

Cheshire Police and Crime Panel

Date of Meeting: 05 February 2021

**Report of: Brian Reed, Head of Democratic Services and Governance,
Cheshire East Council**

Subject: Dates and Timings of Panel Meetings

1. Report Summary

1.1 This report requests that the Panel consider the dates and timings of future meetings.

2. Recommendation

2.1 The Panel is recommended to:

- (i) Consider a programme of meetings for the municipal year 2021/22.
- (ii) Consider the time of day when meetings are held.
- (iii) Confirm that whilst still necessary due to Coronavirus and permitted by the relevant Regulations, that meetings continue to be conducted virtually, using Microsoft Teams.

3. Programme and timing of Meetings

3.1 Since its creation the Panel has followed a consistent pattern of regular, programmed meetings, with additional meetings being added to the diary when necessary. Following the practice of recent years of Panel meetings normally being held on a Friday, a day when the four Cheshire Councils have few public meetings, a suggested programme of meetings for the forthcoming civic year is:

- Friday 11th June 2021 (Annual Meeting)
- Friday 10th September 2021
- Friday 26th November 2021
- Friday 4th February 2022
- Friday 29th April 2022

3.2 A meeting on Friday 4th February 2022 fits in with the statutory timetable for the consideration of the Police precept.

4. Location and style of meetings

- 4.1 A decision was taken last year that meetings of the Panel would revert to Wyvern House, Winsford; for the previous two years meetings had rotated around Cheshire. However, before that decision could be implemented the need for meetings to be held virtually arose and all meetings in the current Municipal year have been held using Microsoft Teams. It is to be hoped that at some point during the 2021/22 Municipal year, face to face meetings could be reinstated, but that whilst still necessary and permitted by the relevant Regulations, it is recommended that meetings continue to be held virtually.

5. Timing of meeting

- 5.1 Panel meetings have traditionally commenced at 10.00am, running to approximately 12.30pm. The Panel are asked to consider what pattern of meeting start times they would wish to adopt for 2021/22.

6. Summary and conclusion

- 6.1 The Panel needs to agree the date and timings of the programme of meetings for the 2021/22 civic year and confirm that whilst it continues to be necessary, meetings are conducted virtually. Details of an agreed programme of meetings will be publicised on the Panel's page on the Cheshire East Council website.

7. Equality Implications

- 7.1 There are no equality implications.

8. Financial Considerations

- 8.1 There are no financial implications.

9. Contact Information

Contact details for this report are as follows: -

Name: Martin Smith

Designation: Registration and Civic Services Manager

Local Authority: Cheshire East Council

Tel. No: 07596 064905

Email: martin.r.smith@cheshireeast.gov.uk