

# Licensing Committee

## Agenda

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**Date:** Monday, 6th March, 2023  
**Time:** 2.00 pm  
**Venue:** Committee Suite 1,2 & 3, Westfields, Middlewich Road,  
Sandbach CW11 1HZ

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the top of each report.

It should be noted that Part 1 items of Cheshire East Council decision making meetings are audio recorded and the recordings will be uploaded to the Council's website

### **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Apologies for Absence**
2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with paragraph 2.32 of the Committee Procedural Rules and Appendix 7 to the Rules a total period of 10 minutes is allocated for members of the public to address the Committee on any matter relevant to the work of the Committee. Individual members of the public may speak for up to 5 minutes but the Chairman will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

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For requests for further information

**Contact:** Jennifer Ashley

**Tel:** 01270 685705

**E-Mail:** [Jennifer.ashley@cheshireeast.gov.uk](mailto:Jennifer.ashley@cheshireeast.gov.uk) with any apologies

4. **Minutes of Previous Meeting** (Pages 3 - 4)

That the minutes of the meeting held on 9<sup>th</sup> January 2023 be approved as a correct record.

5. **Minutes of Licensing Sub-Committees** (Pages 5 - 12)

To receive the minutes of the following meetings:

**Licensing Act Sub-Committee**

6 December 2022  
12 December 2022  
9 January 2023

6. **Annual review of the Mobile Homes - Fees and Charges Policy 2023 - 2024**  
(Pages 13 - 26)

To consider the proposed Regulatory Services and Health Mobile Homes Fees and Charges Policy 2023-2024.

7. **Introduction of a new fee policy for Fit and Proper Person (Mobile Homes Act 2013)** (Pages 27 - 40)

To consider the new fee policy for the purpose of the Fit and Proper person assessment and determination process for implementation from 1 April 2023.

**THERE ARE NO PART 2 ITEMS**

**Membership:** Councillors D Brown, J Barber, S Davies, D Edwardes (Chair), H Faddes, R Fletcher, S Handley, A Harewood, I Macfarlane, S Pochin, L Smetham, J Smith, J Wray (Vice-Chair) and N Wylie