

# Community Governance Review Sub-Committee Agenda

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**Date:** Wednesday, 19th December, 2012  
**Time:** 10.00 am  
**Venue:** Executive Meeting Room 2, Municipal Buildings, Earle Street,  
Crewe CW1

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

## **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relevant to the work of the meeting. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

4. **Minutes of Previous meeting** (Pages 1 - 4)

To approve the minutes of the meeting held on 22<sup>nd</sup> November 2012.

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5. **Crewe Community Governance Review - Next Steps**

The Sub-Committee is invited to discuss the preparatory work now required in advance of the Crewe Parish Council elections on 4<sup>th</sup> April 2013.

Linda Davenport from the Cheshire Association of Local Councils (ChALC) will be in attendance for this item, as ChALC have kindly offered to assist the Council with the work required in this respect.

Issues for discussion / consideration include:

- a) Arrangements for Seminar(s) for prospective candidates (suggested to take place in early February).
- b) Consideration of appointment of an Interim Parish Clerk
- c) Transfer of assets from Cheshire East Council – Allotments / Public Conveniences at Lyceum Square
- d) Transfer of assets and obligations from the Charter Trustees
- e) Arrangements for the annual meeting of the Crewe Parish Council in 2013 (no later than 14 days after the day on which the councillors elected to the new parish council take office).

6. **Making it Easier to set up new town and parish councils - Department for Communities and Local Government (DCLG) Discussion Paper** (Pages 5 - 20)

The Sub-Committee is invited to consider the Government's discussion paper on making it easier to set up new town and parish councils. The discussion paper (attached) was published on 31<sup>st</sup> October 2012 and the closing date for responses is 9<sup>th</sup> January 2013. The Sub-Committee is invited to consider a response.

7. **Next Meeting**

Would Members and Officers please bring their diaries.

**THERE ARE NO PART 2 ITEMS**