



Cheshire East

# **TOGETHER** for Children and Young People

*Together we will make Cheshire East a great place to be young*

# Improvement and Impact Board

DRAFT Terms of Reference  
May 2024



## Purpose

The Improvement and Impact Board will improve outcomes for Cheshire East’s children, young people and families by:

- Scrutinising the quality of services and their impact on outcomes for children and young people.
- Ensuring there are robust arrangements in place to support and deliver improvements swiftly, and there is focus and drive on continual improvement.
- Monitoring the delivery and impact of the improvement plan to ensure that better outcomes are achieved for children and young people and sustained, and the findings from the Ofsted inspection of children’s services in February and March 2024 are addressed.
- Ensuring there is a joined up multi-agency and whole-council approach to improving support to children and young people.
- Providing high support and high challenge, holding each other to account for improving outcomes for children and young people.
- Ensuring the delivery of the improvement plan and evaluation of impact is informed by the views of children and young people, parents, carers, and frontline practitioners and managers, and developments are communicated to them and other key stakeholders.
- Supporting mitigation of risks and taking action to alleviate challenges and barriers to improvement.

## Frequency

The board will meet in person on a monthly basis for two hours.

## Membership

**Independent Chair:** DfE Children’s Improvement Advisor – Caroline O’Neill

Title/ Role	Name
Chief Executive Cheshire East Council	Rob Polkinghorne
Lead Member for Children and Families	Cllr Carol Bulman
Executive Director of Children’s Services	Deborah Woodcock
Executive Director of Adults, Health and Integration	Helen Charlesworth-May



Detective Chief Superintendent, Head of Protecting Vulnerable People and Criminal Justice, Cheshire Constabulary	Gareth Lee
Associate Director Quality and Safety Cheshire East, Cheshire and Merseyside NHS	Josette Niyokindi
LGA Children's Improvement Advisor (Northwest)	Linda Clegg
Director of Education, Strong Start and Integration	Claire Williamson
Director of Family Help and Children's Social Care	Kerry Birtles/ Andrea Stone (interim)
Head of Housing	Karen Carsberg
Head of HR	Sara Barker
Head of Service Children's Development and Partnerships	Gill Betton
Head of Service for Family Help and Prevention	Heather Baron
Head of Service for Child in Need and Child Protection	Louise Hurst
Head of Service for Cared for Children and Care Leavers	Annemarie Parker
Head of Service for Safeguarding Children and Quality Assurance	Katherine Oldacre
Head of Service for Children's Provision	Samantha Derbyshire
Head of Service for Inclusion and Head of the Virtual School	Laura Rogerson
Head of Service for Education Participation and Pupil Support	Sally Ashworth
Head of Integrated Commissioning, Children, Families and Adults with Complex Needs	Martyn Baggaley
Principal Social Worker	Sarah Flint
Business Intelligence Manager	Bev Harding
Business Manager	Lauren Conway

**Note taker:** Danielle Forster – Business Administrator

Additional members may be invited to present information as required.



## Responsibilities

All members are responsible for ensuring that the board works to achieve its purpose, and for raising and/ or challenging any actions/ behaviours that present a barrier to this.

The board will receive the improvement board scorecard to evaluate performance against key indicators.

Should any member delegate their responsibilities, they remain accountable for any actions or decisions taken on behalf of their agency/service.

Notes and actions from the meeting will be recorded. Administration support will be provided by Children's Development and Partnerships (CDAP). CDAP will be responsible for the preparation of agendas and papers for the meetings. The agenda and papers will be circulated at least 3 working days prior to the meetings. Note and actions will be shared with the group within 10 days of the meeting.

## Accountability

The Improvement and Impact Board will be accountable to:

- Children and Families Committee
- Cared for Children and Care Leaver's Committee
- The council's corporate leadership team
- The corporate safeguarding accountabilities meeting
- Children's Safeguarding Partnership

Partners are responsible for reporting back into their own agencies or professional networks.

## Review

The terms of reference will be reviewed after 12 months.

