

## Meeting Actions from the virtual meeting held on 4 August 2023

#	Action	Owner	Status
1	<p><b>Communication and Engagement Sub-Group</b> A plan and timeline would be brought back to the Board in due course following a working group being established.</p> <p><b>Update:</b> Board members were encouraged to attend the next meeting which was scheduled for the 13<sup>th</sup> of September where there would be further discussions around marketing and promotion. Board members were encouraged to promote the event to those stakeholders and colleagues who were involved in marketing.</p>	PC	Ongoing
2	<p><b>Anti-Social Behaviour – Crewe Market Square</b> An invite be extended to Crewe police or the Police Crime Commissioner to come and speak to the board to give an update on the situation in Crewe.</p> <p><b>Update:</b> An invite has been extended to the PCC for the September meeting.</p>	DK	Ongoing
3	<p><b>Board remit and Governance</b></p> <ol style="list-style-type: none"> <li>1) The Chair and Vice Chair would review the applications received for the Chair and Board member roles and provide an update on progress at the next board meeting.</li> <li>2) The Terms of reference for the Board sponsor role to be redrafted and circulated for further comment</li> <li>3) The strengthening of board governance as detailed in the TIP Subgroup Notes to be reviewed with additional comments to the Chair as soon as possible.</li> <li>4) The name of the board, role and focus going forward to be considered</li> </ol>	DK/SY/CJ  CJ/ALL  ALL  DK/SY/PS	Ongoing

4	<b>Towns Fund Projects</b> 1) Project delivery by 31/03/2024 view to be provided to Board members 2) Names of Board sponsors to be circulated to project leads	CJ/SY	Ongoing