/18-2 Plus Dane - Transfer of Engagement                            | Plus Dane is consulting Cheshire East Council on its proposal to undertake a transfer of engagement which will merge Plus Dane Cheshire into Plus Dane Merseyside. The report will seek authority for officers to take all necessary actions to assist with the implementation of the proposal and set out Cheshire East Council's requirements for the Board. | Cabinet Member for Highways and Infrastructure | 10 Jul 2017                      |                              | Karen Carsberg   | N/A   |
| CE 16/17-45 Self-Build Register  | To consider whether to charge a fee for entry onto the Council's Self-Build Register and also whether to set eligibility criteria.   | Cabinet  | 11 Jul 2017                      |                              | Karen Carsberg   | N/A   |
| CE 16/17-49 Housing Repairs and Adaptations for Vulnerable People Policy | To approve the Housing Repairs and Adaptations for Vulnerable People policy, and authorise officers to take all necessary actions to implement the proposal.   | Cabinet  | 11 Jul 2017                      |                              | Karen Whitehead  | N/A   |

| Key Decision  | Decisions to be Taken   | Decision Maker                  | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made | Private/ Confidential and paragraph number |
|---|---|---------------------------------|---------------------------|-----------------------|---|--|
| CE 17/18-3 Best 4 Business Oracle Replacement Programme                                   | To enter into a contract with the preferred bidder to replace the current Oracle HR and finance system.   | Cabinet                         | 11 Jul 2017               |                       | Dominic Oakeshott                               | N/A  |
| CE 17/18-1 Award of Contract to Preferred Bidder for the Organic Waste Treatment Solution | At its meeting on 9 <sup>th</sup> May 2017, the Cabinet authorised the Corporate Manager for Waste and Environment Services as the Senior Responsible Officer for the Organic Waste Treatment Procurement in consultation with the Chief Operating Officer and the Director of Legal Services to clarify, specify and optimise the Preferred Bidder's final tender to enable the Council to enter into a legally binding contract with the Preferred Bidder. Upon completion of the above clarification, specification and optimisation stage, Cabinet delegated to the Portfolio Holder for Regeneration the final decision to award the contract to the preferred bidder. | Cabinet Member for Regeneration | July 2017                 |                       | Ralph Kemp                                      | N/A  |

| <b>Key Decision</b>                             | <b>Decisions to be Taken</b>   | <b>Decision Maker</b>                   | <b>Expected Date of Decision</b> | <b>Proposed Consultation</b> | <b>How to make representation to the decision made</b> | <b>Private/ Confidential and paragraph number</b> |
|---|--|---|----------------------------------|------------------------------|--|---|
| CE 16/17-50<br>Housing Enforcement Policy       | To approve amendments to the Housing Enforcement policy and authorise officers to take all necessary steps to implement the proposal.  | Cabinet Member for Housing and Planning | 1 Aug 2017                       |                              | Karen Whitehead  | N/A   |
| CE 17/18-4<br>Farms Estate - General Management | To authorise officers to take all necessary actions to implement the proposal to dispose of properties identified as surplus to requirements on the Batherton, Cranage, Goostrey, Haslington, Mobberley and Ridley Farms Estates on terms to be approved by the Head of Assets and the County Land Agent in the letting of Aston by Budworth, Holding 1. | Cabinet Member for Regeneration         | 21 Aug 2017                      |                              | David Job  | Exempt - para 3                                   |
| CE 16/17-11<br>Crewe HS2 Masterplan             | To approve the HS2 masterplan for Crewe, and to authorise the Executive Director Place to enter into a public consultation on the masterplan in 2017.  | Cabinet                                 | 12 Sep 2017                      |                              | Andrew Ross  | No  |

| Key Decision  | Decisions to be Taken   | Decision Maker | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made | Private/ Confidential and paragraph number |
|---|---|----------------|---------------------------|-----------------------|---|--|
| CE 16/17-34<br>Crewe Town Centre Regeneration Programme: Major Investment Decisions | To consider a report recommending that Cabinet agrees: subject to a formal decision by Cheshire and Warrington LEP, to accept a grant of £10M Local Growth Funding to support the town centre regeneration projects; to enter into a development agreement with a named development partner, and to agree to fund the associated costs of a new bus station and new car park to be retained in the Council's ownership; to consider the options for the future for Crewe's markets, agree to fund the costs of the preferred model, subject to formal consultation, and delegate authority for a final decision; to note the development of a draft public realm strategy for Crewe town centre, and to consult with key stakeholders prior to a final approval; and to agree to fund the implementation of the first phase of the public realm improvements and agree the mechanism by which that will be delivered. | Cabinet        | 12 Sep 2017               |                       | Jez Goodman                                     | N/A  |

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|--|---|-----------------------|----------------------------------|------------------------------|--|---|
| CE 16/17-44<br>Conditional Sale of Land at Longridge, Knutsford  | To authorise officers to advertise the intention to dispose of the land identified as open space in accordance with the Local Government Act, the consultations to be considered by the Portfolio Holder for Regeneration, and approve the freehold disposal of the Land at Longridge, Knutsford. | Cabinet               | 12 Sep 2017                      |                              | Lee Beckett  | Exempt - para 5                                   |
| CE 16/17-52<br>People Live Well for Longer (Adult Social Care and Public Health) Three Year Commissioning Plan | To endorse the People Live Well for Longer (Adult Social Care and Public Health) Three Year Commissioning Plan.   | Cabinet               | 12 Sep 2017                      |                              | Mark Palethorpe  | N/A   |
| CE 17/18-6<br>Constellation Partnership Growth Strategy  | To approve the regional growth strategy for the Constellation Partnership.  | Cabinet               | 12 Sep 2017                      |                              | Frank Jordan, Executive Director: Place                | N/A   |

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|---|--|-----------------------|----------------------------------|------------------------------|--|---|
| CE 16/17-48<br>Asylum Seeker Dispersal  | The report will set out the steps towards delivering asylum seeker dispersal within Cheshire East. The report will seek authority for officers to consider further with the Home Office asylum seeker delivery in the Borough over a three year period.                                    | Cabinet               | 10 Oct 2017                      |                              | Lucia Scally,<br>Manager of strategic Commissioning    | N/A   |
| CE 17/18-7<br>Community Equipment Service Section 75<br>Memorandum of Understanding | That the Section 75 partnership between Cheshire East Council, Eastern Cheshire CCG, South Cheshire CCG and Vale Royal CCG be renewed for four years in line with the new Cheshire community equipment framework. This will be a continuation of the existing memorandum of understanding. | Council               | 19 Oct 2017                      |                              | Mark Palethorpe  | N/A   |
| CE 16/17-47<br>Medium Term Financial Strategy 2018-21                               | To approve the Medium Term Financial Strategy for 2018-21, incorporating the Council's priorities, budget, policy proposals and capital programme.   | Council               | 22 Feb 2018                      |                              | Alex Thompson  | N/A   |



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|--|---|-----------------------|----------------------------------|------------------------------|--|---|
| CE 17/18-5<br>Cheshire East Council Housing Strategy 2018-2023 | To consider and adopt the Cheshire East Council Housing Strategy. | Cabinet               | 13 Mar 2018                      |                              | Karen Carsberg   | N/A   |