

Community Governance Review Sub-Committee Agenda

Date: Friday 17th May 2013
Time: 10.30 am
Venue: The Tatton Room - Town Hall, Macclesfield SK10 1EA

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relating to the work of the body in question. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

For any apologies or requests for further information, or to give notice of a question to be asked by a member of the public

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4. **Minutes of Previous meeting**

To approve the minutes of the meeting held on 11 April 2013 – TO FOLLOW

5. **Project Plan** (Pages 1 - 4)

Members are asked to endorse the revised project plan for the Macclesfield Community Governance Review which has been updated following comments raised at the last meeting

6. **Public Meetings**

To receive a verbal update on the proposed dates and venues for public meetings, which will be held to provide information to residents about the Macclesfield Community Governance Review

7. **Communications Plan**

To receive a verbal update on the Communications Plan, taking into account comments raised at the last meeting to allow adequate public notice of the key stages of the review process

8. **Next Meeting**