

Audit and Governance Committee

Agenda

Date: Thursday, 1st June, 2017
Time: 2.00 pm
Venue: Committee Suite 1,2 & 3, Westfields, Middlewich Road,
Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

It should be noted that Part 1 items of Cheshire East Council decision making and Overview and Scrutiny meetings are audio recorded and the recordings will be uploaded to the Council's website.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a total period of 10 minutes is allocated for members of the public to address the Committee on any matter relevant to the work of the body in question.

Individual members of the public may speak for up to 5 minutes but the Chairman will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

It is not required to give notice of the intention to make use of public speaking provision, however, as a matter of courtesy, a period of 24 hours notice is encouraged.

For requests for further information

Contact: Cherry Foreman

Tel: 01270 686463

E-Mail: cherry.foreman@cheshireeast.gov.uk with any apologies

4. **Minutes of Previous meeting** (Pages 5 - 12)

To approve the minutes of the meeting held on 16 March 2017 as a correct record.

5. **External Audit Progress and Update Report** (Pages 13 - 36)

To consider the report for the year ended 31 March 2017, and the planned fee letter for 2017/18.

6. **Internal Audit Annual Report 2016/17** (Pages 37 - 58)

To consider a report on the overall adequacy and effectiveness of the Council's control environment for 2016/17.

7. **Draft Annual Governance Statement 2016/17**

Report to follow.

8. **Draft Pre-Audit Statement of Accounts 2016/17** (Pages 59 - 62)

To consider a summary of the 2016/17 Statements of Accounts for the Cheshire East Group.

9. **Risk Management Update Report** (Pages 63 - 76)

To consider the update report on risk management.

10. **Audit and Governance Committee Self-Assessment** (Pages 77 - 98)

To consider the self-assessment carried out by the Chair and the Vice-Chair and to determine any required amendments.

11. **Notice of Motion - Membership of Freemasons** (Pages 99 - 104)

To consider a response to the Notice of Motion submitted at the meeting of the Council on 15 December 2016.

12. **Work Plan** (Pages 105 - 118)

To consider the Committee Work Plan and any required amendments.