

## Audit and Governance Committee Work Programme 2023 – 2024

Report Reference	Audit & Governance Committee	Title	Purpose of Report	Lead Officer	Consultation & Engagement Process & Timeline	Equality Impact Assessment	Corporate Plan Priority	Part of Budget & Policy Framework	Exempt Item and Paragraph Number
AG/14/23-24	28/09/2023	Annual Monitoring Officer Report 2022/23	To accept the assurance outlined within the Annual Monitoring Officer Report, on key aspects of the Monitoring Officer's responsibilities over the previous financial year; this includes Information Governance, Code of Conduct, Member Training & Development, Declarations of Interest & Gifts & Hospitality.	Director of Governance and Compliance	No	No	Open	No	No
AG/24/23-24	28/09/2023	Annual Report of Audit and Governance Committee 2022-23	To report in line with the requirements of the Council's Constitution and the Audit and	Head of Audit & Risk	No	No	Open	No	No

			Governance Committee's Terms of Reference, which require a report to full Council on a regular basis.						
AG/17/23-24	28/09/2023	Section 106 Key Findings - Internal Audit Report	To provide the Committee with the key findings from Internal Audit's review of arrangements for the management and monitoring of Section 106 funds.	Head of Audit & Risk	No	No	Open, Fair, Green	No	TBC
AG/27/23-24	28/09/2023	Update - Recruitment of a Co-opted Independent Member for the Audit and Governance Committee	This will provide an update to the Audit and Governance Committee on the recruitment of a co-opted independent member for the Audit and Governance Committee.	Head of Audit & Risk	No	No	Open	Yes	Yes
AG/26/23-24	28/09/2023	Proposed Terms of Reference - Audit and Governance Committee	This report will share the initial proposals from the Audit and Governance Working Group's review of it's Terms of Reference.	Director of Governance and Compliance	N/A	No	Open	Yes	No

AG/05/23-24	07/12/2023	Final Statement of Accounts 2022/23	The purpose of this report is to present to committee the final version of the Statement of Accounts for 2022/23, the statements will incorporate the agreed changes reported in the Mazars Audit Findings report 2022/23. There will be a recommendation to committee approve the Statement of Accounts for 2022/23.	Director of Finance & Customer Service	No	No	Open	Yes	No
AG/06/23-24	07/12/2023	Companies Audited Financial Statements 2022/23	The purpose of this report is to present the audited financial statements of Ansa Environmental Services Ltd and Orbitas Bereavement Services Ltd for the year 2022/23	Director of Finance & Customer Service	No	No	Open	Yes	no

AG/03/23-24	07/12/2023	Six Monthly Complaints Report	To provide an update on Complaints and customer contact for the period 1st April to 30th September 2023 and to provide assurance that actions arising from complaints and improvements identified are being actioned	Head of Customer Services	No	No	Open	No	No
AG/16/21-22	07/12/2023	External Audit - Value for Money Report	To receive the Value for Money report from the External Auditors in relation to the Statement of Accounts.	Head of Finance	No	No	Open	TBC	No
AG/25/23-24	07/12/2023	Final Annual Governance Statement 2022/23	To present to Committee the final version of the Annual Governance Statement for 2022/23	Head of Audit & Risk	No	No	Open	No	No
AG/19/23-24	07/12/2023	Internal Audit Update - Progress against Internal Audit Plan 2023-24	To provide Committee with an update on work undertaken by Internal Audit in line with the	Head of Audit & Risk	No	No	Open	No	No

			Internal Audit Plan for 2023/24						
AG/15/23-24	07/12/2023	Whistleblowing Policy	To present proposals for an updated whistleblowing policy to the Audit and Governance Committee	Director of Governance and Compliance	Yes	No	Open, Fair	No	No
AG/20/23-24	07/12/2023	Risk Management Update	To provide the Committee with an update on the effectiveness of risk management arrangements in the Council	Head of Audit & Risk	No	No	Open	No	No
AG/21/23-24	07/12/2023	Audit and Governance Committee - Progress Against CIPFA Review Actions	To provide a Committee with progress on the implementation of actions agreed after the CIPFA review of the Audit and Governance Committee	Head of Audit & Risk	No	No	Open	No	No
AG/22/23-24	07/03/2024	Internal Audit Update - Progress against Internal Audit Plan 2023-24	To provide the Committee with an update on progress against the Internal Audit Plan 2023/24	Head of Audit & Risk	No	No	Open	No	No

AG/23/23-24	07/03/2024	Draft Internal Audit Plan 2024/25	To present the Committee with the proposed Internal Audit Plan for 2024/25 for approval	Head of Audit & Risk	No	No	Open	No	No
AG/28/23-24	25/07/2024	Annual complaints report 2023/24	To provide an update on Complaints and customer contact for the period 1st April to 31st March 2024 and to provide assurance that actions arising from complaints and improvements identified are being actioned	Head of Customer Services	No	No	Open	No	No