

# Licensing Act Sub-Committee

# Agenda

Date:Friday, 10th September, 2021Time:10.00 amVenue:Committee Suite 1,2 & 3, Westfields, Middlewich Road,<br/>Sandbach CW11 1HZ

PLEASE NOTE – This meeting is open to the public and anyone attending this meeting will need to wear a face covering upon entering and leaving the venue. This may only be removed when seated.

The importance of undertaking a lateral flow test in advance of attending any committee meeting. Lateral Flow Testing: Towards the end of May, test kits were sent to all Members; the purpose being to ensure that Members had a ready supply of kits to facilitate self-testing prior to formal face to face meetings. Anyone attending is asked to undertake a lateral flow test on the day of any meeting before embarking upon the journey to the venue. Please note that it can take up to 30 minutes for the true result to show on a lateral flow test. If your test shows a positive result, then you must not attend the meeting, and must follow the advice which can be found here:

https://www.cheshireeast.gov.uk/council\_and\_democracy/council\_information/coronavirus/ testing-for-covid-19.aspx

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and in the report.

It should be noted that Part 1 items of Cheshire East Council decision-making meetings are audio recorded and the recordings are uploaded to the Council's website.

### PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT (Pages 3 - 8)

# 1. Appointment of Chairman

To appoint a Chairman for the meeting.

### 2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda and for Members to declare if they have pre-determined any item on the agenda.

### 3. Application for a Premises Licence at Turquoise Garden, 1-3 Park Lane, Macclesfield, Cheshire, SK11 6TJ (Pages 9 - 52)

To consider the above application.

### THERE ARE NO PART TWO ITEMS

**Membership:** Councillors S Davies, D Edwardes and J Wray

# Agenda Annex

# **CHESHIRE EAST COUNCIL**

# Procedure for Hearings – Licensing Act 2003 COVID-19

This procedure has been drawn up to take account of the restrictions placed on the Country by the Government in its response to the COVID-19 pandemic and the Council's move towards the holding of virtual meetings.

As a Licensing Authority we are conscious that all Hearings of this nature must be run in accordance with the rules of natural justice and that any modifications to the format of the hearing should not undermine the requirements to hold a fair hearing.

It is the Council's intention to run the Hearing as close a possible to our procedure for Hearings set out in our Statement of Licensing Policy. However, it will be necessary to make a number of specific alterations.

The Council does not intend to hold any Hearings just on the pre Hearing papers (eg applications and written representations). The Council considers that a Licensing determination based solely on written material and without the opportunity for amplification, clarification, and questions does not best serve the decision-making process.

# The Licensing Committee

The full Licensing Committee consists of fifteen elected Members of the Council. From this full Committee will be drawn sub-committees of three members to deal with licensing functions under the Licensing Act 2003. The Chairman and Vice Chairman of the Licensing Committee shall have the discretion to refer a matter up to a hearing of the full Licensing Committee.

# **Platform**

The Council will use Microsoft Teams for all Hearings. This platform can be accessed on a landline, mobile, laptop or tablet. The Democratic Services Officers will ensure that the meeting is set up within the Microsoft Teams platform. All parties to the Hearing will received the Notice of Hearing required by the regulations and an email invitation with specific joining instructions for Microsoft Teams.

# Web Casting

All Council meetings are web cast through the Council's website. This will continue to be the case during any lockdown period and will allow members of the public to listen to proceedings from their own home.

# **Connectivity Test**

The Council will require Members, officers, and all parties to the Hearing to be available for a connectivity test 30 minutes before the start of the Hearing. This is to ensure that any issues can be identified and overcome before the start of the meeting. Notes on how this test will be conducted will be sent directly to parties.

# **Technical Issues**

If during the course of the meeting, the Chairman determines any technical issues (for example, parties dropping out of the meeting or parties being unable to hear or follow proceedings etc) are compromising the integrity of the Hearing, the Chairman will have discretion to adjourn the matter to later date. The test the Chairman will use when considering any adjournment is what is best in the public interest (including the right of all parties to have a fair hearing). Any adjournment will either be to a date when technical issues can be over come or to a date when a full hearing with all parties physically present can be held.

# <u>Etiquette</u>

In order to maximise effectiveness of the Hearing all parties should:

- Identify themselves at the start of the Hearing when asked to do so by the Chairman
- Put their webcam and microphone on mute all times other than when addressing the Committee
- Indicate that you want to speak by using the chat function
- Only address the Committee when called to do so by the Chairman

# Committee Reports

The Committee report and all relevant information will be posted on the Council's website at least 7 days prior to the Hearing. A link to the documents will be provided with the Notice of Hearing. The Committee report pack will be paginated and all parties should refer to this pack rather than their own bundles.

# Late Evidence

Parties should submit any evidence for consideration of the Committee prior to the drawing up of the Committee agenda packs. This will mean that all information in containing in one paginated bundle that can be referred to by the parties (referencing pages numbers).

Evidence submitted on the day of the hearing can only be included when all parties to the hearing agree. It will ultimately be for the members of the Committee to decide if late evidence is accepted.

# **Decisions**

In accordance with Hearings Regulations the Committee will make a determination at the end of the Hearing and the decision will be given within 5 working days. Some decisions are required to be given at the end of the Hearing, in this case the public meeting will resume once Members have deliberated and formed their decision.

# **Officers at Hearings**

- The Committee Officer introduces all parties and records the proceedings
- **The Legal Adviser** provides independent advice to the Members on legal matters and procedure and will draw up the decision notice.
- **The Licensing Officer** will introduce the matter and outline the application; the officer will also answer any questions Members may have.

# PROCEDURE

1	Chairman	The Chairman will: (i) call the matter to be considered (ii) call for any declarations of interest (iii) ask all parties to introduce themselves (iv) summarise the procedure to be followed at the hearing (v) will consider any request made by a party for another person to appear at the hearing (v) will advise the parties of any maximum period of time in which it has to present its case (if a maximum is imposed this shall be equal for all parties)
2	Licensing Officer	Will introduce and summarise the application, highlighting areas of contention or dispute.
3	Committee Members	May ask questions of the Licensing Officer
4	Applicant	Will present his/her case, calling witnesses, as appropriate. ( <i>If necessary, applicant will produce any notices required by law. Legal Adviser will draw attention to this if required.</i> )
5	Responsible Authorities (who have made representations)	Each in turn may ask <u>questions</u> of the applicant, by way of clarification.

NOTE: If the Sub-Committee has not already elected a Chairman, that will be the first item of business.

6	Other Persons (who have made	To be invited to ask <u>questions</u> of the applicant, by way of clarification.					
	representations)	It is normal practice for a spokesperson only to speak on behalf of a group of residents.					
7	Committee Members	Each in turn may ask <u>questions</u> of the applicant.					
8	Applicant	May make a <u>statement</u> or ask his witnesses to clarify any matters which he feels are unclear, or may have been misunderstood.					
9	Responsible Authorities	Will make their representations.					
10	Applicant	Or his representative or witnesses to ask <u>questions</u> of Responsible Authorities represented at the meeting, by way of clarification.					
11	Other Persons (who have made	May ask <u>questions</u> of the Responsible Authorities represented at the meeting, by way of clarification.					
	representations)	(Note: This is not the point at which they should be stating their objections.)					
12	Committee Members	May ask <u>questions</u> of the Responsible Authorities represented at the meeting					
13	Other Persons	The local residents who are objecting to the application will be invited <b>to make observations on the application</b> and					
	(who have made representations)	present the bases of their objections.					
14	Applicant	Or his representative or witnesses may ask <u>questions</u> of the Local Residents, by way of clarification.					
15	Committee Members	May ask <u>questions</u> of the Local Residents.					
16	Chairman	To invite both <b>Responsible Authorities</b> and <b>Local Residents</b> to make their closing addresses.					
17	Applicant	Or his representative will <u>briefly summarise the application</u> and comment on the observations and any suggested conditions.					
18	Close of Public	When the Chairman determines that all relevant information					
	Meeting	has been heard and no further matters are to be discussed, the public meeting will end. All parties to the hearing (including					

		Licensing Officers and Responsible Authorities) will be excluded from the platform.
18	Committee	<ul> <li><u>Will retire</u> to consider the application. They will be accompanied by their Legal Advisor and the Democratic Services Officer. This means that the Members of the Committee can determine the matter in private session. And can take the opportunity to seek legal advice.</li> <li>Members will give their decision with 5 working days by the issuing of a decision notice.</li> </ul>

### <u>Notes</u>

- 1. The Committee can exclude members of the press and public from participation in a Hearing; any such decision will be taken on the basis that the public interest in doing so outweighs the public interest in the hearing, or that part of the hearing taking place in public.
- 2. The Chairman may require any person behaving in a disruptive manner to excluded from the Hearing and may (a) refuse to permit that person to return, or (b) permit him/her to return only on such conditions as the authority may specify, but any such person may submit in writing any information which they would have been entitled to provide orally if they had not been required to leave.
- 3. Prior to the Hearing each party shall have given notification and served documentation (eg statements of witnesses or reports of experts) as required. Late representations and evidence will only be considered with the agreement of all parties.
- 4. Anyone entitled to be heard may be represented by any person, whether or not that person is legally qualified.
- 5. Hearsay will be permitted but the Sub-Committee will be reminded to give it appropriate weight.
- 6. Due note shall be taken of the provisions of the Hearings Regulations 2005.
- 7. The Chairman may, in the interests of expediency or convenience of the parties, vary the procedure from time to time, provided notice is given to the parties and the rules of natural justice are observed.

# **Summary of Procedure**

- 1. Chairman appointed (if this has not been done previously).
- 2. Chairman to call for declarations of interest and request that all parties introduce themselves.
- 3. Chairman summarises the procedure for the hearing
- 4. The Licensing Officer summarises the application
- 5. Applicant to present his/her case.
- 6. Applicant to be questioned by all parties (to clarify points only) following which, he/she can clarify any other matters which he/she feels may have been misunderstood when the application was presented.
- 7. Applicant to be questioned by the Committee.
- 8. Responsible Authorities to make their representations following which they can be questioned by all parties by way of clarification.
- 9. Other Persons will be invited to present the bases of their objections, following which they can be questioned by all parties by way of clarification.
- 10. The applicant will be invited to sum up his/her case
- 11. Committee/Sub-Committee withdraws to make its decision
- 12. Committee/Sub-Committee will provide its decision in writing

# Agenda Item 3



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Version Number:

> Key Decision Y/N Date First Published: >

# Licensing Act Sub Committee

Date of Meeting:	10 <sup>th</sup> September 2021
Report Title:	Application for a Premises Licence at Turquoise Garden, 1-3 Park Lane, Macclesfield, Cheshire, SK11 6TJ
Senior Officer:	Paul Bayley - Director of Environment and Neighbourhood Services

### 1. Report Summary

1.1. The report provides details of an application for a Premises Licence, under section 17 of the Licensing Act 2003 and outlines the evidence presented by the parties in relation to the new grant application.

# 2. Recommendations

2.1. The Licensing Act Sub-Committee is requested to determine the application for a Premises Licence by Turquoise Garden Limited, in respect of:

Turquoise Garden 1-3 Park Lane Macclesfield Cheshire SK11 6TJ

- 2.2. The Licensing Act Sub-Committee is requested to consider the application and any relevant representations and determine what steps, if any, it considers are appropriate to promote the Licensing Objectives.
- 2.3. Acting in the capacity of the Licensing Authority, Members must seek to promote the Licensing Objectives and where Members consider that

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matters have engaged one or more of the Objectives, they may exercise their discretion. The Licensing Objectives are:

- a) The prevention of crime and disorder
- b) Public Safety
- c) The prevention of public nuisance
- d) The protection of children from harm
- 2.4. Members of the Licensing Sub-Committee are reminded that they may not exercise discretion in any case, merely because it considers it desirable to do so. Careful consideration should be given to the application and the evidence presented by the parties in relation to the review.
- 2.5. Finally, Members are also reminded that in determining the application, consideration also needs to be given to:
  - a) The rules of natural justice;
  - b) The provisions of the Human Rights Act 1998.

### 3. Reasons for Recommendations

3.1. The Licensing Act Sub-Committee has the power to determine this application in accordance with the provisions of the Licensing Act 2003 and the Council's Constitution.

# 4. Other Options Considered

4.1. Not applicable.

# 5. Background

- 5.1. The application for a premises licence was received on the 16<sup>th</sup> July 2021 however there were issues with the application regarding missing and contradicting information. The application was completed and valid as of the 21<sup>st</sup> July 2021 and sent out for consultation on the same day.
- 5.2. The operating schedule indicates that the relevant licensable activities applied for are:
  - Provision of live music indoors and outdoors
  - Provision of recorded music indoors and outdoors
  - Provision of performance of dance indoors and outdoors
  - Provision of anything of a similar description to that falling within live music, recorded music or performance of dance indoors and outdoors

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• The sale and supply of alcohol for consumption on and off the premises.

The provision of late night refreshment was also applied for however this was not applicable as the hours applied for were not between the licensable hours of 23:00 and 05:00.

- 5.3. The hours applied for are as followed:
  - <u>Live music</u> Friday to Sunday 17:00 to 21:30
  - <u>Recorded music</u>
     Monday to Sunday 10:00 to 23:00
  - <u>Performance of dance</u>
     Friday 17:00 to 23:00
     Saturday and Sunday 10:00 to 23:00
  - Anything of a similar description to that falling within live music, recorded music or performance of dance Monday to Sunday 10:00 to 23:00
  - <u>Sale and supply of alcohol</u> Monday to Sunday 11:30 to 23:00

The full details of the application are set out at **Appendix 1.** 

- 5.4. Responsible Authorities:
  - 5.4.1. The Licensing Team have received agreed upon conditions from Cheshire Police to add additional conditions to the licence. These conditions are set out at **Appendix 3**. We have received no objections from Environmental Protection.
- 5.5. Other Persons:
  - 5.5.1. The Council has received 1 representation against the application which is set out at **Appendix 2**.

### 6. Implications of the Recommendations

6.1. Legal Implications

- 6.1.1. In accordance with the provisions of section 18 of the Licensing Act 2003 the Licensing Authority must, having regard to the representations, take such steps (if any) as it considers appropriate for the promotion of the licensing objectives. Section 18(4) provides that the authority may:
  - a) Grant the licence subject to conditions as are consistent with the operating schedule accompanying the application, modified to such extent as the authority considers appropriate for the promotion of the licensing objectives and any mandatory conditions that much be included on the licence in accordance with the Licensing Act 2003;
  - b) Exclude from the scope of the licence any of the Licensable Activities to which the application relates;
  - c) Refuse to specify a person in the licence as the Premises Supervisor;
  - d) Reject the application.
- 6.1.2. Members are reminded that should any conditions be added, they should be practical, enforceable and appropriate to promote the Licensing Objectives.
- 6.1.3. Members are also reminded of the statutory obligation placed on the Local Authority under section 17 of the Crime and Disorder Act 1998 to through all of its various functions, and Licensing is one of those functions to do all that it can to prevent Crime and disorder, Anti-social Behaviour, behaviour adversely affecting the environment and reoffending.

# 6.2. **Finance Implications**

6.2.1. There are no financial implications.

# 6.3. **Policy Implications**

- 6.3.1. The Licensing Authority has adopted a Statement of Licensing Policy in accordance with section 5 of the Licensing Act 2003.
- 6.3.2. The Licensing Authority must also have due regard to the guidance issued under section 182 of the Licensing Act 2003.

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6.3.3. Members should provide reason(s) for any decision taken and should set out the reasoning where they determine to depart in any way from the Policy or Guidance.

# 6.4. Equality Implications

6.4.1. There are no direct equality implications.

# 6.5. Human Resources Implications

6.5.1. There are no human resources implications.

# 6.6. Risk Management Implications

6.6.1. The Licensing Sub-Committee will hear representations made on behalf of both the applicant and the 'relevant person' who has submitted their representation and will make a decision on the basis of the evidence presented to it. The Licensing Act 2003 makes provision for appeal to the Magistrates' Court of any decision made by the Licensing Authority.

# 6.7. Rural Communities Implications

6.7.1. There are no direct implications for rural communities.

# 6.8. Implications for Children & Young People/Cared for Children

6.8.1. There are no direct implications for children and young people.

# 6.9. **Public Health Implications**

6.10.1 There are no direct implications for public health.

# 6.10. Climate Change Implications

6.10.1. There are no direct implications for Climate Change.

# 7. Ward Members Affected

- 7.1. Macclesfield Central Councilor Liz Braithwaite
- 7.2. Macclesfield Central Councilor Ashley Farrall

# 8. Consultation & Engagement

8.1. Consultation in respect of submitting an application for a Premises Licence application is prescribed in the Licensing Act 2003 and has been fully complied with.

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### 9. Access to Information

9.1. The background papers relating to this report can be made available by contacting the report writer.

### **10. Contact Information**

- 10.1. Any questions relating to this report should be directed to the following officer:
  - Name: Nathan Murphy

Job Title: Acting Senior Licensing Officer

- Email: nathan.murphy@cheshireeast.gov.uk
- Appendix 1 Application and plan
- Appendix 2 Representations submitted from Other Persons
- Appendix 3 Police representation
- Appendix 4 Map of area

#### Application for a premises licence to be granted under the Licensing Act 2003

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/ We	

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

#### Part 1 – Premises details

1/3 Park Lan	e		
Post town	Macclesfield	Postcode	SK116tJ

Telephone number at premises (if any)		
Non-domestic rateable value of premises	4050/6700 respectively	

#### Part 2 - Applicant details

Please	Please state whether you are applying for a premises licence as <b>Please tick as appropriate</b>					
a)		ndividual or individuals *	please complete section (A)			
b)	a pe	erson other than an individual *				
	i	as a limited company/limited liability partnership	please complete section (B) X			
	ii	as a partnership (other than limited liability)	please complete section (B)			
	iii as an unincorporated association or		please complete section (B)			
	iv	other (for example a statutory corporation)	please complete section (B)			
c)	a recognised club please complete section (B)					
d)	a charity please complete section (B)					
e)	the proprietor of an educational establishment please complete section (B)					
f)	a health service body please complete section (B)					

g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales	please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England	please complete section (B)
h)	the chief officer of police of a police force in England and Wales	please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

Х

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

#### (A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First na	mes	
Date of birt	th	I am 1	I am 18 years old or over		yes
Nationality					
Current residential address if different from premises address		om			
Post town	st town			Postcode	
Daytime contact telepho		phone number			
E-mail add (optional)	ress				
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr	Mrs	Miss	Miss Ms		Other Title (for example, Rev)	
Surname				First na	mes	
Date of birt	h	I ar	n 18 ye	ears old or over Please tick yes		
Nationality						
checking ser	Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address						
Post town				Postcode		
Daytime co	ntact telep	hone number			· · · · · · · · · · · · · · · · · · ·	÷
E-mail addı (optional)	E-mail address (optional)					

#### **(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Turquoise Garden Ltd
Address 3 Park Lane, Macclesfield, SK11 6TJ
Registered number (where applicable) 13344976
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any)

E-mail	address	(optional)
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#### Part 3 Operating Schedule

	DD	MM	YYYY
When do you want the premises licence to start?		SAP 08/	2 0 2 1
If you wish the licence to be valid only for a limited period, when do you want it to end?	DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)
Chinese Restaurant serving Food and Alcohol

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Pro	vision of regulated entertainment (please read guidance note 2)	Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	Х
f)	recorded music (if ticking yes, fill in box F)	Х
g)	performances of dance (if ticking yes, fill in box G)x	Х
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

<u>Provision of late night refreshment</u> (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

# A

<b>Plays</b> Standard days and timings (please read		nd read	Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
	ice note 7			Outdoors	
Day	Start	Finish		Both	
Mon	>		Please give further details here (please read gui	dance note 4)	
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur	· · · · · · · · · · · · · · · · · · ·				
Fri				standard timings. Where you intend to use the premises for performance of plays at different times to those listed in the mn on the left, please list (please read guidance note 6)	
Sat	»				
Sun					

# B

Films Standard days and timings (please read		nd read	Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
	ce note 7			Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guid	dance note 4)	
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur					
Fri				dard timings. Where you intend to use the premises for bition of films at different times to those listed in the on the left, please list (please read guidance note 6)	
Sat	,				
Sun					

# C

Standa timing	<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)		Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon	,		
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed	,		
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri	,		
Sat			
Sun			

# D

<b>Boxing or wrestling</b> entertainments Standard days and timings (plaga road			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors
timing	timings (please read guidance note 7)			Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read guid	dance note 4)
Tue				
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance	
Sat			note 6)	-
Sun				

# E

<b>Live music</b> Standard days and timings (please read			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
	ce note 7		(	Outdoors	
Day	Start	Finish		Both	X
Mon			Please give further details here (please read guid	dance note 4)	
Tue					
Wed	· · · · · · · · · · · · · · · · · · ·		State any seasonal variations for the performance of live music (please read guidance note 5)		<u>isic</u>
Thur					
Fri	1700	2130	Non standard timings. Where you intend to us the performance of live music at different time the column on the left, please list (please read g	s to those list	ed in
Sat	1700	2130			
Sun	1700	2130			

# F

<b>Recorded music</b> Standard days and timings (please read		nd	Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
	ce note 7)		Outdoors		
Day	Start	Finish		Both	X
Mon	1000	2300	Please give further details here (please read guid	dance note 4)	
Tue	1000	2300			
Wed	1000	2300	State any seasonal variations for the playing of recorded music (please read guidance note 5)		<u>sic</u>
Thur	1000	2300			
Fri	1000	2300	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	1000	2300			
Sun	1000	2300			

# G

<b>Performances of dance</b> Standard days and timings (please read		nd	Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
	ice note 7		(presse read garantee note c)	Outdoors	
Day	Start	Finish		Both	X
Mon			Please give further details here (please read gui	dance note 4)	
Tue	-				
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur					
Fri	1700	2300	Non standard timings. Where you intend to us the performance of dance at different times to column on the left, please list (please read guida	those listed in	
Sat	1000	2300			
Sun	1000	2300			

# H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainm providing	ent you will b	e
Day	Start	Finish	Will this entertainment take place indoors or	Indoors	
Mon	1000	2300	outdoors or both – please tick (please read guidance note 3)	Outdoors	
				Both	X
Tue	1000	2300	Please give further details here (please read guid	dance note 4)	
Wed	1000	2300	There may be some cultural events like dragon da held at certain times for the year .	ncing with mu	isic
Thur	1000	2300	State any seasonal variations for entertainmen description to that falling within (e), (f) or (g) guidance note 5)	<u>t of a similar</u> (please read	
Fri	1000	2300			
Sat	1000	2300	Non standard timings. Where you intend to us the entertainment of a similar description to th (e), (f) or (g) at different times to those listed in the left, please list (please read guidance note 6)	at falling with	hin
Sun	1000	2300			

# I

Late night refreshment Standard days and timings (please read			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
guidance note 7)				Outdoors	
Day	Start	Finish		Both	X
Mon	1000	2300	Please give further details here (please read gui	dance note 4)	
Tue	1000	2300			
Wed	1000	2300	State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur	1000	2300			
Fri	1000	2300	Non standard timings. Where you intend to us the provision of late night refreshment at diffe those listed in the column on the left, please lis	rent times, to	<u>es for</u>
Sat	1000	2300	guidance note 6)		
Sun	1000	2300			

# J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption <u>– please tick</u> (please read guidance note 8)	On the premises Off the	
guiannee note ()				premises	_
Day	Start	Finish		Both	X
Mon	1130	2300	State any seasonal variations for the supply of read guidance note 5)	<b>alcohol</b> (pleas	se
Tue	1130	2300			
Wed	1130	2300			
Thur	1130	2300	Non standard timings. Where you intend to us the supply of alcohol at different times to those column on the left, please list (please read guida	listed in the	<u>es for</u>
Fri	1130	2300	· · · · · · · · · · · · · · · · · · ·	,	
Sat	1130	2300			
Sun	1130	2300			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name					
Date of birth					
Address					
Postcode					
Personal licence number (if known)					
Issuing licensing authority (if known)					

# K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

# L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	1
Mon	1000	2300	
Tue	1000	2300	
Wed	1000	2300	
Thur	1000	2300	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Fri	1000	2300	
Sat	1000	2300	
Sun	1000	2300	

### Μ

Describe the steps you intend to take to promote the four licensing objectives:

#### a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

Alcohol will only be served to diners/takeaway customers buying or consuming food on the premises to enjoy a leisurely dinner on a night out.

#### b) The prevention of crime and disorder

CCTV cameras will be installed and proof of age cards/posters will be put up.

A maximum capacity of diners will be limited to approximately 80 - 100 people

#### c) Public safety

There are enough fire exits light up with a backup should power fail and alarms have been installed.

#### d) The prevention of public nuisance

Music and entertainment will be played during reasonable hours.

#### e) The protection of children from harm

Children are only allowed with parents and to be consuming food on the premises only.

#### **Checklist:**

#### Please tick to indicate agreement

I have made or enclosed payment of the fee. X

I have enclosed the plan of the premises. X

I have sent copies of this application and the plan to responsible authorities and others where applicable. X

I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. X

I understand that I must now advertise my application. X

I understand that if I do not comply with the above requirements my application will be rejected.

[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). X

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

**Part 4 – Signatures** (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	<ul> <li>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>	
Signature		
Date	16/07/21	
Capacity	Director	

For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)				
Post town		Postcode	l	
Telephone number (if any)				
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)				

#### Notes for Guidance

- 1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- 2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.

- any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
- 3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
- 10. Please list here steps you will take to promote all four licensing objectives together.
- 11. The application form must be signed.
- 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
- 14. This is the address which we shall use to correspond with you about this application.

# 15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

#### Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A certificate of registration or naturalisation as a British citizen, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
  - $\circ$  evidence of the applicant's own identity such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and

- evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
  - (i) working e.g. employment contract, wage slips, letter from the employer,
  - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
  - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
  - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

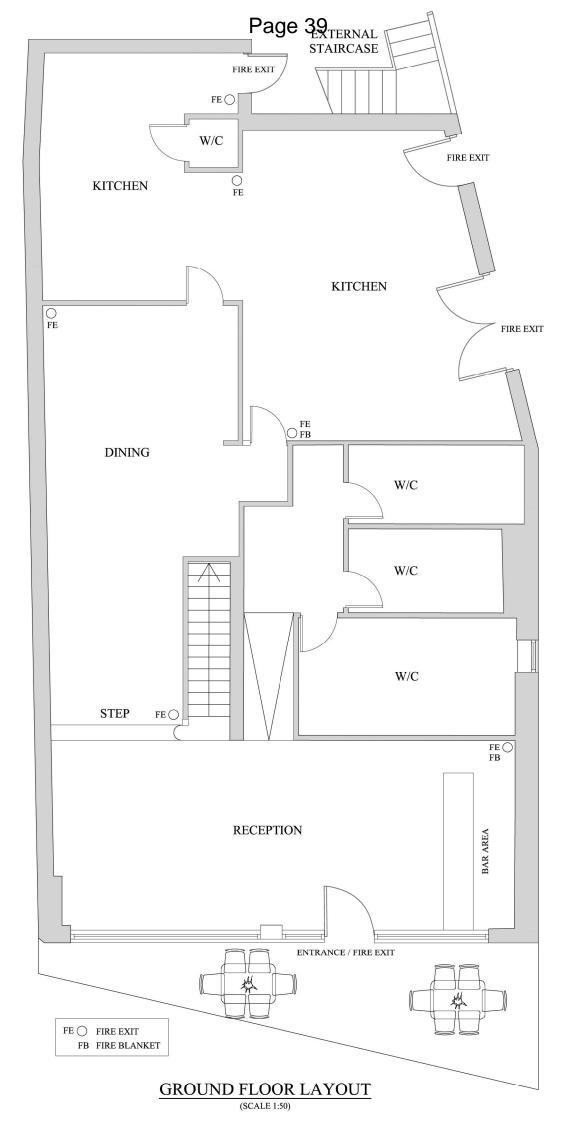
#### Home Office online right to work checking service

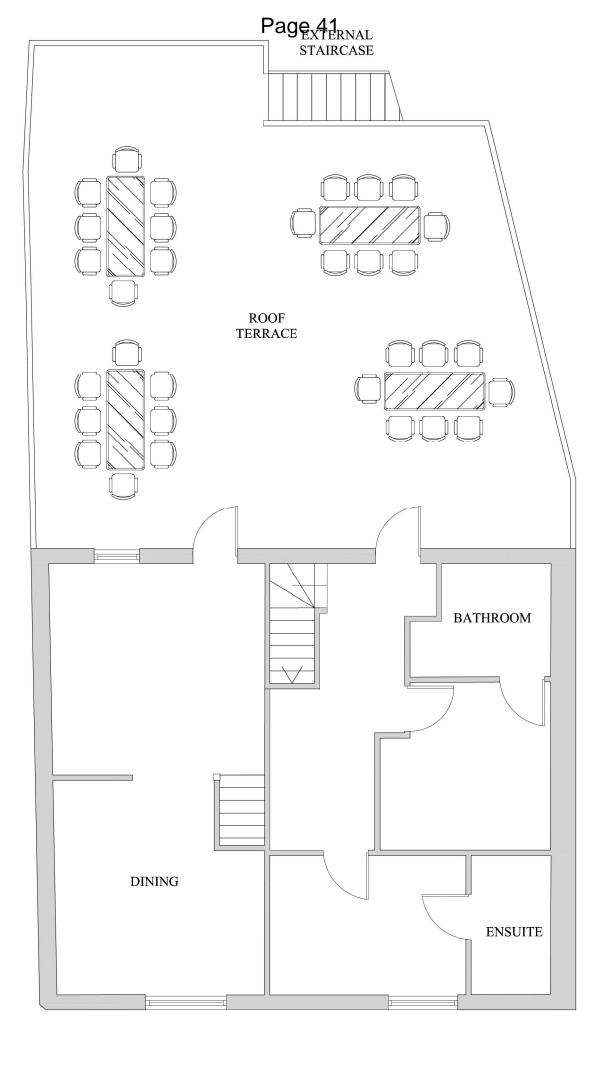
As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <u>https://www.gov.uk/prove-right-to-work</u>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.





FIRST FLOOR LAYOUT

(SCALE 1:50)

## Page 43

From: Sent: To: Cc: Subject:	17 August 2021 22:34 LICENSING (Cheshire East) LICENSING (Cheshire East) [OFFICIAL] Representation premises license application Turquoise Garden
Importance:	High
Follow Up Flag:	Follow up
Flag Status:	Completed

Dear Licensing,

I wish to make a representation (objection) re. the premises license application for Turquoise Garden Ltd of 1-3 Park Lane Macclesfield SK11 6TJ in my capacity as ward councillor. My reasons, relating to the main licensing objectives, are:

## The Prevention of Public Nuisance

The premises license application includes a roof terrace. Having checked with CEC planning department the approved application 19/2263M included a rear extension with a flat roof, and there are no current planning applications for a roof terrace. An unauthorised 1<sup>st</sup> floor outside dining area serving alcohol, with capacity for a significant number of customers, has the clear potential to cause a Public Nuisance to the residents of the flats on Park Lane and Samuel Street that back on to the premises, including but not restricted to loud conversation, music, smokers. Planning conditions to protect the residential amenity are in place, however the addition of the roof terrace could not have been taken into consideration. This demonstrates a lack of regard for neighbouring residents by the applicant.

A report has been made to Planning Enforcement of a potential breach of planning, I was informed earlier today that it has been assigned to an enforcement officer and the reference number is **definition**. While I appreciate that planning matters are outside the remit of Licensing I reiterate the potential for public nuisance.

## **Public Safety**

As the roof terrace appears to be an unauthorised addition to the premises, I have concerns about the safety aspects of alcohol consumption in a potentially unsafe area which is above ground level. I understand that the suitability of the premises has to be taken into account.

## Prevention of Crime and Disorder

The premises are located in an area where disorder, especially at weekends, is not unknown. The application is not clear on how access to the premises would be controlled, particularly from the rear.

Best regards, Liz

Cllr Liz Braithwaite Macclesfield Central Ward

# Page 45 CHESHIRE EAST COUNCIL

## Representation Form.

## Responsible Authority.

POLICE

Your Name	
Job Title	Police Licensing Officer
Postal and email address	Warrington Police Station,
	Charles Stewart House,
	55 Museum Street, Warrington, WA1 1NE

Contact telephone number

Name of the premises you are making a representation about.	Turquoise Garden
Address of the premises you are making a representation about.	1-3 Park Lane, Macclesfield SK11 6TJ

	Mar	
Which of the four licensing	Yes	Please detail the evidence supporting your representation.
Objectives does your	Or	Or the reason for your representation.
representation relate to? Please	No	Please use separate sheets if necessary
state yes or no.		
The Prevention of harm to children	Yes	See below
To prevent Public Nuisance		
To provent erime and disorder	Vee	Cae helew
To prevent crime and disorder	Yes	See below
Public Safety		

Suggested conditions that could be	See Below:
added to the licence to remedy	
your representation or other	
suggestions you would like the	
Licensing Sub Committee to take	
into account. Please use separate	
sheets where necessary and refer	
to checklist.	

## COMMENTS:

# To further enhance the conditions offered by the applicant on their operating schedule the following conditions to apply:

#### Prevention of Crime & Disorder

A CCTV system shall be used and shall be designed and installed in accordance with the Cheshire Constabulary's CCTV guidance document called 'CCTV in Licensed Premises – An Operational Requirement'. This system shall be in operation at all times when licensable activities are taking place.

Recorded CCTV images will be maintained and stored for a period of twenty-eight days,

A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to provide a Police officer or an authorised officer of the licensing authority data or footage upon request. All requests for footage are to be provided within a reasonable time scale.

Designated supervisors will need to demonstrate that their CCTV system complies with their Operational requirements. They will need to be able to demonstrate the following:-

- Recordings are fit for their intended purpose,
- Good quality images are presented to the officer in a format that can be replayed on a standard computer
- The supervisor has an understanding of the equipment/training,
- Management records are kept,
- Maintenance agreements and records are maintained,
- Data Protection principles and signage are in place.

## Protection of Children from Harm

A "Challenge 25" policy shall be operated at the premises at all times.

The only forms of ID that shall be accepted (at the discretion of the Management) as proof of age are a valid passport, a valid photographic driving licence, a PASS approved proof of age card, HM Services Warrant Card or other reliable photo ID (that has been approved for acceptance by the Police or an Officer of the Local Authority)

Publicity materials notifying customers of the operation of the "Challenge 25" scheme shall be displayed at the premises.

The Designated Premises Supervisor or Premises Licence Holder shall operate and maintain an up-to-date Register of Refusals of Sale of Alcohol, indicating the date, time and reason for refusal which shall be made available for inspection by Local Authority Officers and the Police.

The DPS or other responsible person shall check and sign the register once a week.

Alternatively an electronic point of sale refusals log shall be kept.

A documented training programme shall be introduced for all staff in a position to sell, serve or deliver alcohol. A written record for each member of staff shall be kept of the content of such training and shall be made available for inspection at the request of Local Authority Officers and Police.

The DPS or Premises Licence Holder shall conduct six monthly training reviews with all members of staff authorised to sell, serve or deliver alcohol in order to reinforce the training and to promote best practice. A written record for each member of staff shall be kept of the content

of such reviews and shall be made available for inspection at the request of Local Authority Officers and Police.

A list of persons authorised to sell alcohol shall be kept on site and made available for inspection at the request of Local Authority Officers and Police.

Clearly visible signage is to be displayed at the entrances and at points of sale indicating it is illegal to sell alcohol to people under the age of 18.

All other steps offered are welcome and acceptable to the Police and will assist in promoting all four objectives of the Act.

Signed:

Date: 16/08/2021



19/8/2021



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