



Shared Services Joint Committee

Agenda

Date: Friday 26th November 2021
Time: 10.00 am
Venue: Council Chamber, Wyvern House, The Drumber, Winsford CW7 1AH

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the top of the report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

To note attendances, substitutes, and any apologies for absence.

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

Members of the public are entitled to address the Joint Committee on reports contained within the agenda. One person can speak in support of each item, and one against, with a limit of three minutes each. It would be helpful if any person wishing to speak would give prior notice to the Democratic Services Officer named below.

4. **Minutes of Previous Meeting** (Pages 3 - 6)

To approve the minutes of the meeting held on 24 September 2021.

For any apologies or requests for further information, or to give notice of a question to be asked by a member of the public

Contact: Rachel Graves
Tel: 01270 686473
E-Mail: rachel.graves@cheshireeast.gov.uk

5. **Archives Project Update**

To consider a report which provides a progress update on the Archives Project.
Report to follow.

6. **Shared Services Business Plans 2021- 22 - Mid-Year Review** (Pages 7 - 104)

To consider a report which provides a summary of the 2021/22 Mid-Year position for the Shared Service arrangements between Cheshire East Council and Cheshire West and Chester Council.

7. **Shared Service Review Update Report** (Pages 105 - 112)

To consider a report on the progress of the shared services review.

8. **Best4Business Update** (Pages 113 - 126)

To consider a report which provides an update on the latest position with regard to the implementation of the replacement HR and Finance system for the Councils and their partners.

9. **Date and Venue for Next Meeting**

To agree the date and venue for the next meeting.

Membership: Councillors JP Findlow, J Rhodes, A Stott, P Donovan, C Gahan and K Shore.