

# Community Governance Review Sub-Committee Agenda

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**Date:** Monday, 25th February, 2013  
**Time:** 2.00 pm  
**Venue:** Executive Meeting Room 1, Municipal Buildings, Earle Street,  
Crewe CW1 2BJ

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

## **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relating to the work of the body in question. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

4. **Minutes of Previous meeting** (Pages 1 - 6)

To approve the minutes of the meeting held on 19<sup>th</sup> December 2012.

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## 5. **Exclusion of the Press and Public**

The report relating to the following item on the agenda has been withheld from public circulation and deposit pursuant to Section 100(B)(2) of the Local Government Act 1972 on the grounds that the matter may be determined with the press and public excluded.

The Committee may decide that the press and public be excluded from the meeting during consideration of the following item pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

## **PART 2 – MATTERS TO BE CONSIDERED WITHOUT THE PUBLIC AND PRESS PRESENT**

### 6. **Appointment of an Interim Parish Clerk**

The Sub-Committee is invited to interview candidates for the appointment of an Interim Parish Clerk for Crewe Parish Council.

### 7. **Re- Admittance of Press and Public**

The public to be readmitted to the meeting for the remaining business.

## **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

### 8. **Crewe Community Governance Review - Interim Arrangements** (Pages 7 - 18)

To receive updates on the following matters:

1. Transfer of Assets from Cheshire East Council – Allotments / Public Conveniences
2. Arrangements for the annual Meeting of the Crewe Parish Council (**Draft list of agenda items attached**)
3. Historic and Ceremonial Regalia and Property of the Charter Trustees (**Report of Democratic Services Team Manager attached**)

### 9. **Macclesfield Community Governance Review** (Pages 19 - 28)

There were difficulties in convening a meeting of the Sub-Committee during January due to Members' limited availability. Priority in the early part of the year has been given to publishing the outcome of the Crewe Community Governance Review and establishing the interim arrangements required to enable the new Crewe Parish Council to come into existence from 1 April 2013.

a) Project Plan

Members are asked to review and update the project plan (**attached**) for the Macclesfield Community Governance Review, to provide a workable timeframe for the conduct of the first stage, taking account of the overlapping timetable with Crewe Community Governance Review until mid-April 2013.

b) Consultation Leaflet

Members are asked to consider the proposed text of the leaflet to be used for the first stage of public consultation (**attached**).