Audit and Governance Committee - Action Tasks

Agenda Item. No	Report Title	Action	Update
25 November 2021			
3	Public Speaking	Concerns raised about the public being able to access council buildings as the receptions are not open all of the time. To check with Facilities on the present policy, and which buildings were open to the public. Check if Councillors' passes need reactivating to access council buildings.	The system is set to not let a Councillor's ID badge expire.
4	Minutes 30 September 2021	Minute 24: Annual Internal Audit Report Following on question from Cllr Marren in relation to Purchase Cards – "Does our failure to report spending via purchase cards in excess of £500 put us in breach of the Local Government Transparency Code 2015? If it's not a breach it is certainly a failure of compliance with the spirit of the code which the Committee should rule on."	Report to Finance Sub Committee 5 January 2022 – Item 12 Procurement Pipeline. Para 5.5 states: At a recent Audit and Governance Committee it was requested that purchase card spending above £500 be published to enhance the spending transparency of the Council. This has now been implemented, but unfortunately, due to external supplier systems, the Council cannot provide the same level of detail for the purpose of the expenditure as seen in the standard £500 spend reports. This is due to the purchase card suppliers only having the software to enable level 1 card data reporting

			(total purchase amount, date, merchant category code and supplier/retailer name).
		Minute 27: Annual Risk Management Report 2020/21. The Committee asked for Risk Management Training to be arranged and offered to all Councillors.	Had been raised at Member Input Panel in November 2021. The Panel had supported the and noted that risk management modules were available to Members via the Learning Lounge. However, as some time had passed since the modules had been uploaded, a check was to be made on their relevance.
10	Internal Audit Progress Report	Briefing session to be arranged for the Committee on the Provision of Services to Schools.	
12	Work Programme	Items listed in the 30 September meeting to be added to the Work Programme. Work to commence on the scoping reports for the items Highways Funding and Partnership Governance	The items have been added to the programme.