

## CHESHIRE EAST COUNCIL

### COMMITTEE REPORT CO-ORDINATION RECORD

The purpose of this document is to monitor and ensure that the appropriate assessment of corporate implications and checks in respect of the report have been carried out. Please ensure that you provide all of the information required.

This co-ordination record needs to be completed electronically and must be emailed to the appropriate Democratic Services officer by 12 noon on the day before the agenda is due to be published. Please note that this record should also be used in the preparation of reports for the Scrutiny Committees.

<b>Report Title: Living well with Dementia in Cheshire East : The Local response to the National Dementia Strategy</b>				
<b>Exempt/Confidential</b>	✓ Yes Yes	✓ No	<i>If yes, paragraph/ category No(s) see last page</i>	
<b>Contact Officer: Sandra Shorter</b>				<b>Tel No:01625 374709</b>

<b>Report to</b>	Cabinet	<b>Date(s) of Meeting(s)</b>	16 <sup>th</sup> June 2009
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*Report authors **must** consider the implications of their recommendation, including those detailed on the following checklists. Sufficient time should be allowed when preparing the report to enable appropriate checks/consultations to be carried out.*

#### CHECKLIST

	No ✓	Yes ✓	Proposed Date	Date Agreed
<b>Referral to Management Team</b>		✓		May 2009

**Legal advice must be obtained on the content and implications of each.**

**The following section must only be completed by an officer from the Legal Section can complete this section. This is a specific requirement of the Audit Commission, who also requires all reports to include any “legal implications” identified by lawyers.**

Implication	Relevant ✓ / X	Officer	Signature	Date
Legal	yes	A Ellison	A Ellison	27 / 5 / 09

*Report authors must apply both professional judgement in deciding whether to send reports to those Sections listed below. Please indicate who has been consulted.*

Implication	Relevant ✓ / X	Officer(s)	Implication	Relevant ✓ / X	Officer(s)
<b>*Financial</b>	✓ Yes	Dominic Oakeshott	<b>Consultation</b>	Yes	Sandra Shorter
<b>ICT</b>	X		<b>Property Asset Management Requirements</b>	Yes	Phil Kershaw / Arthur Pritchard
<b>Crime &amp; Disorder</b>	X		<b>Risk Management</b> (Project, Corporate, Service, Other)	X	
<b>Equality &amp; Diversity/ Human Rights</b>	X		<b>Environmental Impact (General)</b>	X	
<b>Value for Money</b>	Yes	Dominic Oakeshott	<b>Health Impact</b>	X	
<b>Partnerships</b>	X		<b>Sustainability</b>	X	
<b>Human Resources</b> (Training Needs, Terms and Conditions of Service, Health and Safety)	Yes	Dinah Robertson	<b>Impact on Children and Young People</b>	X	

<b>Necessary Permissions, e.g. Planning, Building Control, Licensing</b>	Not relevant at this stage
<b>Local Matters</b> <i>Does this report relate exclusively to a particular Ward or to an elector of that Ward?</i> <i>If the answer is yes are the local Ward members aware of the situation?</i>	Borough Council Wide

*\*A Finance Officer **must** attend all agenda meetings to ensure any proposals/recommendations etc are within the budgetary framework.*

*Before approving this report for inclusion on the agenda the Head of Service must have read the report and ensured consultation checks have been carried out and that it takes into account all corporate priorities.*

***Any report received by a Democratic Services officer without a co-ordination record will not be included on the agenda.***

Report finalised and approved by	Officer	Signature	Date
Author	Sandra Shorter		28.5.09
Head of Service	Phil Lloyd		

## **LOCAL GOVERNMENT ACT 1972 - SCHEDULE 12A** **ACCESS TO INFORMATION: EXEMPT INFORMATION**

### **PART 1 - DESCRIPTIONS OF EXEMPT INFORMATION**

1. Information relating to any individual.
2. Information, which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.

5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information, which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## **PART 2 - QUALIFICATIONS**

8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under –
  - (a) the Companies Act 1985[3];
  - (b) the Friendly Societies Act 1974[4];
  - (c) the Friendly Societies Act 1992[5];
  - (d) the Industrial and Provident Societies Acts 1965 to 1978[6];
  - (e) the Building Societies Act 1986[7]; or
  - (f) the Charities Act 1993[8].
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992[9].
10. Information which –
  - (a) falls within any of paragraphs 1 to 7 above; and
  - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above,

is exempt information if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.