

OPEN

**Council**

**Wednesday 15 May 2024**

**Appointment of Chairs and Vice Chairs  
of Committees of the Council**

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**Report of: Director of Governance and Compliance (Monitoring  
Officer)**

**Report Reference No: C/02/24-25**

**Ward(s) Affected: All Wards**

### **Purpose of Report**

- 1 To allocated Chairs and Vice-Chairs of the Council's committee.

### **Executive Summary**

- 2 The Constitution states that one of the functions of full Council is to appoint the Chairs and Vice Chairs to committees.
- 3 This report sets out the nominations to the positions of Chairs and Vice Chairs to the Council's committees.

### RECOMMENDATIONS

That the offices of Chairs and Vice-Chairs be allocated, as detailed in the Appendix to the report.

### **Background**

- 4 For the forthcoming Municipal Year there is an expectation that the Chairs and Vice-Chairs of each of the Council's decision-making bodies be allocated by Council.

- 5 The Appendix to the report details the councillors allocated to the positions of Chair and Vice-Chair.

### **Reasons for Recommendations**

- 6 To allocate the Chairs and Vice-Chairs of the Council's committees.

### **Other Options Considered**

- 7 Whilst the Council could choose not to allocate the offices of Chairs and Vice-Chairs to the Council's committees this would create an administrative burden for those committees, given that a person would have to be appointed at each meeting to preside.

### **Implications and Comments**

#### *Monitoring Officer/Legal*

- 8 The Annual Meeting of the Council appoints the Council's decision-making and other bodies. It also determines the allocations of Chairs and Vice-Chairs of these bodies.
- 9 The appointment of Chairs and Vice Chairs of Committee can only be made by full Council in accordance with the Council's Constitution.

#### *Section 151 Officer/Finance*

- 10 Some of the listed Chairs and Vice-Chairs attract a Special Responsibility Allowance, in accordance with the Council's Members' Allowances Scheme.

#### *Policy*

- 11 There are no direct implications for policy.

#### **An open and enabling organisation**

Ensure that there is transparency in all aspects of the Council's decision making.

#### *Equality, Diversity and Inclusion*

- 12 There are no direct implications for equality.

#### *Human Resources*

- 13 There are no direct implications for Human Resources.

#### *Risk Management*

14 Failure to comply with the requirements of the Constitution would leave the Council open to legal challenge.

*Rural Communities*

15 There are no direct implications for rural communities.

*Children and Young People including Cared for Children, care leavers and Children with special educational needs and disabilities (SEND)*

16 There are no direct implications for children and young people.

*Public Health*

17 There are no direct implications for public health.

*Climate Change*

18 There are no implications relating to climate change.

<b>Access to Information</b>	
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Appendices:	Appendix – Chairs and Vice Chairs
Background Papers:	None