

Audit and Governance Committee Work Programme 2023-24

| Report Reference | Date of Committee | Report Title | Purpose | Lead Officer | | | | | | |
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| July 2024 | | | | | | | | | | |
| AG/25/23-24 | 29/07/24 | Annual Complaints and Compliment Report 2023/24 | To provide an update on Complaints and customer contact for the period 1st April to 31st March 2024 and to provide assurance that actions arising from complaints and improvements identified are being actioned | Interim Director of Finance and Customer Services | No | No | Open | No | No | |
| AG/03/24-25 | 29/07/24 | Progress Against CIPFA Review Actions | To receive an update on progress made against the CIPFA review actions. | Head of Audit and Risk Management | No | No | Open | No | No | |
| AG/01/24-25 | 29/07/24 | Annual Internal Audit Report 2023-24 | To receive an update on work undertaken by Internal Audit during 2023-24 including the Internal Audit Opinion. | Head of Audit and Risk Management | No | No | Open | No | No | |
| AG/04/24-25 | 29/07/24 | Draft Annual Governance Statement 2023-24 | To consider the draft Annual Governance Statement for 2023-24. | Head of Audit and Risk Management | No | No | Open | No | No | |
| AG/09/24-25 | 29/07/24 | Internal Audit Review Update - S106 | To update the committee on the Internal Audit review timeline and recommendations for S106. | Head of Audit and Risk Management / Interim Director of Environment and Neighbourhoods | No | No | Open | No | Yes | |
| AG/10/24-25 | 29/07/24 | Final Outturn and Draft Statement of Accounts 2023/24 (Audit & Governance Committee) | The purpose of this report is to present the pre-audited overview of the Council's Outturn and the draft Statement of Accounts for 2023/24. Members are being asked to note the financial performance of the Council. The report also provides confirmation that the accounts will be published on the Council's website. The report provides committee members with an early summary of the accounts, which will help them in advance of any formal responsibility to approve the accounts. | Interim Director of Finance and Customer Services | No | No | Open | Yes | No | |
| AG/17/24-25 | 29/07/24 | Companies Draft Financial Statements 2023/24 (Audit & Governance Committee) | The purpose of this report is to present the draft financial statements of Ansa Environmental Services Ltd and Orbitas Bereavement Services Ltd for the year 2023/24 | Interim Director of Finance and Customer Services | No | No | Open | Yes | No | |

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| AG/20/24-25 | 29/07/24 | Risk Management Report 2023/24 | This report provides an update on risk management activity during 2023/24, including detail of the council's Strategic Risk Register for Quarter 4 ending April 2024. | Head of Audit and Risk Management | No | No | Open | No | Yes |
| September 2024 | | | | | | | | | |
| AG/15/21-22 | 30/09/24 | Whistleblowing Policy | To present proposals for an updated whistleblowing policy to the Audit and Governance Committee | Director of Governance and Compliance | Yes | No | Open; Fair | No | No |
| AG/12/24-25 | 30/09/24 - TBC | Final Statement of Accounts 2023/24 (Audit & Governance Committee) | The purpose of this report is to present to committee the final version of the Statement of Accounts for 2023/24, the statements will incorporate the agreed changes reported in the Mazars Audit Findings report 2022/23. There will be a recommendation to committee approve the Statement of Accounts for 2023/24. | Interim Director of Finance and Customer Services | No | No | Open | Yes | No |
| AG/13/24-25 | 30/09/24 | Audit of Accounts 2023/24 | The purpose of this report is to present to Council, the Mazars Audit Findings report for 2023/24 accompanied by a response recommended by the Audit & Governance Committee to any significant issues raised in the Audit Findings report. | Interim Director of Finance and Customer Services | No | No | Open | Yes | No |
| AG/14/24-25 | 30/09/24 - TBC | Companies Audited Financial Statements 2023/24 (Audit & Governance Committee) | The purpose of this report is to present the audited financial statements of Ansa Environmental Services Ltd and Orbitas Bereavement Services Ltd for the year 2023/24 | Interim Director of Finance and Customer Services | No | No | Open | Yes | No |
| AG/19/24-25 | 30/09/24 | Monitoring Officer Report 2023/24 | This report seeks to provide information and assurance to the Audit and Governance Committee on key aspects of the Monitoring Officer's responsibilities over the previous financial year. | Director of Governance and Compliance | No | No | Open | No | No |
| AG/21/24-25 | 30/09/24 | Information Governance and Security 2023/24 | This report provides assurance to the Audit and Governance Committee on the Council's arrangements for information governance and information security over the course of the previous financial year. | Chief Information Officer | No | No | Open | No | TBC |
| AG/22/24-25 | 30/09/24 | Annual Report of the Audit and Governance Committee 2023/24 | The purpose of this report is for the Committee to consider the draft version of the Audit and Governance Committee's Annual Report and agree the final version of the report that will go to the next meeting of Council. | Head of Audit and Risk Management | No | No | Open | No | No |