

# Portfolio Holder responsibilities

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## **Leader:**

- Northern Rail/TfN and HS2
- AGMA/Northern Gateway
- CCN
- LGA
- Rural Affairs
- Internal Audit
- Corporate Risk Management
- Civil Protection and Emergency Planning
- Oversight of Communities and Health
- Strategic Partnerships
- Sub-regional activity
- Government liaison

## **Highways and Infrastructure:**

- Deputy Leader:
  - Northern Rail/TfN and HS2
  - Northern Gateway
- Highways and Transport strategy and operations, including public rights of way
- Local Transport Plan
- CCN/LGA
- Oversight of Adults Portfolio
- Shared Service : Archives
- Chairmanship of Cheshire East Residents First Board:
  - Digital (Customer Service Access)(jointly with Leisure and Open Spaces)
- Improvement and Efficiency Social Enterprise (IEASE)
- Enforcement Matters within the Portfolio

## **Housing and Planning:**

- Planning Policy
- S106 & Community Infrastructure Levy
- Street naming & numbering
- Land charges
- Housing, Housing Associations, and Homelessness
- Development Management and Building Control
- Neighbourhood Planning
- Enforcement Matters within the Portfolio

### **Children and Families:**

- Lead under Children's Act 2004
- All aspects of Education and Schools
- Youth Support and Offending
- Lifelong learning/Skills
- Prevention and Early Intervention Strategies
- Corporate Parenting Lead
- All aspects of Children's work, including:
  - Cared for children and care leavers
  - Fostering, Adoption and Residential Services
  - Children's Trust and Children's Board
  - Children's Safeguarding (including Children's Safeguarding Board)
  - Children and Young People up to 25 years old
- Health and Wellbeing Board (with Adult Care and Integration, and Communities and Health)
- Lead for 0-19 Health and Health Promotion (in consultation with Communities and Health)
- Lead for 0-19 Mental Health (in consultation with Communities and Health)
- Enforcement Matters within the Portfolio

### **Adult Care and Integration:**

- Lead under Care Act 2014 (in consultation with Deputy Leader, in relation to all Key Decisions)
- Adult Safeguarding: Board/CQC/CEC Quality Assurance Team
- Care and Carer Assessment (i) personalisation.
- Carer Services including: (ii) Respite Care and Short Breaks.
- Care Service Commissioning, including: (iii) Residential & Domicillary Care (iv) Disability & Sensory Impairment services (v) Mental Health & Substance (vi) Re-ablement Services (vii) Occupational Therapy and Community Equipment (viii) Assistive Technology.
- Equality in Service Access & Delivery
- Extra Care Housing (jointly with Housing and Planning)
- Lead for Adult (19 plus) Mental Health Services and Health Promotion (in consultation with Health and Communities)
- Health and Wellbeing Board (with Children and Families and Communities and Health)
- Domestic Violence
- Enforcement Matters within the Portfolio
- Future area of work:
  - EMB/Performance matters

## **Communities and Health**

- Community and Health Strategy
- Voluntary, Community and Faith Sector, including Citizens' Advice Bureaux
- All aspects of safer communities: Wardens, ASB and CCTV.
- Regulatory Services: Trading Standards, Licensing, Environment Health including Air Quality matters, contaminated land and pest and vermin control.
- Gypsies and Travellers
- Libraries
- Car Parking
- Lead for Health (i) Health and Wellbeing Board (ii) Health & Social Care Integration (Better Care Fund/Sustainability & Transformation, Caring together/Connecting Care
- Joint Strategic Needs Assessment.
- NHS England/Acute Trusts
- Domestic Violence Services
- Equality and Diversity (Service Users)
- 0-19 Health and Health Promotion (with Children and Families)
- 0-19 Mental Health (with Children and Families)
- Enforcement Matters within the Portfolio

## **Corporate Policy and Legal Services**

- Human Resources, Workforce and Organisational Development
- Corporate Health and Safety and Occupational Health
- Shared Services
- Business Improvement Programme
- Customer Complaints and Resources
- All matters relating to procurement, corporate contracts, contract monitoring
- Lead for governance of Alternative Service Delivery Vehicles (in consultation with Leisure and Open Spaces)
- Legal Services
- Monitoring compliance with the Council's decision-making processes
- Information governance and assurance (eg Senior Information Risk Owner and Caldicott Guardian)
- Equality and diversity
- Enforcement Matters within the Portfolio

## **Finance and Assets**

- The Financing of the Council and its Budget, and Corporate Business Planning
- Capital Programme and Strategy
- Reserves, Income and Funding Strategy
- Treasury and Business Management
- Insurance
- External Audit
- Pensions
- Revenues and Exchequer Functions, Including Benefits
- Democratic Services:
  - Electoral Functions
  - Civic Functions
  - Member Training and Development
- Births, Marriages and Deaths
- Lead for Assets: maintenance, purchase and sale of (in consultation with Regeneration)
- Enforcement Matters within the Portfolio

## **Regeneration**

- Economic Development
- Regeneration
- Employment and Skills
- Engine of the North
- Economic Twinning
- Assets: maintenance, purchase and sale of (with Finance and Assets)
- Farms
- Energy Issues
- Enforcement Matters within the Portfolio

## **Leisure and Open Spaces**

- Leisure Strategy and Services
- Everybody Sports and Recreation
- Operational delivery of all cultural services, including: tourism and visitor economy, Tatton Park, Parks and Park Rangers, Arts, Culture, Heritage and Events
- Governance of Alternative Service Delivery Vehicles (with Corporate Policy and Legal Services Portfolio)
- Waste and Recycling (ANSA)
- Environmental and Cleansing Services (ANSA)
- Street Scene (ANSA)
- Transport Specialist Solutions Company (TSS)
- Planning Support Company (Civicanace)
- Crematoriums and Burial Services (Orbitas)
- Media and Communications
- ICT (Cosocius) and Digital issues (Customer Services Access)(jointly with Highways and Infrastructure)
- Digital (Customer Service Access)(jointly with Highways and Infrastructure)
- Customer Access/Service
- Enforcement Matters within the Portfolio

Note: where functions appear in more than one Portfolio, the decision maker will be the Portfolio Holder identified as “Lead”, in consultation with the other Portfolio Holder(s)