

# Audit and Governance Committee Agenda

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**Date:** Thursday 30th May 2019  
**Time:** 2.00 pm  
**Venue:** Committee Suite 1,2 & 3, Westfields, Middlewich Road,  
Sandbach CW11 1HZ

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the top of each report.

It should be noted that Part 1 items of Cheshire East Council decision making meetings are audio recorded and the recordings are uploaded to the Council's website.

## **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Apologies for Absence**
2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with paragraph 2.32 of the Committee Procedural Rules and Appendix 7 to the Rules a total period of 10 minutes is allocated for members of the public to address the Committee on any matter relevant to the work of the body in question.

Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

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For requests for further information

**Contact:** Rachel Graves

**Tel:** 01270 686473

**E-Mail:** [rachel.graves@cheshireeast.gov.uk](mailto:rachel.graves@cheshireeast.gov.uk) with any apologies

4. **Minutes of Previous meeting** (Pages 5 - 10)

To approve the minutes of the meeting held on 14 March 2019 as a correct record.

5. **Terms of Reference** (Pages 11 - 16)

For Members' information the Committee's terms of reference, as set out in the Constitution, are attached.

6. **External Audit 2018/19 Progress and Update** (Pages 17 - 32)

An receive an update on the External Audit work for 2018/19.

7. **Maladministration Decision Notices from Local Government and Social Care Ombudsman – December 2018 – February 2019** (Pages 33 - 40)

To consider and note a report on the Decision Notices issued by the Local Government and Social Care Ombudsman (LGSCO) when their investigations have found maladministration causing injustice to complainants.

8. **Audit and Governance Hearing Sub Committee**

To receive a verbal update on the requirement to arrange a Hearing Sub Committee to consider a standards matter.

9. **Committee Work Plan** (Pages 41 - 56)

To consider the forthcoming Work Plan for 2019/20, to ensure comprehensive coverage of the Committee's responsibilities.

10. **Contract Procedure Rule Non-Adherences** (Pages 57 - 62)

To receive an update on the quantity and reasons for non-adherences approved between the period 1 February 2019 to 30 April 2019.

11. **Exclusion of the Press and Public**

The reports relating to the remaining items on the agenda have been withheld from public circulation and deposit pursuant to Section 100(B)(2) of the Local Government Act 1972 on the grounds that the matters may be determined with the press and public excluded.

The Committee may decide that the press and public be excluded from the meeting during consideration of the following items pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

**PART 2 - MATTERS TO BE CONSIDERED WITHOUT THE PUBLIC AND PRESS  
PRESENT**

**12. Contract Procedure Rule Non-Adherences**

To note the approved WARNs issued between 1 February 2019 and 30 April 2019.