



# Shared Services Joint Committee Agenda

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**Date:** Friday, 25th March, 2022  
**Time:** 10.00 am  
**Venue:** Virtual Meeting via Microsoft Teams

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For anyone wishing to view the meeting live, please click on the link below:

[Click here to view the meeting](#)

Or dial in via telephone on 141 020 3321 5200 and enter Conference ID: 139 879 244# when prompted.

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and in the report.

## **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

### **1. Apologies for Absence**

To note attendances, substitutes, and any apologies for absence.

### **2. Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

### **3. Public Speaking Time/Open Session**

Members of the public are entitled to address the Joint Committee on reports contained within the agenda. One person can speak in support of each item, and one against, with a limit of three minutes each. It would be helpful if any person wishing to speak would give prior notice to the Democratic Services Officer named below.

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For any apologies or requests for further information, or to give notice of a question to be asked by a member of the public

**Contact:** Rachel Graves  
**Tel:** 01270 686473  
**E-Mail:** rachel.graves@cheshireeast.gov.uk

4. **Minutes of Previous meeting** (Pages 3 - 6)

To approve the minutes of the meeting held on 21 January 2022.

5. **Archives Relocation Project: Development Phase Update** (Pages 7 - 12)

To receive an update in relation to the Archives project.

6. **Shared Service Review Update Report** (Pages 13 - 20)

To receive an update on the progress of the shared services review and proposed next steps.

7. **Best4Business Update** (Pages 21 - 28)

To receive an update on the latest position with regard to implementation of the replacement HR and Finance system for the Councils and their partners.

8. **Shared Services Forward Plan** (Pages 29 - 30)

To consider the Shared Services Forward Plan.

**Membership:** Councillors JP Findlow, J Rhodes, A Stott, P Donovan, C Gahan and K Shore.