

### Meeting Actions from the virtual meeting held on 4 June 2021

#	Action	Owner	Status
2	<p>Definition of Sub-groups-That further discussions in respect of the submission bid to the LEP and heritage centre take place outside of the meeting. Update-It was reported that work was continuing with the heritage centre and proposals were in place jointly funded by CEC, the Town Council, and the heritage centre a to establish a new governance structure. CJ and JA met after the last meeting and an outline case had gone to the LEP around alternative uses for the town centre. Update-The pre-election period had pushed applications to the June LEP strategy meeting.</p> <p><b>Update</b> – Strategy meeting scheduled to take place at the end of June – an update will be provided at the July Board meeting</p>	KM, JA, DK/CJ	Ongoing
3	<p>Youth representation on the Board. Discussions to take place outside of the Board. This matter had been considered at the previous virtual meeting whereby it was agreed that a task and finish group be established in terms of what the Board wanted from youth representation and the group would present back their findings to the Board within the next few months.</p> <p><b>Update</b> – Youth Sub-Group - not met yet, need to convene before the next board meeting</p>	SH/AK	Ongoing
5	<p>Sub-Groups-The Chairman informed members that he would be circulating a letter inviting nominations for representatives to sit on the Transport Forum to progress the sub- group. It was agreed this approach should be adopted for the all other sub-groups.</p> <p><b>Update</b> – An inaugural meeting of the Transport Infrastructure Forum is scheduled for 11 June 2021.</p>	ALL	Ongoing

	<p>Skills Group – Further discussions were needed after potential opportunities to move this forward had been identified following the presentation by the Education and 14-19 Skills Officers.</p> <p>Heritage Centre – There is a need to get a Town Centre focus group up and running, initial discussions have been held but this needs moving forward.</p> <p>Towns Fund Sub-Group - Whilst the Government announcement hadn't been made it was agreed that that work needed to continue on plans for stage 2 requirements of the projects. The sub-group needed to reconvene and further discussions with Hatch were needed, pending any announcement.</p>		
6	<p>Communication and Engagement Sub Group - That a report be circulated by the Chair with further information on his proposal to work with two local performance poets in order to showcase the talents of Crewe.</p> <p><b>Update</b> Following the last meeting information on a proposal to work with two local performance poets to showcase the talents of Crewe had been circulated to Board members. Timescales for suggestions put forward needed to be discussed with those involved and this item would now be transferred over to the Communications &amp; Engagement sub group.</p> <p>Terms of Reference – The Terms of Reference be circulated for comment.</p>	DK	Ongoing
7	<p>Re-selection of the Chairman and Vice Chair - That clarification be sought prior to the next board meeting on the process and re-selection of the Chairman and Vice Chair;</p>	DK	Ongoing
8	<p>Items to be considered for future Board Meetings:</p>	DK	Ongoing

	<p>That the annual general meeting and ADHD society items be listed for discussion on the next agenda;</p> <p>That the Cleaner Crewe project, Cheshire Community Fund and an update on the housing situation in Crewe to be considered as agenda items at future board meetings.</p>		
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