

Audit and Governance Committee - Action Log
Date of Meeting: 28 July 2022

Meeting Date	Item No	Report Title	Action	Officer	Deadline for Action
10 March 2022 & 26 May 2022	13	Standing Item: Work Programme 2021/22 and 2022/23	The Chair and Vice Chair to meet John David, Interim Director of Infrastructure and Highways via Microsoft Teams to discuss potential items for this Committees Work Programme and shared with the Committee.	Helen Davies	Update: Tom Moody is now the permanent Director of Infrastructure and Highways. Helen has sought a date for the Chair and Vice Chair. To note: A Highways all-member briefing took place on 4 July 2022.
28 July 2022	4	Minutes of the Previous Meeting	Councillor Carol Bulman noted at the bottom of Page 11, there was a paragraph that related to closures between Pym Lane and Flowers Lane Hospital Campus. Councillor Bulman had been made aware than an open letter had been sent on this matter and she felt this should be shared with the Committee. The Chair was aware of this matter and noted that she had no opportunity to speak to Councillor Rachel Bailey, who was unable to attend the meeting, but this was	Helen Davies	Helen to speak to Chair

			an item that could be taken away and shared with the Committee in due course.		
28 July 2022	14	Standing Item: Upheld Complaints to the Local Government Ombudsman	Cllr Houston noted that the 4 th paragraph of 5.3 of the report, that related to the training programme for staff. This was put forward as an improvement, that would ensure that staff have the most up to date knowledge and training etc. Cllr Houston asked asked what measures were in place to ensure that staff attend and participate in this training.	Brian Reed	<p>Update: Brian contacted Laura Rogerson and Catherine Callaghan.</p> <p>Response from Laura Rogerson, Head of Inclusion reported that:</p> <p>There is a comprehensive training plan that is reviewed on an annual basis, this includes access to internal and external training, coordinated through the workforce development team to ensure all staff are able to booked on this centrally. This information is then recorded within the local authority systems - Learning Lounge. Staff also have access within Learning Lounge to a range of e-training and resources, as part of staff supervision and PDR conversations managers hold conversations in regards to training. Learning lounge has been developed further this year to include a team/manager section to</p>



					enable reports to be collated from individual staff and teams to ensure mangers and senior leaders are able to further support oversight across all teams.
--	--	--	--	--	--