



# Service Budgets Appendix A

# Corporate Policy Committee

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# Corporate Policy Committee

## 1. Allocation of Revenue and Capital Budgets

CORPORATE POLICY COMMITTEE - Summary					
Service Area	Revenue Budget			Capital Budget	Total Revenue and Capital Budget
	2024/25	2024/25	2024/25	2024/25	2024/25
	Expenditure	Income	Net		Net
	£000	£000	£000	£000	£000
Directorate	1,274		1,274	0	1,274
Finance and Customer Services	59,383	-47,030	12,353	2,069	14,422
Governance and Compliance Service	14,489	-3,559	10,930	0	10,930
Communications	700	-10	690	0	690
Human Resources	2,942	-460	2,482	0	2,482
ICT	30,668	-18,701	11,967	8,310	20,277
Policy and Change	1,960		1,960	0	1,960
<b>Total Cost of Service</b>	<b>111,416</b>	<b>-69,760</b>	<b>41,656</b>	<b>10,379</b>	<b>52,035</b>

## 2. Approved Budget Policy Change items

MTFS Section 1 Ref No	Detailed List of Approved Budget Changes – Service Budgets (some of the budget change items have been separated out since the publication of the MTFS)	Budget Consultation Reference	2024/25 MTFS £m	2024/25 Forecast Outturn £m	Progress 2024/25 (RAG rating and commentary)	2025/26 £m	2026/27 £m	2027/28 £m
	<b>Corporate Policy Committee</b>		<b>+0.489</b>	<b>+0.957</b>		<b>-1.389</b>	<b>+1.015</b>	<b>+0.915</b>
36	Reduce leadership and management costs	CP1	-0.540	-0.190	Red - The initial feedback from the draft outcome of the DMA review is senior management vacancies will require recruitment to the complete complement of Corporate Managers. In year vacancy savings will continue but will be time limited and reducing towards 2025. There is potential to increase costs by additional management support during transformation. This will result in increased budget pressure.	-	-	-
37	Close the Emergency Assistance Scheme	CP2	-0.220	-0.220	Completed	-	-	-
38	Reduce election costs and increase charges where possible	CP3	-0.150	-0.150	Green - The proposal is to make payment, during the 2024/25 year of £70k-£80k from the existing election account, as part of this one-off saving. The remainder will be paid during the financial year by reducing the sum which would normally be paid	+0.150	-	-

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					into the election reserve. This might be mitigated in the year of the next local elections by monies which will be raised by charging town and parish councils for their elections in 2027. However, this will not be sufficient and will be likely to lead to the need for a supplementary estimate.			
39a	Accelerate Digital Transformation (ICT Operational efficiencies)	CP4	-0.100	-0.100	Green - 3rd party costs have been reduced and plans to reduce further during the year.	-	-	-
39b	Accelerate Digital (Digital efficiencies)	CP4	-0.150	-0.150	Amber - Significant activity underway with the support of external reviews. This has identified opportunities for Digital transformation. Linked in with main transformation programme to ensure opportunities are maximised	+0.250	+0.100	
40	Enforce prompt debt recovery and increase charges for costs	CP5	-0.150	-0.150	Completed - The award of costs is a matter for the Magistrates at each court hearing. However, only by exception will they vary from the level already agreed by us with the Court Manager. The approach to the Court Manager has been made and the revised level agreed. The	-0.077	-	-

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					action is therefore complete but the financial benefits will accrue as we continue the regular recovery process during the year.			
41a	Other efficiencies and reductions across Corporate Services – School Subsidy (ICT)	CP6	-0.032	-0.032	Green	-0.010	-	-
41b	Other efficiencies and reductions across Corporate Services – Organisational Development	CP6	-0.100	-0.100	Completed			
41c	Other efficiencies and reductions across Corporate Services – Registration Services	CP6	-0.050	-0.050	Green			
41d	Other efficiencies and reductions across Corporate Services – School Subsidy	CP6	-0.018	0	Amber - Part of the £50k School Subsidy saving - Finance team to assist in identifying options.			
41e	Other efficiencies and reductions across Corporate Services	CP6	-0.010	0	Amber - Finance team to assist in identifying options.			
41f	Other efficiencies and reductions across Corporate Services – Printing	CP6	-0.050	-0.010	Amber - Finance team to assist in identifying options.			
41g	Other efficiencies and reductions across Corporate Services – Hybrid working / mileage	CP6	-0.050	0	Amber – Options being considered regarding reduced travel spend including ensuring efficient planning around meeting attendance and minimising unnecessary movements across the area. This			

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					maximises efficient use of time as well for teams.			
42	Pension Costs Adjustment		-0.378	-0.378	Completed	-0.396	-	-
43	Mitigation of reduction in the Dedicated Schools Grant		+0.136	+0.136	Completed	-	-	-
44	Pay Inflation		+1.446	+1.446	Amber – NJC national negotiations have commenced. There are risks that the national offer is above the 3% allowed for within the MTFS and the proposals from staff side would add further affordability risks.	+0.893	+0.915	+0.915
45	Legal Services Capacity		+0.455	+0.455	Completed	-	-	-
46	ICT Review 1		+0.450	+0.450	Green	-2.199	-	-
47	Workforce Strategy Review	NEW	TBC	0	Amber - There are no savings attributed to this HLBC in 2024/2025. Opportunities to explore workforce options are being considered alongside transformation work. Any savings are likely to be realised in 2025/26 at the earliest			
48	Parish Compacts – it is recommended that this item is removed.	NEW	TBC	0	Red - An extension of parish compacts would provide a budget for every parish council and require a CEC			

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					<p>post to manage it. That is not affordable as a result of previous MTFS efficiencies meaning growth of £150k would be needed. Given we are implementing savings in this area this year through the Reduce cost of street cleansing and Green Spaces Maintenance Review items. The recommendation is for this item to be removed from the MTFS as not deliverable.</p>			



### 3. Capital Programme

Corporate Policy		CAPITAL											
CAPITAL PROGRAMME 2024/25 - 2027/28													
Scheme Description	Total Approved Budget £000	Forecast Expenditure					Total Forecast Budget 2024-28 £000	Forecast Funding					Total Funding £000
		Prior Years £000	Forecast Budget 2024/25 £000	Forecast Budget 2025/26 £000	Forecast Budget 2026/27 £000	Forecast Budget 2027/28 £000		Grants £000	External Contributions £000	Revenue Contributions £000	Capital Receipts £000	Prudential Borrowing £000	
<b>Committed Schemes</b>													
<b>ICT Services</b>													
Accelerate Digital	1,690	0	890	800	0	0	1,690	0	0	0	0	1,690	1,690
**Care Act Phase 2	6,314	4,956	1,358	0	0	0	1,358	0	0	0	0	1,358	1,358
Digital Customer Enablement	3,113	2,400	713	0	0	0	713	0	0	0	0	713	713
**ICT Device Replacement	1,912	912	1,000	0	0	0	1,000	0	0	0	0	1,000	1,000
ICT Hybrid Model	1,552	581	971	0	0	0	971	0	0	0	0	971	971
**IADM (Information Assurance and Data Management)	19,465	16,784	1,281	1,400	0	0	2,681	0	0	0	0	2,681	2,681
Infrastructure Investment Programme (IIP)	36,370	31,740	1,996	1,804	830	0	4,630	0	0	0	0	4,630	4,630
Vendor Management	1,006	906	100	0	0	0	100	0	0	0	0	100	100
<b>Total ICT Services Schemes</b>	<b>71,423</b>	<b>58,279</b>	<b>8,310</b>	<b>4,004</b>	<b>830</b>	<b>0</b>	<b>13,144</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,144</b>	<b>13,144</b>
<b>Finance &amp; Customer Services</b>													
**Core Financials	11,317	9,514	808	698	297	0	1,803	0	0	0	0	1,803	1,803
**Strategic Capital Projects	15,588	11,430	1,261	1,500	1,397	0	4,158	0	0	0	0	4,158	4,158
**Vendor Management - Phase 2	320	19	0	301	0	0	301	0	0	0	0	301	301
<b>Total Finance &amp; Customer Services Schemes</b>	<b>27,224</b>	<b>20,963</b>	<b>2,069</b>	<b>2,499</b>	<b>1,694</b>	<b>0</b>	<b>6,261</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,261</b>	<b>6,261</b>
<b>Total Committed Schemes</b>	<b>98,647</b>	<b>79,242</b>	<b>10,379</b>	<b>6,503</b>	<b>2,524</b>	<b>0</b>	<b>19,405</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19,405</b>	<b>19,405</b>
<b>Total Corporate Policy Schemes</b>	<b>98,647</b>	<b>79,242</b>	<b>10,379</b>	<b>6,503</b>	<b>2,524</b>	<b>0</b>	<b>19,405</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19,405</b>	<b>19,405</b>

Note: the schemes marked \*\* can not proceed until the Capital Programme Review has been completed. Any urgent requests to continue prior to the reviews completion will require approval from the Chair of the Finance Sub Committee and the S.151 Officer.

## 4. Earmarked Reserves

Name of Reserve	Opening Balance 1 April 2023 £000	Forecast Movement in Reserves 2023/24 £000	Opening Balance 1 April 2024 £000	Forecast Movement in Reserves 2024/25 £000	Transfer to General Fund Reserve £000	Estimated Final Balance 31 March 2025 £000	Notes
<b>Directorate</b>							
Corporate Directorate	1,356	(421)	935	0	(935)	0	To support a number of widespread projects within the Corporate Directorate. Future forecasts to be reviewed.
<b>Finance and Customer Services</b>							
Collection Fund Management	17,819	(10,284)	7,535	(6,300)	(1,235)	0	To manage cash flow implications as part of the Business Rates Retention Scheme. Includes liabilities that will not be paid until future years.
Capital Financing Reserve	12,886	(12,886)	0	0	0	0	To provide for financing of capital schemes, other projects and initiatives.
MTFS Reserve	5,147	(4,761)	386	355	(741)	0	To support the financial strategy and risk management.
Section 151 Revenue Grants	558	(558)	0	0	0	0	Unspent specific use grant carried forward into 2023/24.
<b>Governance and Compliance</b>							
Insurance Reserve	4,976	0	4,976	0	(4,976)	0	To settle insurance claims and manage excess costs. Forecasts to be reviewed by service, but reserve cannot be given up.
Elections General	640	(640)	0	0	0	0	To provide funds for Election costs every 4 years. Anticipate reserve will be required in early 2024, but will be held until 2024/25 if election is delayed.
Brexit Funding	13	0	13	0	(13)	0	Residual balance to be reviewed.
<b>Human Resources</b>							
HR (CARE4CE Review, Culture Change, Pay realignment, Learning Mgt System)	59	0	59	0	(59)	0	To fund HR expenditure in relation to the Care4CE review, culture change programme, pay realignment and the Learning Management System.
Pay Structure (M Grade Review)	306	(306)	0	0	0	0	This scheme has now come to an end and the balance can be returned to General Fund.
<b>Policy and Change</b>							
Brighter Future Transformation Programme	1,789	(1,299)	490	(20)	(470)	0	To fund the Council's four year transformation programme and its five outcomes of Culture; Estates and ICT systems; Customer Experience, Commercial Approach and Governance.
<b>CORPORATE POLICY TOTAL</b>	<b>45,549</b>	<b>(31,155)</b>	<b>14,394</b>	<b>(5,965)</b>	<b>(8,429)</b>	<b>0</b>	