

# Crewe Town Board

## Agenda

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<b>Date:</b>	<b>Monday, 15th July, 2024</b>
<b>Time:</b>	<b>9.30 am</b>
<b>Venue:</b>	<b>Virtual Meeting via Microsoft Teams</b>

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

It should be noted that Part 1 items of Cheshire East Council decision making meetings are audio recorded and the recordings will be uploaded to the Council's website

### **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

- 1. Apologies for Absence (1 Minute)**  
To receive any apologies for absence.
- 2. Declarations of Interest (1 Minute)**  
To receive any declarations of interest.
- 3. Minutes of Previous meeting (3 Minutes) (Pages 3 - 10)**  
To approve as a correct record the minutes of the previous virtual meeting held on 7 June 2024.
- 4. Appointment of New Board Members**  
To formally appoint new Board Members.
- 5. Towns Fund Performance Update (45 Minutes)**  
To receive an update on the Towns Fund projects.

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For requests for further information

**Contact:** Sam Jones

**Tel:** 01270 686643

**E-Mail:** [samuel.jones@cheshireeast.gov.uk](mailto:samuel.jones@cheshireeast.gov.uk) with any apologies

6. **Strategic Update from Cheshire East Council (15 Minutes)**

To receive a Strategic Update from Peter Skates, Acting Executive Director of Place.

7. **Board Membership (20 Minutes)**

To receive an update on Board Membership.

8. **AOB (5 Minutes)**

To discuss any other items of business.

9. **Date of Next Virtual Meeting**

To confirm the venue and date of the next meeting at 2nd August 2024 commencing at 09:30am.

**Membership:** Tony Davison, Kilminster, A Butler, R Carter, P Colman, Dhesi, S Hepton, D Kinsman, N Mannion, J Rhodes and S Yates

**CHESHIRE EAST COUNCIL**

Minutes of a meeting of the **Crewe Town Board**  
held on Friday, 7th June, 2024 at Virtual Meeting via Microsoft Teams

**PRESENT**

Tony Davison (Chair)

Guy Kilminster, Andy Butler, Rick Carter, Paul Colman, Jasbir Dhesi, Sally Hepton, Doug Kinsman, Councillor N Mannion and Councillor J Rhodes

**ALSO IN ATTENDANCE**

Peter Turner

**OFFICERS IN ATTENDANCE**

Peter Skates, Acting Executive Director of Place

Dr Charles Jarvis, Head of Economic Development

Jez Goodman, Development and Regeneration Manager

Sam Jones, Democratic Services Officer

**1 APOLOGIES FOR ABSENCE (1 MINUTE)**

Apologies for absence were received from Simon Yates, Martin Wood, Elliot Grimshaw, Georgia Millership and Rhiannon Hilton.

It was noted that the Chair had written to Dr Kieran Mullan on behalf of the Board to thank him for contribution to Crewe Town Board during his time as MP.

**2 DECLARATIONS OF INTEREST (1 MINUTE)**

There were no new or updated Declarations of Interest, other than those already on file.

**3 MINUTES OF PREVIOUS MEETING (3 MINUTES)****RESOLVED:**

That the minutes of the meeting held on 3<sup>rd</sup> May 2024 and 17<sup>th</sup> May 2024 be approved as a correct record.

**4 TOWNS FUND PERFORMANCE UPDATE (60 MINUTES)**

The Board received an update on several of the Towns Fund Projects and Additional Programme Management updates from Jez Goodman, Development and Regeneration Manager, and individual project sponsors.

The Board was updated that the Department of Levelling Up Housing & Communities had approved the Project Adjustment Request which was discussed at the Crewe Town Board meeting of 3 May 2024, and that the Towns Fund six-monthly performance report, which was discussed at the Crewe Town Board meeting of 17 May 2024, covering the period from September 2023 – March 2024, had been submitted to the Department of Levelling Up Housing & Communities.

**Crewe Youth Zone** – The Pre-Construction Services Agreement was in place with Caddick Construction and the Stopping Up Order had been approved and notices erected. The lease, agreement for lease, grant agreement and operation agreement between Cheshire East Council and Crewe Youth Zone / Onside had been agreed, however there were continued issues with relation to utility companies. The Oak Street carpark closure process was now underway and was expected to be completed by 28 June 2024, when it would be given over to Onside. Comms / PR were being planned around the groundbreaking event. Engagement with schools would take place prior to 2024 summer holidays.

**Mill Street Corridor** – Detailed designs were being developed and Cheshire East Council were seeking out how best to make the most effective use of the project to minimise costs and accelerate delivery.

**Way Finding** – The first installation had been completed outside the new bus station and Multi-Story Car Park, with others scheduled for the Southern Gateway and Mill Street Corridor.

**Warm and Healthy Homes** – A contractor was to be appointed. So far 25 of 65 properties had signed up and the project was aiming to complete by winter 2025.

**History Centre and Public Realm** – The main dismantling and demolition had been completed with construction works for the Public Realm to start on 1 July 2024 and complete in October 2024. The History Centre works were expected to commence in September 2024. By the end of July 2024, outcome of any successful National Lottery or other funding bids would be known.

**Valley Brook Green Corridor** – Finalisation of the route via Utility Street was ongoing. Working with landscape architects, the main works were expected to begin in late 2024, subject to planning permission and co-funding from the Environment Agency.

**Lyceum Square** – Outstanding works related to the lighting and recladding had been delayed but expected to be rectified shortly.

**Repurposing Our High Streets** – Vinyl artwork had been installed on some of the vacant premises, and Cheshire East Council was exploring how to facilitate adaptation of empty premises for “pop-up” uses. The High Street Rental Auction Trailblazer Programme had been delayed due to

General Election scheduled for 4 July 2024. The Department of Levelling Up Housing & Communities was interested and supported the High Street Rental Auction Legislation. Several new premises in the town centre have, or will shortly, open – XO Hair and Beauty, 22 Work Wear, Studio Fresh, Bobobo, Oden Lounge, Ice & Fire and OSO GO.

**Flag Lane Baths** – The Crewe Town Board Sub-Group met with Always Ahead on 22 May 2024 and discussed the costings and outlined proposals. The Sub-Group would meet with Always Ahead again when they had collated the required information. Fundraising was on hold until costs had been confirmed and a specialist fundraiser was in place.

**Crewe Youth Club** – The tendering for the main works contract had been completed. Three applications for further funding had been successful, with £15,000 from Cheshire East Council's Green Fund (UK Shared Prosperity Fund), £150,000 from the Garfield Weston Foundation and £300,000 from the Community Ownership Fund, however a funding gap remained – phasing / value-engineering approaches may need to be considered. Works due to start by early July 2024 and complete by spring 2025. It was noted that the Mirion Street project had received no funding from sports facilities / enterprises.

**Cumberland Arena** – The contractor was in the process of being procured via Cheshire East Council's medium value framework.

**Pocket Parks** – Designs for Samuel Street and Lime Avenue would be shared shortly, with consultations with residents to take place.

**Jubilee Project** – A funding gap had been addresses by a Project Adjustment Request and a charitable donation. Public consultation was to commence shortly, focussing on lighting and noise.

**\*Adaptive Signals** – The “switch on” had been completed and a further funding bid had been submitted to the Department for Transport to expand the scope and coverage of the project.

**\*Flag Lane Link** – The main scheme had been completed, but a replacement crossing was still to be delivered during summer 2024.

**\*Southern Gateway** – Ancillary works expected to commence on 10 June 2024 and complete in early 2025.

\*Projects not funding through the Town's Fund.

## **RESOLVED:**

It was requested that it would be useful for the Board to have feedback on how the existing Towns Fund Projects have been received by the public / residents.

That the updates be noted.

**5 STRATEGIC UPDATE FROM CHESHIRE EAST COUNCIL (15 MINUTES)**

The Board received a Strategic Update from Peter Skates, Acting Executive Director of Place and Charles Jarvis, Head of Economic Development on:

**Budget Reallocation** – At the Council’s Economy and Growth Committee on 4 June 2024, the committee resolved to approve the Project Adjustment Request as the accountable body for Crewe Town Board, as discussed at the Crewe Town Board’s 17 May 2024 meeting.

**Crewe Multi-Story Car Park** – The Multi-Storey Car Park was likely to open in late June 2024, however the Council was unable to do publicity until after the election.

**Royal Arcade Phase 2** – The contractor had been instructed to procure work packages for the project for the footpath, curb realignment and repairs, reseeding of ground surface, and knee rail perimeter fencing, and were working with Crewe Town Council.

**RESOLVED:**

That the updates be noted.

**6 BOARD MEMBERSHIP (10 MINUTES)**

The Board received an update on Board Membership from Charles Jarvis, Head of Economic Development.

The Board was updated that there were six interviews with potential new Crewe Town Board members scheduled for 18 June 2024. The interview panel would consist of Councillor Jill Rhodes, Tony Davison, and Peter Skates / Charles Jarvis.

**RESOLVED:**

The Chair requested that, following the General Election on 4 July 2024, the new Member of Parliament for Crewe was formally invited to join the Crewe Town Board.

**7 AOB (5 MINUTES)**

Crewe Town Council would be recruiting a dedicated Play Area and Parks Maintenance Officer, to start on 24 June 2024, and were looking in to activating the Lyceum Square area and screen for some summer events. Crewe Town Council were also looking to employ a part-time seasonal officer to work with parties regarding events at Lyceum Square.

**8 DATE OF NEXT VIRTUAL MEETING**

**RESOLVED:**

As a General Election had been called for 4 July 2024, the Board resolved to move the next meeting of the Crewe Town Board from 5 July 2024 to a later date as several officers and Board Members would be involved in the election.

The meeting commenced at 9.30 am and concluded at 10.28 am

Tony Davison (Chair)

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## Actions from the meeting held on 7 June 2024

#	Action	Owner	Status
1	Flag Lane signage to be reviewed.	JG	
2	Provide rundown of Repurposing High Street costings to date and remaining balance.	JG	
3	Flag Lane Baths update.	JG	
4	Request for feedback from residents / comms on the ongoing Towns Fund projects in Crewe.	RH	
5	Following the 4 July 2024 General Election, a formal invitation to be sent to the new MP for Crewe to invite them to the Crewe Town Board.	PS	
6	Date of next Crewe Town Board meeting to be circulated due to proximity of 4 July 2024 meeting to the General Election.	SJ	Meeting confirmed as 15 July 2024.

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