

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Licensing Committee**
held on Monday, 5th March, 2018 at Committee Suite 1,2 & 3, Westfields,
Middlewich Road, Sandbach CW11 1HZ

PRESENT

Councillor W S Davies (Chairman)

Councillors Rhoda Bailey, E Brooks, B Dooley, I Faseyi, A Harewood,
O Hunter, M Parsons, L Smetham, M J Weatherill and J Wray

OFFICERS PRESENT

Terry Coppenhall, Commercial Services Team Leader
Nick Kelly, Environmental Protection Team Leader
Aoife Ryan, Lawyer
Julie Zientek, Democratic Services Officer

8 APOLOGIES FOR ABSENCE

Apologies were received from Councillors D Bebbington (due to Council business), C Chapman, G Wait and M Warren.

9 DECLARATIONS OF INTEREST

There were no declarations of interest.

10 PUBLIC SPEAKING TIME/OPEN SESSION

There were no members of the public present.

11 MINUTES OF PREVIOUS MEETING

RESOLVED – That the minutes of the meeting held on 6 November 2017 be approved as a correct record and signed by the Chairman.

12 MINUTES OF LICENSING SUB-COMMITTEES

RESOLVED – That the minutes of the following meetings be received:

(a) Licensing Act Sub-Committee meetings held on:

31 October 2017
7 November 2017
13 November 2017
20 November 2017
11 December 2017

(b) General Licensing Sub-Committee meetings held on:

24 October 2017
16 November 2017
12 December 2017
23 January 2018

13 ANNUAL REVIEW OF THE MOBILE HOMES ACT 2013 (FEES AND CHARGES POLICY)

The Committee considered a report regarding the proposed Regulatory Services and Health Mobile Homes Act 2013 Fees and Charges Policy 2018-19.

In accordance with the Mobile Homes Act 2013, the Council was permitted to charge a fee for administering the statutory licensing function for residential caravan sites. It was also permitted to set fees for other functions such as maintaining a register of site rules and transferring and amending licences.

The Council was only able to set fees on a 'cost recovery' basis, and as part of setting the fees it was required to have a Fees and Charges Policy in place for mobile home sites, which was reviewed annually in order to ensure that the fees reflected the cost of administering the licensing function.

RESOLVED - That the Regulatory Services and Health Mobile Homes Act 2013 Fees and Charges Policy 2018-19, as set out in Appendix 1 to the report, be approved.

The meeting commenced at 2.00 pm and concluded at 2.13 pm

Councillor W S Davies (Chairman)