

Community Governance Review Sub-Committee Agenda

Date:	Wednesday, 26th February, 2014
Time:	10.30 am
Venue:	The Silk Room - Town Hall, Macclesfield SK10 1EA

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. Apologies for Absence

2. Declarations of Interest

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. Public Speaking Time/Open Session

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relating to the work of the body in question. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

4. Minutes of Previous meeting (Pages 1 - 4)

To approve the minutes of the meeting held on 16 January 2014.

For any apologies or requests for further information, or to give notice of a question to be asked by a member of the public

Contact: Cherry Foreman
Tel: 01270 686463
E-Mail: cherry.foreman@cheshireeast.gov.uk

5. **The Role of an Enhanced Macclesfield Local Service Delivery Committee**
(Pages 5 - 8)

Further to the last meeting, to reconsider a summary of the proposed role of an Enhanced Service Delivery Committee and Assembly meetings. The documentation has been updated following consideration by the Macclesfield Local Service Delivery Committee on 23 January 2014.

It is proposed that this matter now be referred to the Constitution Committee for consideration at its meeting on 20 March 2014. Further legal advice is being sought to confirm that these proposed terms of reference meet legal requirements.

6. **Draft Leaflet to Support the Review** (Pages 9 - 40)

To discuss and agree the wording for the draft main leaflet to support the review. This has been updated to reflect comments made at the last meeting, including comments raised by the Macclesfield Local Service Delivery Committee on 23 January 2014. Two versions of the draft leaflet are attached – one which tracks the changes made **(6A)** and one which shows the changes incorporated **(6B)**.

*(Note: A summary of the main comments raised by the Macclesfield LSDC is attached for information **(6C)**; as the formal minutes of the meeting have not yet been published).*

7. **Assistance for the Sub-Committee**

To receive a verbal update on an offer of assistance to the Sub-Committee by the Cheshire Association of Local Councils (ChALC) and on Department for Communities and Local Government funding.

8. **Second Stage Consultation**

Further to the last meeting to discuss and recommend draft wording for voting paper(s) to electors for the second stage of the consultation.

9. **Publicity Arrangements**

To discuss and agree publicity required in advance of the second stage of the consultation.

10. **Project Plan** (Pages 41 - 44)

To discuss and agree the updated draft Project Plan for the review.

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Community Governance Review Sub-Committee**
held on Thursday, 16th January, 2014 at The Tatton Room - Town Hall,
Macclesfield SK10 1EA

PRESENT

Councillor D Marren (Chairman)
Councillor P Groves (Vice-Chairman)

Councillors G Baxendale, J Jackson, B Murphy and P Whiteley.

Councillors in attendance:

Councillors B Livesley and L Smetham.

Officers in attendance:

Lindsey Parton – Registration Services and Business Manager
Rose Hignett – Senior Electoral Services Officer
Cherry Foreman – Democratic Services Officer

26 APOLOGIES FOR ABSENCE

There were no apologies for absence.

27 DECLARATIONS OF INTEREST

There were no declarations of interest.

28 PUBLIC SPEAKING TIME/OPEN SESSION

Keith Smith of Macclesfield Civic Society referred to letter he had submitted, and which had been circulated prior to the meeting, in which the Society made clear its support for the formation of a single Town Council for Macclesfield. This was considered by the Society to be most appropriate for the size and importance of the town, would have local accountability, give opportunities for local involvement and participation, and bring it in line with all the other towns in the Borough. He expressed concern that the draft leaflet did not give an example of what the cost of a special levy might be as he considered this necessary to help people fully understand the different options.

Sue Mason was pleased at the amount of consultation carried out to date but sought reassurance that the final decision would be subject to a public ballot.

Liz Braithwaite was concerned that the draft literature circulated did not detail the areas affected as, in order to fully engage with people, they needed to be clear about whether or not they were affected.

Ray Perry sought clarification of the options available following reference in the local press to the Macclesfield Local Service Delivery Committee. He also was of the view that Macclesfield should have a Town Council to bring it in line with the

other major towns in the Borough and he considered that most people in Macclesfield were of the same opinion.

The Chairman thanked everybody for their contributions and confirmed that all the comments would be noted and taken into consideration. He confirmed that residents would be balloted on the final options and that the purpose of the consultations was to establish the views of electors and interested persons.

29 MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 16 October 2013 were approved as a correct record.

30 NEXT STAGE OF THE REVIEW

The Sub-Committee was asked to consider arrangements for the next stage of consultation in the Community Governance Review with particular regard to the details surrounding the options of either (1) Parishing or (2) an Enhanced Service Delivery Committee (ESDC).

The agenda included examples of the roles of an ESDC, and an Enhanced Macclesfield Local Service Delivery Committee (ELSDC) and compared them to those of a Parish Council. The Chairman considered it essential that the differences between these were properly understood in order to make an informed decision on the options available.

Concern was expressed that an ELSDC would be limited to making recommendations to Cabinet and would not give any additional democratic representation to the people of Macclesfield by which they could control the assets of the area. An alternative view however was that very little would be gained by the introduction of an additional 12 Councillors. It was noted that the powers of an ELSDC could, for example, be drafted to include control of a small budget, to be a consultee, to be responsible for the use of S106 monies, and to have representatives on key strategic initiatives. In addition a Community Interest Company could be established to which local assets could be transferred.

It was reported that there were examples elsewhere of ELSDC's that operated through Area Committees. This was, however, not considered appropriate in this case as in order to operate effectively they would need to be established across the area as a whole.

The Sub-Committee considered that a TC or an ELSD should have a part in deciding its own responsibilities and that the existing Macclesfield LSDC could look at this in detail on behalf of the Sub-Committee. It was agreed that this should be referred to the next meeting of the Macclesfield Local Service Delivery Committee on 24 January and that its findings be considered further at the next meeting of the Sub-Committee.

With reference to Parishing consideration was given to what identities and communities existed in Macclesfield and it was suggested that the areas of Broken Cross and Upton; Hurdsfield and Tytherington could be said to have their own sense of identity. It was recognised, however, that all seven wards might want to be individually parished and that this choice should be offered. In order

to accommodate this possibility the questions on the ballot paper would need to be posed in two stages along the lines of: -

- Do you prefer an ESDC or parishing?
followed by
- If you prefer parishing do you want to be in an individual parish of (e.g. Hurdsfield with each area ballot paper being individualised) or in a single parish for the town of Macclesfield?

This would necessitate 7 different ballot papers being drawn up – 1 for each of the 7 wards involved.

Concern was expressed as to how assets would be divided /allocated to any resultant individual parishes and to the funding implications. It was recognised that this was a difficulty as it would be for any individual parish to decide upon its own range of responsibilities once it was established and, as a result, the assets to be transferred and also the final precept could not be accurately predicted.

In response to concerns that the boundaries of some wards might not be accurate it was agreed that they would be looked at further and prior to inclusion in any of the future consultation literature. In addition it was confirmed that that part of the Councils website dealing with the Community Governance Review would be updated at the earliest opportunity to reflect the current position.

RESOLVED

1. That the Macclesfield Local Service Delivery Committee be requested to consider the role of an Enhanced Service Delivery Committee for Macclesfield and that their findings be considered further by this Sub-Committee.
2. That approval be given for Officers to prepare wording for a draft ballot paper to incorporate a question enabling each of the 7 areas (wards) to vote upon becoming an individual parish and that this be considered at the next meeting and then by the Constitution Committee.

31 DATE OF NEXT MEETING

It was agreed that the next meeting of the Committee be held on 26 February 2014 at 10.30 am.

The meeting commenced at 10.30 am and concluded at 12.00 pm

Councillor D Marren (Chairman)

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Proposals for the Role of an Enhanced Macclesfield Local Service Delivery Committee (LSDC)

- 1) The Committee will consist of the 12 Elected Macclesfield Borough Ward Members:

Broken Cross Ward	– 2 Members
Macclesfield Central Ward	– 2 Members
Macclesfield East Ward	– 1 Member
Macclesfield Hurdsfield	– 1 Member
Macclesfield South	– 2 Members
Tytherington	– 2 Members
Macclesfield West and Ivy	– 2 Members

- 2) The terms of reference for the Committee are set out in Appendix A
- 3) The quorum for Committee meetings is **x** Members
- 4) The Committee will meet **x** times per year
- 5) A Chairman and Vice Chairman will be elected by the Committee from amongst its membership.
- 6) **Once** per year a Macclesfield Assembly meeting will be convened, membership to comprise the Service Delivery Committee Members plus **x** representatives of the Make it Macclesfield Economic Forum (**Community Interest Company?**) and **x** representatives of the Macclesfield Civic Society and **X** representatives of local Faith Groups.
- 7) Non elected representatives of the Assembly will not have voting rights.
- 8) **Agenda** items can be proposed to the Chairman by any member of the Assembly upto two weeks before each meeting. Meetings of the Assembly will be open to the public? Recommendations on issues and needs within the unparished area of Macclesfield can be made to the Cabinet.
- 9) At each meeting (of the LSDC or Assembly), members of the public can submit a question to the Chairman on matters that are relevant to the unparished area of Macclesfield. All questions must be in writing and received no later than 3 clear working days before the start time of the meeting?
- 10) **The ELSDC may invite other properly constituted organisations within Macclesfield to join the membership of the Macclesfield Assembly.**

Appendix A

Enhanced Local Service Delivery Committee Terms of Reference

1. To investigate and monitor the delivery and effectiveness of services provided by the Council to the residents and other stakeholders in the unparished area of Macclesfield.
2. To advise and make recommendations to the Cabinet on issues and needs within the unparished area of Macclesfield.
3. To be the Council's consultee in matters and decisions relating exclusively to the unparished area of Macclesfield in relation to planning matters, the closure of facilities, and the terminations of services.
4. To liaise and co-operate with local organisations – voluntary, statutory or commercial – in pursuing the wellbeing of the unparished area.
5. To nominate, from within its membership, representative(s) to serve on local bodies when invited to do so by local bodies.
6. In the event of a decision to establish a Town or Parish Council (or alternative equivalent) for the unparished area of Macclesfield, to advise and liaise with the Council on preparatory measures required for the devolution of service provision and /or the transfer of assets in accordance with the Council's policy for local service delivery arrangements.
7. If and when appropriate, to consider and review the cost implications of both the delivery of services and the delivery of assets within the unparished area in accordance with the policy for Local service delivery arrangements, and to make recommendations to Cabinet.
8. To make recommendations to cabinet on the level of service provision by the Council.
9. If and when appropriate, to consider and accordingly make recommendations to the Cabinet with regard to the necessity for and amount of any "special expense levy" being or likely to be imposed on the unparished area.
10. Traffic Management Issues (*legal advice required to explore what is possible – e.g. comment on proposals / make recommendations etc?*).
11. To encourage the provision of leisure facilities (including parks and play areas).
12. In accordance with the Council's agreed policies, deal with local Grant Aid applications.

13. Consider the formulation of schemes for progression utilising monies paid to the Council as Developer contributions under Section 106, Town and Country Planning Act 1990.
14. Approve the allocation of street names to the streets serving new developments or the alteration of existing names (in order to avoid confusion)
15. Liase and consult with local people and the voluntary sector in order to formulate a response to consultation exercises about strategic issues where the views of local communities are sought.
16. Be responsible for making recommendations to the Council on matters that concern the local community and which have been referred to the ELSDC by the Council.
17. To investigate and be responsible for making recommendations to the Cabinet, in so far as they relate to the unparished area of Macclesfield on the following:
 - a. Car Parks
 - b. Markets
 - c. Community Centres
 - d. Parks
 - e. Allotments
 - f. Visitor Centres
 - g. Toilets
18. Receive presentations on key strategic initiatives likely to affect the local residents.
19. Scope to hold an annual Public Forum on a topic chosen by the Committee. Such a debate to include the suspension of formal Council Procedure Rules to allow flexibility for extended public participation and comment.
20. Invite representatives from relevant organisations to attend committee meetings on a rotational basis to provide updates on current performance / initiatives and to be questioned by the Committee or members of the public.

The executive functions 10-20 above have been delegated to the Committee; alternatively the Committee may choose to make recommendations in respect of these items to the Cabinet.

DRAFT

DO YOU WANT MORE SAY IN MACCLESFIELD?

I would like more engagement between the Council and existing community groups in Macclesfield!

I want to make sure that my views are heard!

MACCLESFIELD ([change from a google map to an overview of the unparished area showing the 7 wards](#)~~map from designers.~~)

I want more say in what's happening locally!

I want more say in how local services are delivered in Macclesfield!

What happens now?

At present Cheshire East Council provides a wide range of local services, from planning and pest control to street lighting and leisure. The Council continually strives to provide services as cost-effectively as possible. The Council is made up of 82 elected councillors who make decisions on how to provide these local services on behalf of local people within the 52 wards that make up Cheshire East. Decisions are made by full Council, the Cabinet, individual Cabinet Members and Committees.

Community Governance Review

Cheshire East Council has committed to a programme of devolving services and assets to local groups and Parish Councils that will be able to run those services more effectively. As Macclesfield does not have a Parish/Town Council, this community governance review offers an opportunity to look at all the options available for Macclesfield. Although Parish/Town Councils are widely seen as the most local form of government there are other options which should also be considered.

What area does the Review cover?

The review covers the unparished area of Macclesfield which affects you if you live in the Borough Wards of Broken Cross and Upton; Macclesfield Central; Macclesfield East; Macclesfield Hurdsfield; Macclesfield South; Macclesfield Tytherington; Macclesfield West and Ivy.

What arrangements exist now?

At the moment, Macclesfield has Charter Trustees, a Local Service Delivery Committee and a Local Area Partnership. (these are explained further overleaf).

How can I know what is best for Macclesfield?

One of the best ways of deciding what's best for Macclesfield is to consider three key questions

- will it improve community engagement?
- will it deliver better local democracy?

- can it delivery local services in a more effective and convenient way?

What will it cost?

Whatever is decided, there will be a cost, as there is now. Currently, as Macclesfield residents, you contribute to the cost of delivery of local services through your Cheshire East Council Tax.

Whatever is decided, Cheshire East Council will remain responsible for major services such as social care, highways, education admissions, children's services, environmental protection, planning decisions etc. Cheshire East Councillors will continue to represent individuals and groups in their wards.

We are consulting local people over the next few months (see local media and Cheshire East website) and will take account of any views and opinions that we receive. Please check the Cheshire East website and local notice boards for details.

What are the options for Macclesfield?

As part of undertaking a Community Governance Review the Council should have regard to different forms of community governance which could be out in place. The earlier stage of consultation with the public and stakeholders in July 2013 provided an opportunity for people to express their support for No Change, Parish / Town Council(s), Community Forums, Community Development Trusts, Neighbourhood Management, Residents and Tenants Associations and community Associations.

Based upon the feedback received to date, the Council has decided to undertake the next stage of consultation based upon two options, which are: 1) Parishing for Macclesfield; and 2) An Enhanced Macclesfield Service Delivery Committee. Both options are explained below.

1. **Parishing for Macclesfield** (you may see the words Parish / Town Council(s) used separately but they mean the same thing)

Parish/Town councils (PTCs) are the most local form of government and can represent areas ranging from around 100 people (e.g., Barthomley which is a small local Parish Council of 180 people) to up to approx 40,000 people (for example the newly formed Crewe Town Council which has 36,500 electors). The general rule is that PTCs are based on an area which reflects community identity and interests. The community interests of the residents of the parish are represented by elected local councillors. Parish/Town councils(s) represent your local community's interests to Cheshire East Council on things like planning applications and highways; they can choose to deliver services that can improve the local area (e.g., public toilets, allotments, Christmas lighting, floral arrangements, bus shelters, burial grounds, litter bins, tourism, traffic calming and public transport schemes). The Localism Act 2012 gives greater powers to town and parish councils as they offer democratic representation and accountability, the ability to influence decision making by other bodies and the ability to deliver existing services or provide additional services. These include the preparation of a neighbourhood development plan or order which when completed becomes part of the local development plan for the area and has to be used as a basis for making decisions on planning applications. Costs would be met by setting a council tax.

A single Parish/ Town Council could be established to cover the whole of the unparished area of Macclesfield (39,750 electors) or a number of Parish Councils, of smaller geographical area, could be formed. If smaller parish councils were formed, it is suggested that 7 of these could be created, based upon the existing Borough ward boundaries, i.e. Broken-Cross and Upton (6764 electors); Macclesfield Central (6655 electors); Macclesfield East (3534 electors); Macclesfield Hurdsfield (3470 electors); Macclesfield South (5880 electors); Macclesfield Tytherington (7107 electors) and Macclesfield West and Ivy (6340 electors).

If Parish/ Town council(s) were formed, Cheshire East Council would still exist and would remain responsible for major services such as social care, highways, education admissions, children's services, environmental protection, planning decisions etc. Cheshire East Councillors would continue to represent individuals and groups in their wards and influence officers' actions with the support and advice of the Town/ Parish councillors. The formation of a Town or Parish Council(s) would not replicate the former arrangements in place (prior to 2009) of a Macclesfield Borough Council.

If Town / Parish Council(s) were created which covered the whole of the unparished area of Macclesfield, then the Charter Trustees (explained below) would be dissolved. The Local Service Delivery Committee would also cease to exist. The Macclesfield Local Area Partnership (as explained below) would continue.

Some examples of local parish councils are indicated below

<u>Parish / Town Council</u>	<u>Number of Electors</u>	<u>Example of some of the services provided</u>	<u>Parish Council Tax (per band D Property)</u>
<u>Bollington Town Council</u>	<u>6,113</u>	<u>Running of Bollington Civic Hall, and during 2013 consideration being given to running of the Town Hall and the Bollington Recreation Ground. Improvements to footpaths and rights of way. Provision of grants to local organisations. Funding provided to support one PCSO for the Town. Support for and organisation of numerous community and civic events including Christmas lights, annual carol service, mayor making ceremony and regular litter picks. Investment has been made in the Coronation Gardens and land has been acquired by the Town Council for allotments at Harrop Road.</u>	<u>£55.00</u>
<u>Congleton Town Council</u>	<u>21,580</u>	<u>Management of Congleton Town Hall and Allotments. Management of Congleton Paddling Pool and the accountable body for the Congleton Market Town Initiative. Provision of grants to local organisations. Organisation and support of various community events such as home coming parades, music and food festivals and carnival. Provision of notice boards, road signs and street furniture.</u>	<u>£66.56</u>

		<p><u>Tourism including Tourist Information kiosk.</u> <u>Community safety, crime prevention measures and traffic calming.</u> <u>Shopmobility, public toilets and play areas.</u> <u>Maintenance of closed churchyard and clock tower and war memorial.</u> <u>Budget for Highways / Roads.</u></p>	
<u>Wilmslow Town Council</u>	?	<p><u>To support and encourage community initiatives.</u></p> <p><u>To support the economic vibrancy of the town</u></p> <p><u>Review and comment on planning applications within the Parish</u></p> <p><u>Liaise with relevant authorities regarding infrastructure /policing/community issues to represent your views and get the best advantage for the local area</u></p> <p><u>Engage with all interested parties regarding current and future shape of life in the local area</u></p>	<u>£21.47</u>

The main differences between a Single Town/ Parish Council and 7 smaller parish Councils are set out below:

<u>Single Town/ Parish Council</u>	<u>7 x smaller Parish Councils</u>
<u>39,750 electors</u>	<u>Ranging from 3,470 electors to 7107 electors</u>
<u>Area would be warded – and you would vote for parish cllrs to be elected for your ward</u>	<u>You would vote for parish councillors for all the seats</u>
<u>The number of Parish Cllrs elected for the recently established Crewe Town Council was 20. There are currently 12 Borough ward Cllrs for the Macclesfield area. A decision would need to be made as to how many parish cllrs should be elected.</u>	<u>Could potentially operate with a smaller number of Councillors for each parish council. Each parish council is required to have 5 parish cllrs as a minimum. This would be 35 Cllrs minimum in total to cover the whole of Macclesfield</u>
<u>May benefit from economies of scale e.g. ability to run services for a larger area; possibly a stronger voice to make representations etc.</u>	<p><u>Can develop an in depth knowledge of the needs of the area. May be easier to secure a shared vision for continual improvement for a small specific area.</u></p> <p><u>Each area would be stand alone – perhaps eliminating competition for projects, and enabling a clear focus on each area for a more easily identified need.</u></p>

<u>A larger precept would be raised – but the Parish Council would be able to deliver a wider range of services for a larger area.</u>	<u>A smaller precept would be raised – but the ability to run services etc would be reduced.</u>
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Cost: Costs vary depending on the size of PTCs and services they deliver. The costs to residents for PTCs in Cheshire East range ~~from as low as~~ £5.53 for Aston by Budworth Parish to ~~as high as~~ £95.24 for Nantwich Town Council. The newly created Crewe Town Council, for example, will meet its costs by setting a council tax of £28.96; but there will no longer be a Charter Trustee charge nor a Special Expense charge introduced.

2. An enhanced Macclesfield Local Service Delivery Committee

The second option is to continue with current arrangements, which includes working with all the existing organisations such as the Macclesfield Local Area Partnership and Macclesfield Charter Trustees, and to enhance the role of the Macclesfield Local Service Delivery Committee. What this means is explained below.

~~• Local Area Partnership (LAP)~~

~~The Macclesfield LAP is one of seven across Cheshire East. It brings together the 17 neighbouring Parish Councils and associated Cheshire East Councillors (including those from the unparished area of Macclesfield) as well as a wide range of people from the voluntary, community and private sectors to focus on improving services, to influence decision making and to engage and empower communities. The LAP management group is consulted by Cheshire East Council; it influences service delivery, such as decisions on minor highway works including traffic regulations, but does not have the power to deliver local services itself. It is envisaged that the Macclesfield LAP will continue alongside any future governance arrangement for Macclesfield.~~

~~Cost: will continue to be covered by Cheshire East Council.~~

• An Enhanced Macclesfield Local Service Delivery Committee

The existing Service Delivery Committee was set up by Cheshire East Council (CEC) as Macclesfield currently has no Parish/Town Council(s). It is run by 12 Cheshire East Councillors who were elected to serve Macclesfield's town wards. The Committee doesn't currently represent the interests of the local community on things such as planning applications and highways matters. It has been set up in its current form to consider and advise the Council on the quality, quantity and cost of service provision in Macclesfield.

This option proposes that the role of the existing Service Delivery Committee be enhanced to take on the following functions:

- To investigate and monitor Services and to make recommendations to Cabinet on the level of service provision
- To provide advice and recommend to Cabinet on issues and needs of Macclesfield
- To be the Council's consultee matters and decisions relating to the Parish of Macclesfield

- To liaise and cooperate with local organisations to pursue the wellbeing of the unparished area
- To nominate representatives from its membership to serve on local bodies
- To advise and liaise with Cheshire East Council on preparatory measures for the devolution and transfer of assets
- To consider the cost implications of the development and transfer of services to the unparished area.
- To consider and recommend to Cabinet the amount of any special expenses levy to be raised from residents in the unparished area.
- Traffic management issues
- To encourage provision of leisure facilities
- To deal with local grant aid applications
- To formulate schemes to utilise developer contributions under section 106 of the Town and country Planning Act
- To approve street names serving new developments
- To consult local people to formulate a response to consultation exercises about strategic issues
- To investigate and make recommendations to cabinet in relation to local car parks, markets, community centres, allotments, visitor centres and toilets
- To receive presentations on key strategic initiatives; and to invite representatives from relevant organisations to provide updates on current performance / initiatives and to answer questions by the committee or members of the public.

Cost: In the future, the cost of some services provided principally for the benefit of Macclesfield Town residents may be met from an additional tax, as part of the Council Tax set for Macclesfield residents, (called a Special Expense) rather than through the Cheshire East Council Tax. The cost of running the Enhanced Service Delivery Committee would be included in the costs that make up the special expense levy for Macclesfield residents. This would be approximately x£.

(NOTE: An Enhanced Service Delivery Committee would be a committee of Cheshire East Council, rather than being a separate legal entity as is the case for Parish/ Town Councils. This means that no assets can be transferred to this Committee.

- **Macclesfield Charter Trustees**

Charter Trustees preserve the historic identity of the town by carrying out ceremonial functions, usually by the Mayor. The Trustees are Cheshire East (Macclesfield wards) councillors. In the capacity of Trustee they do not represent the interests of the local people to Cheshire East Council on issues such as planning or highways and they do not have the power to deliver local services. They can raise money to cover the costs of their ceremonial functions (eg Remembrance Day).

Cost: You currently pay £1.55 (Council Tax band D) to Charter Trustees.

If one or more parish councils were created in Macclesfield, which covered the whole of the Charter Trustee area, then the Charter Trustees would be dissolved and its duties transferred. The costs would be covered by setting a council tax. A parish Council can resolve

to designate itself as a Town Council ; which then entitles the Chairman of that Council to have the title of Mayor.

~~● An Enhanced Macclesfield Local Service Delivery Committee~~

~~The existing Service Delivery Committee was set up by Cheshire East Council (CEC) as Macclesfield currently has no Parish/Town Council(s). It is run by 12 Cheshire East Councillors who were elected to serve Macclesfield's town wards. The Committee doesn't currently represent the interests of the local community on things such as planning applications and highways matters. It has been set up in its current form to consider and advise the Council on the quality, quantity and cost of service provision in Macclesfield.~~

~~This option proposes that the role of the existing Service Delivery Committee be enhanced to take on the following functions:~~

- ~~— To monitor Services and to make recommendations to Cabinet on the level of service provision~~
- ~~— To provide advice and recommend to Cabinet on issues and needs of Macclesfield~~
- ~~— To be the Council's principal consultee matters and decisions relating to the Parish of Macclesfield To liase and cooperate with local organisations to pursue the wellbeing of the unparished area~~
- ~~— To nominate representatives from its membership to serve on local bodies~~
- ~~— To advise and liase with Cheshire East Council on preparatory measures for the devolution and transfer of assets~~
- ~~— To consider the cost implications of the development and transfer of services to the unparished area.~~
- ~~— To consider and recommend to Cabinet the amount of any special expenses levy to be raised from residents in the unparished area.~~

~~Cost: In the future, the cost of some services provided principally for the benefit of Macclesfield Town residents may be met from part of the Council Tax set for Macclesfield residents, (called a Special Expense) rather than through the Cheshire East Council Tax. The cost of running the Enhanced Service Delivery Committee would continue to be met by Cheshire East Council as part of its arrangements for local democracy.~~

~~**(NOTE: An Enhanced Service Delivery Committee would be a committee of Cheshire East Council, rather than being a separate legal entity as is the case for Parish/ Town Councils. This means that it would not have the legal capacity to run and manage assets and services such as Markets, Public Conveniences, allotments etc.)**~~

What is the distinction between a Town / Parish Council(s) and An Enhanced Service Delivery Committee?

<u>Single Parish / Town Council covering the whole area</u>	<u>An Enhanced Service Delivery Committee</u>
<u>Separate Legal Entity</u>	<u>A Committee of Cheshire East Council</u>
<u>Extensive statutory Powers to Act</u>	<u>Some executive powers could be delegated to</u>

	<u>the Committee by the Cabinet</u>
<u>Would take over Mayoralty functions</u>	<u>The Charter Trustees would continue to deal with the Mayoralty functions</u>
<u>Elections would be held every 4 years to elect cllrs to serve on the Parish Council</u>	<u>The Committee would consist of the 12 Borough Councillors elected to serve the Macclesfield Wards</u>
<u>Requirement to appoint a Chief Operating Officer (e.g. a Parish Clerk) ; and a Responsible Financial Officer (which can be the same person)</u>	<u>No officers appointed</u>
<u>Assets / services can be delegated by Cheshire East Council which could then be run/ managed by the Council</u>	<u>Assets cannot be transferred; but some functions could be managed and monitored.</u>
<u>Can employ staff</u>	<u>Cannot employ staff</u>
<u>Statutory power to be a consultee (e.g.for planning applications)</u>	<u>No statutory power to be a consultee – but likely that a discretionary power would be given by Cheshire East Council</u>
<u>Power to raise an annual precept to meet the costs of running the Town / Parish Council</u>	<u>No power to raise a precept</u>
<u>A community Governance Review is required to be conducted and public consultation carried out in order to proceed with establishing new Town / parish councils</u>	<u>The Council could decide to enhance the terms of reference of its existing Macclesfield Local Service Delivery Committee at any time. It does not require a Community Governance Review to effect this change.</u>

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Cheshire CW11 1HZ

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APPENDIX 1

LIST OF LEGAL POWERS AND DUTIES

This is a list of powers and functions for parish councils which are covered by Acts of Parliament. The services which parish councils provide vary considerably and this is reflected in the amount of council tax they charge for the delivery of services.

Function	Powers and Duties
Allotments	Powers to provide allotments. Duty to provide allotment gardens if demand unsatisfied and if reasonable to do so
Borrowing Money	Power for councils to borrow money for their statutory functions or for the prudent management of their financial affairs
Baths and Washhouses	Power to provide public baths and washhouses
Burial Grounds, cemeteries and crematoria	Power to acquire and maintain Power to provide Power to agree to maintain monuments and memorials Power to contribute towards expenses of cemeteries
Bus Shelters	Power to provide and maintain shelters
Byelaws	Power to make bylaws in regard to pleasure grounds Cycle Parks Baths and Washhouses Open spaces and burial grounds Mortuaries and post-mortem rooms
Charities	Duties in respect of parochial charities Power to act as charity trustees
Clocks	Power to provide public clocks
Closed churchyards	Powers to maintain
Commons and common pastures	Powers in relation to inclosure, regulation and management and providing common pasture
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Gifts	Power to accept
Highways	Power to repair and maintain public footpaths and bridleways Power to light roads and public places Provision of litter bins Power to provide parking places for vehicles , bicycles and motor cycles Power to enter into agreement as to dedication and widening Power to provide roadside seats and shelters and omnibus shelters Consent of parish council required for ending maintenance of highway at public expense, or for stopping up or diversion of highway Power to complain to district council as to protection of rights of way and roadside wastes Power to provide certain traffic signs and other notices Power to plant trees etc. and to maintain roadside verges

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EXAMPLES OF TOWN COUNCILS IN CHESHIRE EAST

TOWN COUNCIL	NUMBER OF ELECTORS	EXAMPLES OF SERVICES PROVIDED (NB - THIS IS ILLUSTRATIVE AND NOT AN EXHAUSTIVE LIST)	PARISH COUNCIL TAX (PER BAND D PROPERTY)
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Bollington Town Council	6,113	<p>Running of Bollington Civic Hall, and during 2013 consideration being given to running of the Town Hall and the Bollington Recreation Ground.</p> <p>Improvements to footpaths and rights of way.</p> <p>Provision of grants to local organisations.</p>	£55.00

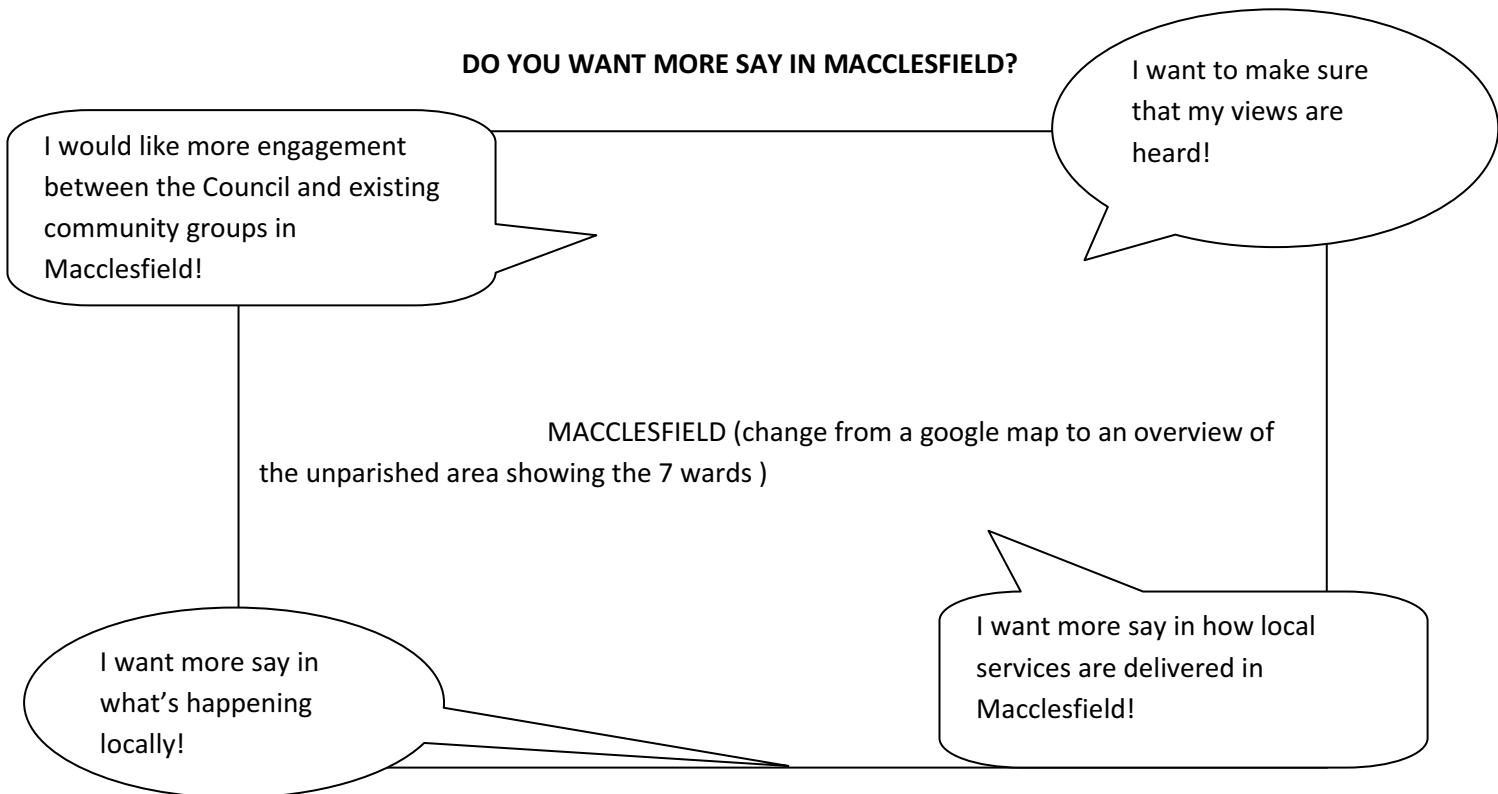
		<p>Funding provided to support one PCSO for the Town.</p> <p>Support for and organisation of numerous community and civic events including Christmas lights, annual carol service, mayor making ceremony and regular litter picks. Investment has been made in the Coronation Gardens and land has been acquired by the Town Council for allotments at Harrop Road.</p>	
Congleton Town Council	21,580	<p>Management of Congleton Town Hall and Allotments.</p> <p>Management of Congleton Paddling Pool and the accountable body for the Congleton Market Town Initiative.</p> <p>Provision of grants to local organisations.</p> <p>Organisation and support of various community events such as home coming parades, music and food festivals and carnival.</p> <p>Provision of notice boards, road signs and street furniture.</p> <p>Tourism including Tourist Information kiosk.</p> <p>Community safety, crime prevention measures and traffic calming.</p> <p>Shopmobility, public toilets and play areas.</p> <p>Maintenance of closed churchyard and clock tower and war memorial.</p> <p>Budget for Highways / Roads.</p>	£66.56
Crewe Town Council	36,000	<p>Council established in April 2013.</p> <p>Allotments and public conveniences to transfer to the town council to manage in 2013.</p> <p>The Town Council will determine other services it wishes to provide in due course.</p>	£28.96
Knutsford Town Council	10,579	draft	£27.35
Middlewich Town Council	10,701	draft	£66.34
Nantwich Town Council	11,453	<p>Management of Nantwich Civic Hall, Market, and Public Toilets.</p> <p>Planting of hanging baskets and planters.</p> <p>Shop Mobility.</p> <p>Tourism.</p> <p>Town Centre Management.</p> <p>Street Entertainment.</p> <p>Christmas Lights.</p> <p>Financing Town Events.</p> <p>Allotments.</p> <p>Provision of grants to local organisations.</p> <p>Millenium Clock.</p> <p>CCTV.</p> <p>Organisation and support of various community events such as home coming parades, music and food festivals, carnival annual carol service,</p>	£95.24

		<p>mayor making ceremony and regular litter picks.</p> <p>Provision of notice boards, road signs and street furniture.</p>	
Poynton Town Council	11,863	<p>Promotion of Poynton Civic Hall as a community hub (already home to CAB, U3A, You and Yours counselling service, AA, St John Ambulance etc)</p> <p>Provision and maintenance of two play areas</p> <p>Maintenance of two extensive rural paths – Prince’s and Lady’s Inclines</p> <p>Operations and Events Manager (responsible for coordinating the day to day maintenance of the village and promoting local business)</p> <p>Handyman services around the village, including litter picking, scrub clearance, maintenance of signs etc</p> <p>Part funding of 5 PCSOs (to maintain a visible presence in the village, liaise with local schools and deter anti-social behaviour)</p> <p>Arrange for regular crime updates to be given to the Town Council by the Inspector from the Macclesfield Policing team</p> <p>Provide sponsorship for large scale social events such as the Summerfest, the Christmas Fest etc</p> <p>Provide Christmas trees at two locations and decorative lights in main retail area</p> <p>Organise the annual Civic Sunday and Remembrance Day</p> <p>Provide the services of a Youth Coordinator and an Adult Health and Wellbeing Coordinator</p> <p>Run a weekly café for those residents who may be socially isolated</p>	£53.06

		Provide a Home Services Scheme, to link residents with trusted local contractors.	
Sandbach Town Council	14,684	<p>Town Hall (Letting and Direct Event Management)</p> <p>Indoor Market</p> <p>Outdoor Market</p> <p>Public Toilets</p> <p>Car Parking</p> <p>Artisan (Crosses) Market</p> <p>Farmers' Market</p> <p>Councillor Surgery</p> <p>Newsletter</p> <p>Hanging Baskets and Planters</p> <p>Christmas Trees</p> <p>Town Centre Management</p> <p>Community Events and Activities (Children's Fun Days, National Town Crier Competitions and Musical Concerts)</p> <p>Applications for funding from local organisations</p>	£56.82
<u>Wilmslow Town Council</u>	<u>?</u>	<p><u>To support and encourage community initiatives.</u></p> <p><u>To support the economic vibrancy of the town</u></p> <p><u>Review and comment on planning applications within the Parish</u></p> <p><u>Liaise with relevant authorities regarding infrastructure /policing/community issues to represent your views and get the best</u></p>	<u>£21.47</u>

		<p><u>advantage for the local area</u></p> <p><u>Engage with all interested parties regarding current and future shape of life in the local area</u></p>	
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DO YOU WANT MORE SAY IN MACCLESFIELD?**What happens now?**

At present Cheshire East Council provides a wide range of local services, from planning and pest control to street lighting and leisure. The Council continually strives to provide services as cost-effectively as possible. The Council is made up of 82 elected councillors who make decisions on how to provide these local services on behalf of local people within the 52 wards that make up Cheshire East. Decisions are made by full Council, the Cabinet, individual Cabinet Members and Committees.

Community Governance Review

Cheshire East Council has committed to a programme of devolving services and assets to local groups and Parish Councils that will be able to run those services more effectively. As Macclesfield does not have a Parish/Town Council, this community governance review offers an opportunity to look at all the options available for Macclesfield. Although Parish/Town Councils are widely seen as the most local form of government there are other options which should also be considered.

What area does the Review cover?

The review covers the unparished area of Macclesfield which affects you if you live in the Borough Wards of Broken Cross and Upton; Macclesfield Central; Macclesfield East; Macclesfield Hurdsfield; Macclesfield South; Macclesfield Tytherington; Macclesfield West and Ivy.

What arrangements exist now?

At the moment, Macclesfield has Charter Trustees, a Local Service Delivery Committee and a Local Area Partnership. (these are explained further overleaf).

How can I know what is best for Macclesfield?

One of the best ways of deciding what's best for Macclesfield is to consider three key questions

- will it improve community engagement?

- will it deliver better local democracy?
- can it delivery local services in a more effective and convenient way?

What will it cost?

Whatever is decided, there will be a cost, as there is now. Currently, as Macclesfield residents, you contribute to the cost of delivery of local services through your Cheshire East Council Tax.

Whatever is decided, Cheshire East Council will remain responsible for major services such as social care, highways, education admissions, children's services, environmental protection, planning decisions etc. Cheshire East Councillors will continue to represent individuals and groups in their wards.

We are consulting local people over the next few months (see local media and Cheshire East website) and will take account of any views and opinions that we receive. Please check the Cheshire East website and local notice boards for details.

What are the options for Macclesfield?

As part of undertaking a Community Governance Review the Council should have regard to different forms of community governance which could be out in place. The earlier stage of consultation with the public and stakeholders in July 2013 provided an opportunity for people to express their support for No Change, Parish / Town Council(s), Community Forums, Community Development Trusts, Neighbourhood Management, Residents and Tenants Associations and community Associations.

Based upon the feedback received to date, the Council has decided to undertake the next stage of consultation based upon two options, which are: 1) Parishing for Macclesfield; and 2) An Enhanced Macclesfield Service Delivery Committee. Both options are explained below.

1. **Parishing for Macclesfield** (you may see the words Parish / Town Council(s) used separately but they mean the same thing)

Parish/Town councils (PTCs) are the most local form of government and can represent areas ranging from around 100 people (e.g., Barthomley which is a small local Parish Council of 180 people) to up to approx 40,000 people (for example the newly formed Crewe Town Council which has 36,500 electors). The general rule is that PTCs are based on an area which reflects community identity and interests. The community interests of the residents of the parish are represented by elected local councillors. Parish/Town councils(s) represent your local community's interests to Cheshire East Council on things like planning applications and highways; they can choose to deliver services that can improve the local area (e.g., public toilets, allotments, Christmas lighting, floral arrangements, bus shelters, burial grounds, litter bins, tourism, traffic calming and public transport schemes). The Localism Act 2012 gives greater powers to town and parish councils as they offer democratic representation and accountability, the ability to influence decision making by other bodies and the ability to deliver existing services or provide additional services. These include the preparation of a neighbourhood development plan or order which when completed becomes part of the local development plan for the area and has to be used as a basis for making decisions on planning applications. Costs would be met by setting a council tax.

A single Parish/ Town Council could be established to cover the whole of the unparished area of Macclesfield (39,750 electors) or a number of Parish Councils, of smaller geographical area, could be formed. If smaller parish councils were formed, it is suggested that 7 of these could be created, based upon the existing Borough ward boundaries, i.e. BrokenCross and Upton (6764 electors); Macclesfield Central (6655 electors); Macclesfield East (3534 electors); Macclesfield Hurdsfield (3470 electors); Macclesfield South (5880 electors); Macclesfield Tytherington (7107 electors) and Macclesfield West and Ivy (6340 electors).

If Parish/ Town council(s) were formed, Cheshire East Council would still exist and would remain responsible for major services such as social care, highways, education admissions, children's services, environmental protection, planning decisions etc. Cheshire East Councillors would continue to represent individuals and groups in their wards and influence officers' actions with the support and advice of the Town/ Parish councillors. The formation of a Town or Parish Council(s) would not replicate the former arrangements in place (prior to 2009) of a Macclesfield Borough Council.

If Town / Parish Council(s) were created which covered the whole of the unparished area of Macclesfield, then the Charter Trustees (explained below) would be dissolved. The Local Service Delivery Committee would also cease to exist.

Some examples of local parish councils are indicated below

Parish / Town Council	Number of Electors	Example of some of the services provided	Parish Council Tax (per band D Property)
Bollington Town Council	6,113	Running of Bollington Civic Hall, and during 2013 consideration being given to running of the Town Hall and the Bollington Recreation Ground. Improvements to footpaths and rights of way. Provision of grants to local organisations. Funding provided to support one PCSO for the Town. Support for and organisation of numerous community and civic events including Christmas lights, annual carol service, mayor making ceremony and regular litter picks. Investment has been made in the Coronation Gardens and land has been acquired by the Town Council for allotments at Harrop Road.	£55.00
Congleton Town Council	21,580	Management of Congleton Town Hall and Allotments. Management of Congleton Paddling Pool and the accountable body for the Congleton Market Town Initiative. Provision of grants to local organisations. Organisation and support of various community events such as home coming parades, music and food festivals and carnival. Provision of notice boards, road signs and street furniture. Tourism including Tourist Information kiosk. Community safety, crime prevention measures	£66.56

		and traffic calming. Shopmobility, public toilets and play areas. Maintenance of closed churchyard and clock tower and war memorial. Budget for Highways / Roads.	
Wilmslow Town Council	?	To support and encourage community initiatives. To support the economic vibrancy of the town Review and comment on planning applications within the Parish Liaise with relevant authorities regarding infrastructure /policing/community issues to represent your views and get the best advantage for the local area Engage with all interested parties regarding current and future shape of life in the local area	£21.47

The main differences between a Single Town/ Parish Council and 7 smaller parish Councils are set out below:

Single Town/ Parish Council	7 x smaller Parish Councils
39,750 electors	Ranging from 3,470 electors to 7107 electors
Area would be warded – and you would vote for parish cllrs to be elected for your ward	You would vote for parish councillors for all the seats
The number of Parish Cllrs elected for the recently established Crewe Town Council was 20. There are currently 12 Borough ward Cllrs for the Macclesfield area. A decision would need to be made as to how many parish cllrs should be elected.	Could potentially operate with a smaller number of Councillors for each parish council. Each parish council is required to have 5 parish cllrs as a minimum. This would be 35 Cllrs minimum in total to cover the whole of Macclesfield
May benefit from economies of scale e.g. ability to run services for a larger area; possibly a stronger voice to make representations etc.	Can develop an in depth knowledge of the needs of the area. May be easier to secure a shared vision for continual improvement for a small specific area. Each area would be stand alone – perhaps eliminating competition for projects, and enabling a clear focus on each area for a more easily identified need.
A larger precept would be raised – but the Parish	A smaller precept would be raised – but the

Council would be able to deliver a wider range of services for a larger area.	ability to run services etc would be reduced.
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Cost: Costs vary depending on the size of PTCs and services they deliver. The costs to residents for PTCs in Cheshire East range £5.53 for Aston by Budworth Parish to £95.24 for Nantwich Town Council. The newly created Crewe Town Council, for example, will meet its costs by setting a council tax of £28.96; but there will no longer be a Charter Trustee charge nor a Special Expense charge introduced.

2. An enhanced Macclesfield Local Service Delivery Committee

The second option is to continue with current arrangements, which includes working with all the existing organisations such as the Macclesfield Local Area Partnership and Macclesfield Charter Trustees, and to enhance the role of the Macclesfield Local Service Delivery Committee. What this means is explained below.

- **An Enhanced Macclesfield Local Service Delivery Committee**

The existing Service Delivery Committee was set up by Cheshire East Council (CEC) as Macclesfield currently has no Parish/Town Council(s). It is run by 12 Cheshire East Councillors who were elected to serve Macclesfield's town wards. The Committee doesn't currently represent the interests of the local community on things such as planning applications and highways matters. It has been set up in its current form to consider and advise the Council on the quality, quantity and cost of service provision in Macclesfield.

This option proposes that the role of the existing Service Delivery Committee be enhanced to take on the following functions:

- To investigate and monitor Services and to make recommendations to Cabinet on the level of service provision
- To provide advice and recommend to Cabinet on issues and needs of Macclesfield
- To be the Council's consultee matters and decisions relating to the Parish of Macclesfield
- To liaise and cooperate with local organisations to pursue the wellbeing of the unparished area
- To nominate representatives from its membership to serve on local bodies
- To advise and liaise with Cheshire East Council on preparatory measures for the devolution and transfer of assets
- To consider the cost implications of the development and transfer of services to the unparished area.
- To consider and recommend to Cabinet the amount of any special expenses levy to be raised from residents in the unparished area.
- Traffic management issues
- To encourage provision of leisure facilities
- To deal with local grant aid applications

- To formulate schemes to utilise developer contributions under section 106 of the Town and country Planning Act
- To approve street names serving new developments
- To consult local people to formulate a response to consultation exercises about strategic issues
- To investigate and make recommendations to cabinet in relation to local car parks, markets, community centres, allotments, visitor centres and toilets
- To receive presentations on key strategic initiatives; and to invite representatives from relevant organisations to provide updates on current performance / initiatives and to answer questions by the committee or members of the public.

Cost: In the future, the cost of some services provided principally for the benefit of Macclesfield Town residents may be met from an additional tax, as part of the Council Tax set for Macclesfield residents, (called a Special Expense) rather than through the Cheshire East Council Tax. The cost of running the Enhanced Service Delivery Committee would be included in the costs that make up the special expense levy for Macclesfield residents. This would be approximately x£.

(NOTE: An Enhanced Service Delivery Committee would be a committee of Cheshire East Council, rather than being a separate legal entity as is the case for Parish/ Town Councils. This means that no assets can be transferred to this Committee.

- **Macclesfield Charter Trustees**

Charter Trustees preserve the historic identity of the town by carrying out ceremonial functions, usually by the Mayor. The Trustees are Cheshire East (Macclesfield wards) councillors. In the capacity of Trustee they do not represent the interests of the local people to Cheshire East Council on issues such as planning or highways and they do not have the power to deliver local services. They can raise money to cover the costs of their ceremonial functions (eg Remembrance Day).

Cost: You currently pay £1.55 (Council Tax band D) to Charter Trustees.

If one or more parish councils were created in Macclesfield, which covered the whole of the Charter Trustee area, then the Charter Trustees would be dissolved and its duties transferred. The costs would be covered by setting a council tax. A parish Council can resolve to designate itself as a Town Council ; which then entitles the Chairman of that Council to have the title of Mayor.

What is the distinction between a Town / Parish Council(s) and An Enhanced Service Delivery Committee?

Single Parish / Town Council covering the whole area	An Enhanced Service Delivery Committee
Separate Legal Entity	A Committee of Cheshire East Council

Extensive statutory Powers to Act	Some executive powers could be delegated to the Committee by the Cabinet
Would take over Mayoralty functions	The Charter Trustees would continue to deal with the Mayoralty functions
Elections would be held every 4 years to elect cllrs to serve on the Parish Council	The Committee would consist of the 12 Borough Councillors elected to serve the Macclesfield Wards
Requirement to appoint a Chief Operating Officer (e.g. a Parish Clerk) ; and a Responsible Financial Officer (which can be the same person)	No officers appointed
Assets / services can be delegated by Cheshire East Council which could then be run/ managed by the Council	Assets cannot be transferred; but some functions could be managed and monitored.
Can employ staff	Cannot employ staff
Statutory power to be a consultee (e.g. for planning applications)	No statutory power to be a consultee – but likely that a discretionary power would be given by Cheshire East Council
Power to raise an annual precept to meet the costs of running the Town / Parish Council	No power to raise a precept
A community Governance Review is required to be conducted and public consultation carried out in order to proceed with establishing new Town / parish councils	The Council could decide to enhance the terms of reference of its existing Macclesfield Local Service Delivery Committee at any time. It does not require a Community Governacne Review to effect this change.

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Alsager Town Council	9605	<p>Runs facilities including Alsager Civic Centre, Crewe Road Toilets, Alsager Market and Allotment sites.</p> <p>Provision of grants to local organisations totalling £28,000.</p> <p>Play facilities at Wood Park and Northholme Gardens.</p> <p>Support of community events such as “the big switch on”; Christmas market; annual carnival and summer concerts.</p> <p>The Town Council also owns and manages the Alsager Institute which provides a valuable and well used community building .</p> <p>Funding is provided to support two PCSOs for the Town .</p>	£64.48
Bollington Town Council	6,113	<p>Running of Bollington Civic Hall, and during 2013 consideration being given to running of the Town Hall and the Bollington Recreation Ground.</p> <p>Improvements to footpaths and rights of way.</p> <p>Provision of grants to local organisations.</p> <p>Funding provided to support one PCSO for the Town.</p> <p>Support for and organisation of numerous community and civic events including Christmas lights, annual carol service, mayor making ceremony and regular litter picks. Investment has been made in the Coronation Gardens and land has been acquired by the Town Council for allotments at Harrop Road.</p>	£55.00
Congleton Town Council	21,580	<p>Management of Congleton Town Hall and Allotments.</p> <p>Management of Congleton Paddling Pool and the accountable body for the Congleton Market Town Initiative.</p> <p>Provision of grants to local organisations.</p> <p>Organisation and support of various community events such as home coming parades, music and food festivals and carnival.</p> <p>Provision of notice boards, road signs and street furniture.</p>	£66.56

		<p>Tourism including Tourist Information kiosk. Community safety, crime prevention measures and traffic calming. Shopmobility, public toilets and play areas. Maintenance of closed churchyard and clock tower and war memorial. Budget for Highways / Roads.</p>	
Crewe Town Council	36,000	<p>Council established in April 2013. Allotments and public conveniences to transfer to the town council to manage in 2013. The Town Council will determine other services it wishes to provide in due course.</p>	£28.96
Knutsford Town Council	10,579	draft	£27.35
Middlewich Town Council	10,701	draft	£66.34
Nantwich Town Council	11,453	<p>Management of Nantwich Civic Hall, Market, and Public Toilets. Planting of hanging baskets and planters. Shop Mobility. Tourism. Town Centre Management. Street Entertainment. Christmas Lights. Financing Town Events. Allotments. Provision of grants to local organisations. Millenium Clock. CCTV. Organisation and support of various community events such as home coming parades, music and food festivals, carnival annual carol service, mayor making ceremony and regular litter picks. Provision of notice boards, road signs and street furniture.</p>	£95.24
Poynton Town Council	11,863	<p>Promotion of Poynton Civic Hall as a community hub (already home to CAB, U3A, You and Yours counselling service, AA, St John Ambulance etc)</p> <p>Provision and maintenance of two play areas</p> <p>Maintenance of two extensive rural paths – Prince’s and Lady’s Inclines</p> <p>Operations and Events Manager (responsible for coordinating the day to</p>	£53.06

		<p>day maintenance of the village and promoting local business)</p> <p>Handyman services around the village, including litter picking, scrub clearance, maintenance of signs etc</p> <p>Part funding of 5 PCSOs (to maintain a visible presence in the village, liaise with local schools and deter anti-social behaviour)</p> <p>Arrange for regular crime updates to be given to the Town Council by the Inspector from the Macclesfield Policing team</p> <p>Provide sponsorship for large scale social events such as the Summerfest, the Christmas Fest etc</p> <p>Provide Christmas trees at two locations and decorative lights in main retail area</p> <p>Organise the annual Civic Sunday and Remembrance Day</p> <p>Provide the services of a Youth Coordinator and an Adult Health and Wellbeing Coordinator</p> <p>Run a weekly café for those residents who may be socially isolated</p> <p>Provide a Home Services Scheme, to link residents with trusted local contractors.</p>	
Sandbach Town Council	14,684	<p>Town Hall (Letting and Direct Event Management)</p> <p>Indoor Market</p> <p>Outdoor Market</p> <p>Public Toilets</p> <p>Car Parking</p>	£56.82

		<p>Artisan (Crosses) Market</p> <p>Farmers' Market</p> <p>Councillor Surgery</p> <p>Newsletter</p> <p>Hanging Baskets and Planters</p> <p>Christmas Trees</p> <p>Town Centre Management</p> <p>Community Events and Activities (Children's Fun Days, National Town Crier Competitions and Musical Concerts)</p> <p>Applications for funding from local organisations</p>	
Wilmslow Town Council	?	<p>To support and encourage community initiatives.</p> <p>To support the economic vibrancy of the town</p> <p>Review and comment on planning applications within the Parish</p> <p>Liaise with relevant authorities regarding infrastructure /policing/community issues to represent your views and get the best advantage for the local area</p> <p>Engage with all interested parties regarding current and future shape of life in the local area</p>	£21.47

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**Macclesfield Local Service Delivery Committee meeting
23 January 2014**

Summary of comments raised

- 1) **Macclesfield Assembly – amend to say no voting powers for non elected members / should be invited to a general meeting / not part of a decision making body / suggested be held once a year / 24 hours notice of questions not long enough / add faith group representatives / make it clear that the forum is the “Make it Macclesfield – Macclesfield Economic Forum”**
- 2) **Delete the word “principal “ from paragraph 3 of appendix A (page 4) to reflect the legal advice**
- 3) **Amend point 10 – appendix A (page 4) to reflect the legal advice re: management of assets.**
- 4) **Amend point 1 – appendix A (page 4) to read “To investigate and monitor the delivery....”**
- 5) **Consultation document – (page 14) – Under the paragraph on cost of SDC change the words “ ... may be met from part of the Council Tax ... to read “may be met from an additional tax ...”**
- 6) **Make it clear in communication materials that a Town or Parish Council will not be the same as the former MBC**
- 7) **(Cllr Hardy) Page 14 - need to make the costs clear – rest of Borough will argue the cost of SDC would be “double taxation” for Cheshire east residents outside of Macclesfield. Need to try and be clear on this point up front ...The cost of the SDC may need to be met by Special expense levy. L Parton to seek advice on this point from Paul Goodwin, Finance.**
- 8) **(Cllr Edwards) Once roles of SDC are clear – need to explain the main differences between parish councils and SDC – e.g. LSDC may just be advisory whereas parish council has powers to act. A mandate via a community governance review is needed to proceed with establishing a parish council as it is a precepting body whereas all the other options could be set up by a council decision.**
- 9) **In the leaflet – option 2 (page 13) – take out the paragraph on the LAP and change the order of the remaining paragraphs so that “An Enhanced SDC” comes first followed by the paragraph on the “Macclesfield Charter Trustees”.**

Suggested additional powers and duties for an Enhanced SDC (mainly based on Ashfield District Council example)

- Traffic Management Issues ? (explore what is possible – e.g. comment on proposals? / make recommendations?)
- To encourage the provision of leisure facilities (such as parks and play areas)
- Dealing with local Grant Aid Applications
- To consider formulation of schemes for progression utilising monies paid to the council as developer contributions under section 106 Town and Country planning Act 1990.
- To approve the allocation of street names for new developments or the alteration of existing names to avoid confusion.
- Liase and consult with local people and the voluntary sector in order to formulate a response to consultation exercises about strategic issues where the views of local communities are sought.
- To be responsible for making recommendations to the council on matters that concern the local community and which have been referred to the ELSDC by the council
- To investigate and then be responsible for making recommendations to cabinet in so far as they relate to the area on the following:
 - § Car parks
 - § Markets
 - § Community centres
 - § Leisure centres
 - § Parks
 - § Allotments
 - § Visitor centres
 - § Toilets

- Receive presentations on key strategic initiatives likely to affect the district and local residents.
- Scope to hold an annual public forum on a topic chosen by the committee. Such a debate to include the suspension of formal council procedure rules to allow flexibility for extended public participation and comment.
- Representatives from relevant organisations be invited to attend committee meetings to provide updates on current performance / initiatives and to be questioned by the committee or members of the public.

MACCLESFIELD COMMUNITY GOVERNANCE REVIEW – PROJECT PLAN
(updated 17 January 2014)

Task/activity	Decision-making process	Date
	Community Governance Review Sub Committee meetings	25 February 2013 11 April 2013 17 May 2013
<p>Guidance summary Project Plan Map of Review Area Electorate figures</p> <p>Prepare consultation leaflets (A4 and A5) Prepare Consultation Feedback Form (online and hard copy versions) Update Website Electoral arrangements - initial views size/warding</p> <p>Consultation – Full list of consultees and contact details</p> <p>2 x Public notices prepared for public meetings and for commencement of the Review</p> <p>Arrange public meetings and book venues</p>	<p>Consider summary of CGR guidance</p> <p>Approve Review Process / project plan Agree consultation methods Agree list of consultees Identify and evaluate options for the review Formulate Leaflet to consultees and electors Agree arrangements for public meetings</p>	
<p>Publish Notice giving details of public meetings and press release; and Publicity for 1st stage consultation with stakeholders Publish Notice</p>		<p>June 2013</p> <p><i>(To commence as early as possible with advice from the Communications Team)</i></p>
<p>Public engagement / publicity co-ordinated with assistance from Communications Team and LSP Manager</p>		24 June – 23 July 2013
<p>Public Meetings</p>	<p>Series of 8 meetings held across Unparished Area. (Majority of</p>	3,4,8,9,10,11,12 and 22 July

MACCLESFIELD COMMUNITY GOVERNANCE REVIEW – PROJECT PLAN
(updated 17 January 2014)

Task/activity	Decision-making process	Date
	the meetings to be held at 7pm).	2013
Comments / submissions invited from interested parties on Options (4 week consultation period)	Consultation Period (stage 1)	24 June – 23 July 2013
All submissions / comments considered and evaluated. Collate representations		August 2013
Considered outcome from stage 1 consultation Stage 2 consultation deferred	Community Governance Review Sub Committee meetings	15 th August 2013 16 October 2013
Refine the Stage 2 Consultation to 2 options – parishing ; and an enhanced service delivery committee. Agree supporting literature Consult Macclesfield LSDC on potential role of an ELSDC (23 January 2014) Agree arrangements for ballot etc. Agree other engagement e.g. schools / 6 form colleges	Community Governance Review Sub Committee meeting	16 January 2014 26 February 2014
To receive an update on the review and to endorse arrangements for the stage 2 consultation, including the proposed role of an Enhanced Service Delivery Committee and the proposed wording of ballot papers to electors .	Constitution Committee	20 March 2014
Conduct stage 2 consultation / ballot (Note school holidays commence from 24 July 2014)	Consultation Period (stage 2)	2 June 2014 to 28 July 2014
Collate representations and prepare committee report		31 July 2014

MACCLESFIELD COMMUNITY GOVERNANCE REVIEW – PROJECT PLAN
(updated 17 January 2014)

Task/activity	Decision-making process	Date
	Community Governance Review Sub Committee meeting Make draft recommendations to Constitution Committee for consideration	August 2014
	Constitution Committee Submit draft recommendations to Full Council for approval	25 September 2014
Preparation of report to Council on draft recommendation (including any warding arrangements)	Formulate draft recommendation to Council	
	Full Council Approve draft recommendations for final stage of consultation	16 October 2014
Publicity for final stage consultation with stakeholders Publish Notice Produce literature and FAQs for final stage Update Website	Agree public notice for final stage consultation Agree literature for final stage	October 2014
Implement Consultation (3 weeks)	Public Consultation Period (Final Stage)	27 October to 14 November 2014
Preparation of analysis/evaluation of consultation outcome Develop final recommendations – to include Implementation Plan, interim arrangements and any election arrangements Update Website	Analysis of consultation outcome Formation of final recommendation and Implementation Plan for consideration by Constitution Committee	17 & 18 November 2014
	Community Governance Review Sub Committee Consider outcomes of final stage consultation Make final recommendations to Constitution Committee for consideration	19 or 20 November 2014
Preparation of report to Constitution Committee detailing final recommendation for consideration.	Approval of final recommendation and Implementation Plan for consideration by Council.	

MACCLESFIELD COMMUNITY GOVERNANCE REVIEW – PROJECT PLAN
(updated 17 January 2014)

Task/activity	Decision-making process	Date
	Constitution Committee Submit final recommendations and draft reorganisation Order to Council	27 November 2014
Preparation of final recommendation and report to Council Implementation arrangements Draft Order and associated documents including maps, asset transfer and precept for first year budget. Implementation Plan including interim arrangements		
	Full Council Approve Reorganisation Order	11 December 2014 <i>(or 26 February 2015 as a fall back date)</i>
Re-organisation Order takes effect and any new parish arrangements come into being		1 April 2015
Implementation of any changes in electoral arrangements		Thereafter
Any elections required		May 2015