

Terms of Reference of Working Group – Review of the Terms of Reference for the  
Audit and Governance Committee

**Composition:** 5 members of the Audit and Governance Committee, politically balanced (x 2 Labour, x 2 Conservative, x 1 Independent) Co-opted Independent Member

**Members:** To be confirmed Officer Support: Director of Governance and Compliance, Director of Finance & Customer Service, Head of Audit & Risk Management with additional officers or deputies as required.

**Democratic Services Support:** To be confirmed

**Duration:** Creation 27 July 2023 - Dissolution 7 December 2023

**Type and frequency of meeting:** Fortnightly, until end of September 2023, thereafter as and when required until December 2023. Informal meeting which default to remote access unless members indicate a need for in person meeting.

**Purpose:** The working group is to progress with the CIPFA action plan recommendation to review the Audit and Governance Committee Terms of Reference, to

- Interim report to Audit and Governance Committee 28 September 2023
- Final report to Committee 7 December 2023
- Final report to Council 27 February 2024

**Terms of Reference**

1. To consider the findings and recommendations of the CIPFA Review of the Audit and Governance Committee in relation to the Committee's existing Terms of Reference.
2. To consider CIPFA 2022 Guidance 'Audit Committees: Practical Guidance for Local Authorities And Police (2022 edition)'
3. To review the current terms of reference for the Audit and Governance Committee (Chapter 2 Part 4 page 31)
4. To make recommendations to the Audit and Governance Committee in relation to any amendments to the committee terms of reference