

Terms of Reference for Outside Organisations Review

Constitution Working Group to conduct a review of outside organisations. The Working Group to make informal recommendations to Corporate Policy Committee on the matters referred to below, to enable the Committee to make a formal decision in advance of the May 2023 local elections.

Matters to be considered:

Appointment process:

- In light of the change to a new governance model, review the procedure for making appointments to outside organisations (excluding statutory and constitutional appointments)
- Review Council representation on the organisations set out in paragraph 6.2 of the report
- Review the procedure for dealing with casual vacancies

List of organisations:

- Review the criteria for representation on an outside organisation
- Establish whether the list of organisations align with the Council's aims and objectives

Legal obligations:

- Review the guidance to members appointed to outside organisations
- Considered whether indemnities for Members should be reviewed

Openness and transparency:

- Consider whether members appointed to outside organisations should be required to report back on the activities of that body to Council, and if so, what mechanism should be used, how frequently reports should be made and to where/to whom
- Consider an appropriate method for publication of remuneration received by members from an outside organisation

Consultation:

- To take place with the organisations, members appointees to the outside organisations, Group Leaders, elected Members