

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Community Governance Review Sub-Committee**
held on Friday, 17th May, 2013 in The Tatton Room - Town Hall, Macclesfield
SK10 1EA

PRESENT

Councillor P Groves, in the Chair

Councillors G Baxendale, J Jackson, B Murphy, P Whiteley and W Livesley

Apologies

Councillors D Marren

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor David Marren.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 PUBLIC SPEAKING TIME/OPEN SESSION

There were no members of the public wishing to speak.

4 MINUTES OF PREVIOUS MEETING

RESOLVED

That the minutes of the meeting held on 11 April 2013 be approved as a correct record subject to the addition of Councillor Janet Jackson to the list of those present.

5 PROJECT PLAN

Consideration was given to a revised project plan which had been updated in the light of comments made at the last meeting. Particular discussion ensued on the following aspects of the plan:

Publication of Public Notice May/June 2013

It was confirmed that publicity would be 4–6 weeks in advance of meetings. It was agreed that the list of consultees be recirculated to Ward Members to ensure that it was up to date. The public notice was currently being prepared and it was agreed that it be circulated direct to those on the stakeholder list. The electoral register would be used to identify and

contact rising 16 and 17 year olds for publicity and also to ensure all those eligible received a ballot paper.

Public engagement 24 June – 23 July 2013

Confirmed that display boards would be prepared for the LSP to take out to local area and for display in Macclesfield Customer Centre. Publicity would include press release, leaflets and local publicity. A request was made for School Sixth forms and for colleges to be included in the local area consultations as they were the future of the community; in addition facebook/twitter/multimedia should be used to help engage them.

Ballot of Electors 23 Sept – 11 Oct 2013

Concern was expressed that the summer holidays would come between the publicity period and the ballot; it was confirmed that feedback from the earlier publicity period would be considered by the Sub-Committee during August and it could then decide how to address points raised prior to the ballot. Additional publicity could be carried out at this stage if considered necessary.

Consultation Final Stage 13–31 January 2014

It was explained that at this stage stakeholders would be notified of the final recommendation and there would be website and press based publicity.

RESOLVED

That approval be given to the revised project plan subject to the points raised and noted above.

6 PUBLIC MEETINGS

An oral update was given on the proposals for public meetings to be carried out in the period between 3-11 July 2013. Suggested venues had been explored taking into account the preferences expressed at the last meeting.

In order to accommodate existing holiday arrangements requests were made for the period to be extended to 12 July and for that on the Weston Estate to be on either the 3 or 4 July.

RESOLVED

That the schedule of public meetings be finalised, taking into account the above requests, and circulated to members at the earliest opportunity.

7 COMMUNICATIONS PLAN

RESOLVED

That the communications plan be developed, taking in account the views of the Sub-committee and that this be circulated to members of the Sub-Committee in due course.

8 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

This was added as an additional item of business, in order to formalise the position that, in order to maintain continuity, no change was intended to the positions of Chairman and Vice-Chairman.

RESOLVED

That Councillors David Marren and Peter Groves continue in their respective roles of Chairman and Vice-Chairman of the Sub-Committee.

9 NEXT MEETING

RESOLVED

It was agreed that arrangements be made for the next meeting to be held early in August.

The meeting commenced at 10.30 am and concluded at 11.30 am

Councillor P Groves (Chairman)