

Community Governance Review Sub-Committee

Agenda

Date:	Thursday, 16th January, 2014
Time:	10.30 am
Venue:	The Tatton Room - Town Hall, Macclesfield SK10 1EA

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**
2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relating to the work of the body in question. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

For any apologies or requests for further information, or to give notice of a question to be asked by a member of the public

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4. **Minutes of Previous meeting** (Pages 1 - 4)

To approve the minutes of the meeting held on 16 October 2013.

5. **Next Stage of the Review** (Pages 5 - 30)

To consider and agree arrangements for the next stage of consultation for the Governance Review (on the two options of Parishing and An Enhanced Service Delivery Committee), in particular:

- a) Based upon the workshop held at the last meeting (**notes attached**) (**5ai**), to consider a summary of the proposed role of an Enhanced Service Delivery Committee and Assembly Meetings (**attached**) (**5aii**).

Some local authorities operate a system of Area Committees and for comparison purposes a summary of some of their roles is provided for information (**attached**) (**5aiii**).

- b) To discuss and agreed the wording for the draft supporting literature. A main leaflet is proposed (**attached**) (**5bi**) together with a summary leaflet which could be sent out with the ballot packs (**attached**) (**5bii**).

(Note: Where documents refer to legal clarification being required, this advice will be provided at the meeting).

- c) To discuss options for the wording of a voting paper(s) taking into account the identities and communities in Macclesfield.

(Note: A map depicting the Borough Wards within the unparished area and examples of voting papers used for previous Community Governance Reviews will be made available at the meeting to aid discussions).

- d) To consider and agree publicity required and timescales for the next stage of the Review.

6. **Date of Next Meeting**