



SCRUTINY BOARD - TERMS OF REFERENCE

PURPOSE

To provide the primary mechanism for the Commissioner to hold the Chief Constable to account for performance against the Police and Crime Plan and wider performance and service delivery matters.

SCOPE OF RESPONSIBILITIES

1. Enable the Commissioner to hold the Chief Constable to account.
2. Consider performance and service delivery against the Police and Crime Plan.
3. Report strategic issues to the Commissioner and the Chief Constable.
4. Following scrutiny enable the Commissioner and the Chief Constable as appropriate, to provide strategic direction to those present.
5. To consider wider performance delivery matters that relate to the efficiency and effectiveness of the Constabulary.

MEMBERSHIP

To fulfil the scope of responsibilities, the Commissioner will be the sole member of the Scrutiny Board and sole authority for decision making.

REQUIRED ATTENDEES

Chief Constable.

Attendance can be delegated to an advisor by the Chief Constable in discussion with the Commissioner.

ADVISORS

The following is a list of advisors who may attend meetings of the Board. This list is not exhaustive and other officers may attend where appropriate.

Office of the Police and Crime Commissioner:

- Deputy Police and Crime Commissioner
- Chief Executive Officer
- Chief Finance Officer
- Principal Scrutiny & Planning Officer

Constabulary:

- Deputy Chief Constable
- Assistant Chief Constable (Local Policing Unit Operations)
- Assistant Chief Constable (Crime)
- Assistant Chief Officer
- Head of Planning and Performance

FREQUENCY

Public Scrutiny Boards will meet a minimum of twice a year. These meetings will focus on delivery against the Police and Crime Plan and will be open to the press and public to observe. The primary purpose of the meeting is for the Commissioner to hold the Chief Constable to account. No questions will be accepted from members of the public attending.

Additional meetings will be held in private to provide a focus on wider organisational performance, detailed financial performance, emerging issues and enable sensitive information on the investigation and prevention of crime to be considered.

Terms of Reference reviewed: July 2022