

JOINT COMMITTEE FORWARD PLAN 2024/25
Version 27th September 2024

PART A/B	Joint Committee (Dates tbc)	Venue	Title (draft where not complete)	Purpose of Report	Member Lead	Officer Lead	NOTES	
A	08/04/24	CEC	Report to set-up ECW (title TBC)	Complete all outstanding matters for Council-owned company set-up.		ECW/CEC (Ian Brooks/Deborah Upton)		
A			Report to agree the 2024/5 ECW (and Marketing Cheshire) Business Plan	Shareholder agreement to Business Plan.		ECW (Philip Cox)		
A			Report to agree the terms of reference for the C&W Business Advisory Board	Agreement for Terms of Reference to establish an initial Business Advisory Board as part of continued private sector influence and engagement for the sub-region.		ECW (Philip Cox)		
A	21/06/24	CWaC	CANCELLED					
A	26/07/24	WBC	BAB Membership	Ratify ex-officio membership		ECW (Philip Cox)		
A			Finance for the Skills Bootcamp Programme	Approval of funding bid to DfE.		ECW (Pat Jackson)		
A/B			Joint Committee Membership and other matters (inc. Forward Plan)	Update and seek direction		SRPO (Peter Jones)		

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B	27/09/24	CEC	Business Advisory Board	Report to approve appointments following open recruitment (Chair and members)	Cllr LG	ECW (Philip Cox)	
A/B			Joint Committee Forward Plan	Update and seek direction	Cllr LG	SRPO (Peter Jones)	
A	29/11/24	CWaC	Report to agree Sub-Regional Portfolio Holders	Establish sub-regional portfolios and named Portfolio Holders from Joint Committee membership and named CEO support.		Growth Directors C&W Councils	
B			SIEP Consultation Report	Agree consultation documentation ahead of formal consultation		ECW (Philip Cox/Melissa Crellin)	
A			ECW Detailed business plan and budget report	Following-on from the outline Business Plan, additional budget items and delivery detail will need to be agreed by the Shareholders. This timing takes account of fund		ECW (Philip Cox)	

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				programming by HMG.			
A			Report to agree revised arrangements for Marketing Cheshire	This report seeks Joint Committee approval for a more coherent governance arrangement for Marketing Cheshire which mirrors the ECW structure and ensures expert business support for the visitor economy.		ECW (Philip Cox)	
A			Statutory accounts (2023/24)	Review ECW statutory accounts (for 23-24) and any audit findings and recommendations.		ECW (Philip Cox)	
B			Post Election Report?	TBC – HMG strategic engagement update		TBC	
B			Fair Employment Charter	TBC		ECW (Melissa Crellin)	
B			Business Advisory Board update	Report to update on progress of the Board	BAB Chair	ECW (Philip Cox)	
A/B			Joint Committee Forward Plan	Update and seek direction	Cllr LG	SRPO (Peter Jones)	

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A	31/01/25	WBC	Approval of ECW draft budget and business plan (for 25-26).	Shareholder agreement to Business Plan.		ECW (Philip Cox)	
B			Universal Support	Report to agree joint commissioning governance for US delivery		CWaC (Gemma Davies/Hayley Owen)	
B			Communications Protocol	JC formal comms agreement	Cllr LG	TBC	
B			Decarbonisation Cluster	TBC (Any decisions required?)		ECW (Melissa Crellin)	
B			Portfolio Update Report	Update – ensure direction of travel		ECW (Philip Cox/MD post)	
B			Business Advisory Board update	Report to update on progress	BAB Chair	ECW (Philip Cox)	
A/B			Joint Committee Forward Plan	Update and seek direction	Cllr LG	SRPO (Peter Jones)	
A			28/03/25	CEC	TBC – ECW Shareholder items	TBC	
B	Portfolio Update Report	Update – ensure direction of travel				ECW (Philip Cox/MD post)	
B	Business Advisory Board update	Report to update on progress			BAB Chair	ECW (Philip Cox)	
A/B	Joint Committee Forward Plan	Update and seek direction			Cllr LG	SRPO (Peter Jones)	

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