

# Audit and Governance Committee

## Agenda

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**Date:** Thursday, 7th March, 2024  
**Time:** 10.00 am  
**Venue:** Committee Suite 1,2 & 3, Westfields, Middlewich Road,  
Sandbach CW11 1HZ

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

It should be noted that Part 1 items of Cheshire East Council decision making and Overview and Scrutiny meetings are audio recorded and the recordings will be uploaded to the Council's website

### **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Apologies for Absence**

To note any apologies for absence from Members.

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary interests, other registerable interests, and non-registerable interests in any item on the agenda.

3. **Minutes of Previous Meeting** (Pages 3 - 8)

To approve as a correct record the minutes of the meeting held on Thursday 7 December 2023.

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For requests for further information

**Contact:** Nikki Bishop

**Tel:** 01270 686462

**E-Mail:** [nikki.bishop@cheshireeast.gov.uk](mailto:nikki.bishop@cheshireeast.gov.uk) with any apologies

4. **Public Speaking Time/Open Session**

In accordance with paragraphs 2.24 of the Council's Committee Procedure Rules and Appendix on Public Speaking a total period of 15 minutes is allocated for members of the public to put questions to the committee on any matter relating to this agenda. Each member of the public will be allowed up to two minutes each to speak, and the Chair will have discretion to vary this where they consider it appropriate.

Members of the public wishing to speak are required to provide notice of this at least three clear working days' in advance of the meeting and should include the question with that notice.

5. **Action Log Update** (Pages 9 - 12)

To receive an update on the Audit and Governance Committee Action Log.

6. **External Audit Findings and Action Plan 2022/23** (Pages 13 - 60)

To receive the final version of the Statement of Accounts for 2022/23.

7. **Certification of Housing Benefit Subsidy Claim 2022/23 and Teachers Pensions Return 2021/22** (Pages 61 - 64)

To receive a report on the outcome of the External Auditor's certification process for the 2022/23 Housing Benefit Subsidy claim and the 2021/22 Teachers' Pension End of Year Certificate.

8. **Risk Management Update Q2 2023-24** (Pages 65 - 120)

To receive an update on the effectiveness of risk management arrangements in the Council.

9. **Draft Internal Audit Plan 2024/25** (Pages 121 - 142)

To consider the proposed Internal Audit Plan for 2024/25.

10. **Final Annual Governance Statement 2022/23** (Pages 143 - 190)

To receive the final Annual Governance Statement 2022/23.

11. **Section 106 - Audit Review Update**

To receive a verbal update on the Internal Audit Review – Section 106.

12. **Work Programme** (Pages 191 - 194)

To consider the Work Programme and determine any required amendments.

**Membership:** Councillors S Adams, M Beanland (Chair), K Edwards (Vice-Chair), A Heler, C Hilliard, M Houston, G Marshall, P Redstone and J Snowball