

# Cheshire Police and Crime Panel

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**Date of meeting: 23 June 2023**

**Report of: Brian Reed, Head of Democratic Services and Governance, Host Authority**

**Subject : Panel Arrangements: Rules of Procedure**

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## **1. Report Summary**

- 1.1 The Panel reviews and adopts its Rules of Procedure each year at its annual meeting. Attached to this report are the suggested Rules of Procedure for the new Municipal Year (2023/24).

## **2. Recommendations**

- 2.1 The Panel is recommended to:
- (i) Adopt the Rules of Procedure (as attached as Appendix I to this report) for the coming Municipal Year.
  - (ii) Delegate to the Head of Democratic Services and Governance the authority to make such changes during the year to the Rules of Procedure as he considers are necessary to give effect to the wishes of the Panel.

## **3. Background**

- 3.1 Following the transfer of administrative responsibility for the Panel to Cheshire East Council in the summer of 2016, a major review of the Panel's Rules of Procedure was undertaken. These were approved by the Panel at its meeting on 23 September 2016. A range of other relatively minor amendments have been made in past years, the most significant being when the new complaints system was introduced. No substantive changes have been made in the last year.
- 3.2 A number of very minor amendments to the Procedure Rules are recommended for 2023/24. These proposed changes recognise that the primary way of formally publishing such things as Panel agendas and papers is now via the host authority's website, rather than by producing printed copies. The proposed wording can be found on page 40 (17.1) and page 41 (18.1). This proposed change supports the host authority's aim to be carbon neutral by 2025. A minor change is suggested to the webcasting

protocol (page 66), simplifying the wording both in relation to problems encountered whilst webcasting and to the provision of backup copies.

3.3 None of the proposed revisions would change the way in which the Panel operates.

#### **4. Financial Implications**

4.1 There are no financial implications.

#### **5. Equality Implications**

5.1 There are no equality implications.

#### **6. Contact Information**

Contact details for this report are as follows:-

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