

Cheshire Police and Crime Panel

Date of meeting: 20 June 2025

Report of: Brian Reed, Head of Democratic Services, Host Authority

Subject: Panel Arrangements: Rules of Procedure

1. Report Summary

- 1.1 The Panel reviews and adopts its Rules of Procedure each year at its annual meeting. Attached to this report are the suggested Rules of Procedure for the new Municipal Year (2025/26).

2. Recommendations

- 2.1 The Panel is recommended to:
- (i) Adopt the Rules of Procedure (as attached as Appendix I to this report) for the coming Municipal Year.
 - (ii) Delegate to the Head of Democratic Services the authority to make such changes during the year to the Rules of Procedure as he considers are necessary to give effect to the wishes of the Panel.

3. Background

- 3.1 The current Rules of Procedure have been in place since 2016, when the hosting of the Panel was transferred to the current host authority. Since then, there have been some changes, but these have been relatively few, and minor in nature.
- 3.2 At the meeting of the Panel on 4th October 2024 a number of Panel members suggested that a learning point following the recent resignation of an independent coopted member, was that the Panel's Procedure Rules should be amended to provide greater clarity on how the resignation of such Panel members should be managed in future. This has been addressed in the attached draft version of the revised Procedure Rules, with tracked changes showing the proposed form of words (please see page 9 of the proposed Procedure Rules).
- 3.3 The Panel's Procedure Rules allow for urgency powers to be used when necessary to make decisions that could not wait until the next formal Panel meetings. Such powers were not used during 2024/25.

4. Financial Implications

4.1 There are no financial implications.

5. Equality Implications

5.1 There are no equality implications.

6. Contact Information

Contact details for this report are as follows: -

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