

Audit and Governance Committee -Self Assessment Action Plan

Action Ref	Self-Assessment area	Action detail	Timescale	Owner
Section 1 Q3	Review of the Committee's Terms of Reference	Target date for the review of the Committee's Terms of Reference to be included	Report to be considered at November 2020 meeting	Co-ordinated by Head of Audit and Risk Management
Section 1 Q4	Role and purpose of the committee being understood and accepted across the organisation	Further training on the roles and responsibilities of the Audit and Governance Committee to be provided to all Members of the Council. Opportunities for e-learning, briefings and face to face training sessions to be proposed and implemented.	Proposals by July 2020	Co-ordinated by Head of Audit and Risk with input from Member Development
Section 1 Q5	Audit Committee supporting the authority in meeting the requirements of good governance	Development of further training for Audit and Governance Committee members. Various training delivery options will need to be explored, including e-learning and virtual training sessions.	Proposals by July 2020	Co-ordinated by Head of Audit and Risk with input from Member Development
Section 1 Q12	Structure and composition of the Committee; inclusion of independent member	Consideration to be given to inclusion of more independent members during the 2020/21 Committee year.	Report to be considered at November 2020 meeting	Co-ordinated by Director of Governance and Compliance Services and Monitoring Officer
Section 2 Promoting the principles of good governance...	Working with partner audit committees to review governance arrangements in partnerships	For the Committee to consider opportunities for working with partner audit committees following reports on partnerships governance in 2020/21	Proposals by September 2020	Co-ordinated by Head of Audit and Risk Management

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Section 2 Aiding the achievement of the authority's goals and objectives...	Reviewing the effectiveness of performance management arrangements	The Committee to consider other areas where they wish to seek assurance.	Proposals by September 2020	Co-ordinated by Head of Audit and Risk Management
Section 2: Promoting effective public reporting to the authority's stakeholders...	Reviewing whether decision making through partnership organisations remains transparent and publicly accessible and encourages greater transparency	The Committee will receive reports on this area during 2020/21.	Proposals by July 2020	Co-ordinated by Head of Audit and Risk Management